APPOINTMENT OF
DIRECTOR
RESEARCH PARTNERSHIPS

INFORMATION FOR CANDIDATES
<table>
<thead>
<tr>
<th>CONTENTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The University of Queensland</td>
<td>01</td>
</tr>
<tr>
<td>Governance</td>
<td>02</td>
</tr>
<tr>
<td>Strategic Directions</td>
<td>02</td>
</tr>
<tr>
<td>Research at The University of Queensland</td>
<td>03</td>
</tr>
<tr>
<td>Organisational Chart</td>
<td>04</td>
</tr>
<tr>
<td>Role of the Director, Research Partnerships</td>
<td>05</td>
</tr>
<tr>
<td>Selection Criteria</td>
<td>07</td>
</tr>
<tr>
<td>Selection Committee</td>
<td>07</td>
</tr>
<tr>
<td>Conditions of Employment</td>
<td>08</td>
</tr>
<tr>
<td>How to Apply</td>
<td>09</td>
</tr>
<tr>
<td>Further Information and Website Addresses</td>
<td>09</td>
</tr>
</tbody>
</table>
The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

The University of Queensland is a world class institution which ranks in the world’s top universities, as measured by several key independent rankings, including the Performance Ranking of Scientific Papers for World Universities (41), the US News Best Global Universities Rankings (45), QS World University Rankings (47), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (65). UQ secured a greater share of Australian Research Council grants in 2016 than any other university nationally. The University’s Life Sciences broad subject field ranking in the Academic Ranking of World Universities was the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other university in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 14,000 postgraduate scholars and more than 13,000 international students from 141 countries, adding to its proud 240,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and six University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, agriculture, as well as social science research.

UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $13 billion+ (see http://uniquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus moving forward.
GOVERNANCE

The University is governed by a 22-member Senate representing University and community interests. Senate is led by a Chancellor and Deputy Chancellor. The Senate has delegated to the Vice-Chancellor many of its powers under the University of Queensland Act 1998 to appoint staff, manage and control University affairs and property, and manage and control finances.

www.uq.edu.au/about/governance

STRATEGIC DIRECTIONS

The University of Queensland sets its agenda within a truly global context on the pillars of Learning, Discovery and Engagement. It is a university that is connected with the global community, addressing the issues that are impacting on the modern world. UQ’s aim is to attract the best minds of today, and to develop and support the leaders of tomorrow. The University has an ongoing commitment to strengthening its impact and reputation by building greater research capacity and through the delivery of high quality teaching and learning programs.

UQ is educating a broad and representative student body and providing them with qualifications relevant to the local and global workforce. UQ is committed to actively promoting access, equity and diversity and supporting Aboriginal and Torres Strait Islander and international students.

UQ is characterised by an overriding focus on quality and an increasingly internationalised focus across its learning, discovery and engagement activities. It has involved the application of strategic initiative funding to support existing and emerging priorities that leverage external support, and the development of major research institutes, alongside its faculties, as a vehicle for building critical mass and attracting the best students and staff from around the world.

In 2020 UQ seeks to be a major global university that is developing solutions to global problems. UQ will attract students of the highest calibre who are destined and supported to become future leaders – locally, nationally and internationally. We nominate student success, coupled with employers’ conviction that UQ graduates are recognised worldwide as ‘must have’ employees, as the first of six foundations for UQ’s future success.

A larger suite of postgraduate entry programs will cater to the needs of a modern workforce. Growth in UQ’s postgraduate research student population will drive the University’s capacity for discovery.

UQ’s learning, discovery and engagement is fostered through multiple partnership ventures with business and industry, professional groups, and government and research partners.
RESEARCH AT THE UNIVERSITY OF QUEENSLAND

Emboldened by a record of success and the prospect of contributing to the answers to the world’s great challenges, UQ people are aiming ever higher to deliver benefits to society and the environment worldwide.

The University maintains a world-class, comprehensive program of research and research training. We aim for international standards of excellence across the spectrum of research, from fundamental, curiosity-driven work that builds the stock of knowledge and leads to new research questions to applied research and innovation with direct applications to industry and communities. The extent to which we succeed is evident from the quality and impact of our research.

