POSITION DESCRIPTION

Position Title: Senior Educational Designer
Organisation Unit: Faculty of EAIT
Position Number: 3023223
Type of Employment: Full-time, continuing
Classification: HEW Level 8

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (45), the US News Best Global Universities Rankings (52), QS World University Rankings (51), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (60). UQ again topped the nation in the prestigious Nature Index; and secured a greater share of Australian Research Council grants in 2016 ($24.5 million) than any other university nationally.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 230,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.7 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.
UQ has an outstanding track record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+ (see http://uniquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and will have further success in this area as an important strategic aim going forward.

Organisational Environment

The Faculty of Engineering, Architecture and Information Technology (EAIT) comprises the Schools of Architecture, Civil Engineering, Chemical Engineering, Information Technology and Electrical Engineering, Mechanical and Mining Engineering, and the Advanced Water Management Centre. These units are internationally recognised and their teaching and research successes create a stimulating environment within which the Faculty staff work.

The Faculty is managed by the Executive Dean, who has direct responsibility for the physical, financial and human resources, academic matters relating to programs and students, and a range of other areas such as the development of research, national and international marketing, and enhanced government, business and community links. Further information about the Faculty is available at - www.eait.uq.edu.au

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

DUTY STATEMENT

Primary Purpose of Position

The Senior Educational Designer will have responsibility for ensuring the provision of Faculty-wide operational support services to academic staff that enable the design and delivery of effective blended and online learning environments.

The successful candidate will support academic staff across the Faculty with the uptake, development and evaluation of e-learning technologies, resources and pedagogies to enhance teaching quality, and support students learning and enhance their experience in the faculty’s programs.

The Senior Educational Designer will work closely with the Associate Dean (Academic); School Teaching and Learning Chairs; and, the Centre for eLearning Innovations and Partnerships in Science and Engineering (eLIPSE) within an educational design and development team.

The role will be responsible for the supervision and coordination of the educational design and development team of Educational Researchers and Designers. Duties will require the Senior Educational Designer to establish and maintain effective working relationships with a diverse range of stakeholders across both the Faculty and the University to support the achievement of strategic goals and delivery of key educational project outcomes.

Duties

Duties and responsibilities include, but are not limited to –

Primary

- Manage a team of Educational Researchers and Designers, and ensure that they work strategically and effectively to assist academic staff to create blended and online teaching environments that support student learning and enhance the student experience.
• Implement work processes in the provision of educational design and teaching support within the Faculty to ensure timely and appropriate support is available to academic staff, and which supports staff with the uptake, design, development and evaluation of learning technologies, resources and pedagogies in a blended or online environment.

• Be proactive in identifying potential projects and collaborations which will benefit the Faculty, the student experience, and/or student learning outcomes.

• Provide strategic support and advice to the Associate Dean (Academic) and the EAIT Teaching and Learning Committee to enable the successful achievement of Faculty and University strategic goals related to blended and online teaching and learning.

• Provide support and advice to teaching staff to allow them to achieve their teaching and learning goals in relation to blended and online learning including helping to address any significant problems or unresolved issues.

• Contribute to the leadership of eLIPSE and teaching and learning projects within eLIPSE and EAIT.

• Maintain knowledge of current best practice in teaching and learning, to identify trends, strengths, weaknesses, opportunities and risks in the design and delivery of blended and online learning across the Faculty.

• Represent the Faculty on relevant committees and working groups, and liaise with relevant service providers across the university to resolve any technological issues and improve the quality of blended and online teaching and learning.

• Evaluate existing Faculty and University service provision, keeping abreast of feedback and broader developments in the external market place, to ensure appropriate enhancement of technologies and tools, and that any proposed solutions will improve quality and efficiency.

• Identify opportunities for, and assist with, the dissemination of project outcomes – including dissemination within the Faculty, University and to other institutions.

• Undertake other duties as directed by the Associate Dean (Academic) and Manager, Academic Policy and Development.

**Other**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to -

• the [University’s Code of Conduct](#)

• requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School

• the adoption sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)

• requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

**Organisational Relationships**

The position reports to the Manager, Academic Policy and Development with duties directed by the Associate Dean (Academic).
SELECTION CRITERIA

**Essential**

- A relevant degree with substantial experience in educational design; or an equivalent alternate combination of relevant knowledge, training and/or experience, preferably in an engineering, architecture or information technology sector.

- Demonstrated understanding and ability to apply pedagogical theory, contemporary practice and practical experience to analyse complex teaching and learning situations and effectively apply high-level problem-solving skills to develop appropriate and innovative learning solutions.

- Proven ability and experience in using a range of technologies including learning platforms and associated software for the design, development, implementation and evaluation of blended and online learning resources and environments to support student learning.

- Proven ability and experience in designing and managing projects using structured methodologies to identify requirements, and to design and implement solutions in a timely manner.

- Demonstrated understanding of enablers and limitations of educational technology and best practices to support student achievement and engagement, teacher effectiveness and teaching innovation.

- Demonstrated management and leadership skills with proven experience in developing a cohesive and effective team.

- Highly developed interpersonal skills including the ability to communicate effectively with a diverse range of stakeholders, and a demonstrated ability to build relationships and commitment to responding to client needs.

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The University of Queensland values diversity and inclusion.

Applications are particularly encouraged from Aboriginal and Torres Strait Islander peoples. For further information, please contact our Australian Indigenous Employment Coordinator at: atsi_recruitment@uq.edu.au

Applications are also encouraged from women.

This role is a full-time position however flexible working arrangements may be negotiated.