The Deputy Vice-Chancellor (Research) is a member of the University’s Senior Executive and has responsibility for enhancing the university’s performance and reputation in research, research training, and research collaboration with external stakeholders, nationally and internationally. The Deputy Vice-Chancellor (Research) is supported by the staff in the UQ Research and Innovation portfolio. Units within the portfolio have responsibility to support the University’s research community through strategic engagement with external stakeholders, funding organisations and research partners; international collaborations; grants management; research performance data management, research infrastructure management, and research ethics and integrity.

Further information is available at https://research.uq.edu.au/
ORGANISATIONAL CHART

Deputy Vice- Chancellor (Research)

Pro-Vice-Chancellor (Research Partnerships)

Faculty Executive Deans/ Institute Directors Or delegates

Executive Support Team

Director, Research Partnerships

Research Partnership Managers

CCRES Project Manager

Senior Administration Officer

Project Coordinator

Director, Research Partnerships

Senior Administration Officer

Project Coordinator

Executive Support Team

Director, Research Partnerships

Research Partnership Managers
ROLE OF THE DIRECTOR, RESEARCH PARTNERSHIPS

The Director of Research Partnerships is responsible for the operational management of the Office of Research Partnerships. Reporting to the Pro-Vice-Chancellor (Research Partnerships), the Director will provide strategic and operational support for industry-facing funding schemes, for leveraging Government funding opportunities and for internal liaison with UQ staff. The Director will ensure that the UQ is operationally well positioned to adapt to changes in the policy environment that affect partnerships. The Director will work with the Research Partnerships Managers (RPMs) and external offices in industry, Government, research and health institutions across Australia and (over time), internationally. The position will provide timely advice to senior staff across the University, as well as represent the University on high level internal and external committees. In addition, the Director is the administrative lead for managing key aspects of partnerships such as approvals of contracts and liaising with counterparts in other organisations. The Director is an advocate for research partnerships at the University, and is expected to proactively support the promotion of the principles of partnerships and industry engagement across the organisation.

ORGANISATIONAL RELATIONSHIPS

The Deputy Vice-Chancellor (Research) is a member of the University’s Senior Executive and has responsibility for enhancing the university’s performance and reputation in research, research training, and research collaboration with external stakeholders, nationally and internationally. The Deputy Vice-Chancellor (Research) is supported by Pro Vice-Chancellors and by staff in the UQ Research and Innovation portfolio. Units within the portfolio have responsibility to support the University’s research community through strategic engagement with external stakeholders, funding organisations and research partners; international collaborations; grants management; research performance data management, research infrastructure management, and research ethics and integrity.

Within the UQ Research and Innovation portfolio, the Office of Research Partnerships provides administrative and strategic support in the key functional areas of the University’s partnerships with external organisations, particularly industry partners, external stakeholders, research partners and CRCs. The Director of Research Partnerships reports to the Pro Vice-Chancellor (Research Partnerships). The Director is responsible for working closely (dotted line report) with a network of Faculty-and Institute-based Research Partnerships Managers to maximise the performance of the team.

Information about UQ Research & Innovation and the Research Partnerships Office may be accessed on UQR&I’s web site at https://research.uq.edu.au/partner-us/how-partner
KEY ACCOUNTABILITIES

Key accountabilities and responsibilities include, but are not limited to:

**Strategy, Planning and Policy Development**

- Support the Pro-Vice-Chancellor (Research Partnerships) in the development and implementation of strategy and policy related to research partnerships.
- Lead the operational aspects of partnerships and broad stakeholder engagement.
- Identify funding opportunities involving major industry and government stakeholders and develop plans for optimal positioning of the partnership within UQ.
- Work collaboratively with Office of Sponsored Research to provide the operational support for implementation of industry and government commissioned research.
- Provide strategic coordination of the University’s interactions with Cooperative Research Centres (CRCs).
- Develop and establish systems and support structures to ensure that the University has comprehensive and coherent information about its key external research partnerships and funding opportunities. This includes systems for effort-tracking, resource allocation and customer relationship management.

**Liaison, Consultation and Advice**

- Provide authoritative and timely advice on research partnership matters via the office of the Deputy Vice-Chancellor (Research).
- Liaise with funding bodies and State and Federal regulatory agencies, to ensure the University perspective is considered in relation to developments in research partnerships.
- Provide advice on a needs basis on matters relating to calls for comment on new guidelines, regulations or policy around industry engagement and impact.

**Leadership and Management**

- Manage the activities of the Office of Research Partnerships team, including strategic oversight of the RPMs by providing direction, performance management and professional development, and fostering a team-based service-driven workplace culture.
- Act as an Authorised Officer to accept research grants and contracts and authorise research partnership agreements on behalf of the University.
- Act as the University’s representative on relevant steering committees including CRCs.
- Liaison with Directors Commercial Engagement at UniQuest around IP and other industry partnership matters.
- Manage the budget, human and physical resources of the office.

**Administration**

Ensure you are aware of, and comply with, legislation and University policy relevant to the duties undertaken, including:

- The University’s Code of Conduct
  [http://ppl.app.uq.edu.au/content/1.50.01-code-conduct](http://ppl.app.uq.edu.au/content/1.50.01-code-conduct)
- Requirements of the Queensland Occupational Health and Safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute/School
- The adoption of sustainable practices in all work activities, and compliance with associated legislation and related University sustainability responsibilities and procedures
- Requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University
SELECTION CRITERIA

Essential

• A Postgraduate qualification with demonstrated administration and managerial skills and experience in a research-intensive university environment; or an equivalent combination of relevant experience and/or education/training.
• Demonstrated knowledge of the processes and frameworks for developing and managing strong research partnership programs and the related risk profile of a comprehensive research-intensive university, as well as managing activities with significant risk.
• Demonstrated in-depth knowledge of the research funding environment.
• Established networks across the sector and with related funding agencies.
• Demonstrated ability to establish and maintain internal networks, preferably in a large and complex research-intensive university environment.
• Excellent business planning, resource management, reporting skills and a track record of both service excellence and achieving strategic and operational goals.
• Proven ability to interact effectively with other senior staff.
• Proven ability to maintain the cohesion and motivation of staff in a high work-load environment.
• Ability to plan, set priorities and co-ordinate complex work programs in order to meet firm deadlines.
• Awareness of and commitment to equity principles, organisational ethics, risk management and occupational health and safety policies and practices.

Desirable

• Comprehensive experience in research management and administration, intellectual property and technology transfer in the public and private sectors.

The selection committee for this appointment will be chaired by the Pro-Vice-Chancellor (Research Partnerships), Professor Mohan Krishnamoorthy.
CONDITIONS OF EMPLOYMENT

Tenure
The initial appointment will be for a term of five years. A further appointment may be offered following a review at least one year before the end of the initial term.

Salary and benefits
This position is classified at HEW Level 10A, with a base salary in the range of $123,883 – $165,313 p.a. with an employer superannuation contribution up to 17% of base salary. Remuneration will be subject to periodic review. The Director, Research Partnerships is entitled to 4 weeks annual leave, 10 days personal leave and an additional 5 days carer’s leave. Other terms and conditions of employment will be negotiated with the Pro-Vice-Chancellor (Research Partnerships).

Relocation
The University will meet all reasonable removal and establishment expenses. In the case of an interstate or international appointee, an accommodation allowance may be available for a limited period. Details will be negotiated as part of the contract of employment.
HOW TO APPLY

Applications should include a full curriculum vitae and a statement briefly addressing the selection criteria. Applicants should provide the names and contact details of at least three potential referees. These referees need not be approached in advance, as they will not be contacted without the prior consent of the applicant.

If you have any questions about the position or the application process, please contact Professor Mohan Krishnamoorthy on +61 7 3365 3609 or at pvcrp@research.uq.edu.au.

The University reserves the right to fill the position by invitation at any time.

FURTHER INFORMATION AND WEBSITE ADDRESSES

General information on the University is available through the University’s website.
http://www.uq.edu.au/

Other documents which you may wish to refer to include:

• Annual Report:
  http://www.uq.edu.au/about/annual-reports
• Governance:
  http://www.uq.edu.au/about/governance
• Key statistics:

• Organisation chart:
• Research at UQ:
  http://www.uq.edu.au/research/
• Strategic Plan 2014–2017:
• UQ Global Strategy: