

## Position Description

### Lecturer in Engineering Management – (Teaching Focussed)

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<b>Position No:</b>	NEW
<b>College:</b>	Science, Health and Engineering
<b>School:</b>	Engineering and Mathematical Sciences
<b>Campus/Location:</b>	Melbourne (Bundoora)
<b>Classification:</b>	LEVEL B - Lecturer
<b>Employment Type:</b>	Full time, Fixed term
<b>Position Supervisor:</b>	Head of Department, Engineering
<b>Number:</b>	50004654
<b>Other Benefits:</b>	<a href="http://www.latrobe.edu.au/jobs/working/benefits">http://www.latrobe.edu.au/jobs/working/benefits</a>

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

College of Science, Health and Engineering – <http://latrobe.edu.au/she>

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**For enquiries only contact:**

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# Position Description

## Level B – Lecturer (Teaching Focussed)

A Level B teaching focussed academic is expected to develop curriculum, teach and undertake scholarly work relevant to the development of their discipline or professional field.

### Position Context

The College of Science, Health and Engineering is comprised of 9 Schools and sixteen Departments with 1,000 staff and 16,000 students, including 900 PhD students across La Trobe's multi-campus operations. The College offers a range of general and specialist undergraduate and postgraduate courses that are rigorous and attuned to meeting the needs of students in ensuring their readiness to work in changing environments. The College has an outstanding reputation for research excellence, for research translation and for building strong relationships with industry partners.

The School of Engineering and Mathematical Sciences (SEMS) has over 80 academic staff and in three departments: Engineering, Computer Science and Information Technology, and Mathematics and Statistics in Melbourne (Bundoora) and Bendigo. The School has a reputation for innovative course design, the maintenance of a supportive student-centred learning environment and an outstanding research profile. The School offers a range of general and specialist undergraduate and postgraduate courses that are rigorous, attuned to emerging trends, and taught by staff at the forefront of their fields. Graduates are valued for the high technical skills they develop during their course and for their ability to adapt to new developments based on sound theoretical and conceptual foundations.

The Department of Engineering has a total of 22 staff and around 800 undergraduate and postgraduate students located in Melbourne and Bendigo campuses. The Engineering discipline at La Trobe continues to expand and revitalise its programs with an innovative curriculum that incorporates strong industry engagement. The department leads various industry sponsored multi-disciplinary research projects with national and international linkages.

La Trobe is a participant in the Athena SWAN Charter to enhance gender equality in Science, Technology, Engineering, and Mathematics disciplines. As such, we especially encourage female applicants to apply.

Please note: The University may require this role to work at other locations outside of their primary place of work.

### Duties at this level may include:

- Demonstrate effectiveness by taking an evidence-based approach to evaluate learning and teaching initiatives.
- Demonstrate a scholarly approach to learning and teaching by contributing to La Trobe's SOLT including sharing of good practice.
- Coordinate and teach subjects providing a high-quality learning experience that engages students through the conduct of lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or other sessions in online, blended or face-to-face modes.
- Provide constructive, fair and timely feedback on learning to students.
- Initiate, and participate in innovative subject and course level curriculum design, development and review in areas such as, but not restricted to, online and blended delivery, taking an evidence-based approach to evaluate how these initiatives improve the student experience.
- Prioritise the embedding of employability capabilities in the curriculum.
- Participate in La Trobe Learning and Teaching conferences, colloquia or workshops.

- Lead and implement teaching improvement projects at subject, course or discipline level.
- Provide mentoring to other academics on good teaching practice.
- With mentoring support, as appropriate, obtain funding from internal or external sources for teaching improvement projects.
- Provide principle or co-supervision to Honours and Masters by coursework students
- Seek approval to undertake co-supervision of Graduate research candidates
- Continue to develop professional practice skills, knowledge and expertise.
- Contribute to knowledge transfer and to building relationships at a local level.
- Perform allocated administrative functions effectively and efficiently.
- Serve on committees at the school or course level and contribute to committees at the Department, School or College level as required.
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Head of School.

### **Key Selection Criteria**

#### **ESSENTIAL:**

- PhD degree in Engineering Management or equivalent accreditation and standing recognised by the University/profession as appropriate for the relevant discipline areas.
- Demonstrated effectiveness in teaching, curriculum development and subject coordination in face-to-face, blended and/or online modes, as evidenced by sustained high results on student feedback on teaching surveys, teaching excellence awards or through other forms of evidence.
- Evidence of innovative initiatives undertaken in the last three years that have improved the student experience, and the evaluation of effectiveness of these initiatives.
- Demonstrated ability to influence the teaching practice of others.
- Demonstrated ability to engage with the Scholarship of Teaching and Learning.
- Demonstrated high level oral and written communication skills, including the ability to interact effectively, collaboratively and productively with staff and students from a diverse range of backgrounds.

#### **DESIRABLE:**

- Ability to supervise, or co-supervise, honours and postgraduate students.
- Ability to produce outputs related to the Scholarship of Learning and Teaching.
- Graduate Certificate in Higher Education or similar evidence of professional preparation for, and continuous professional development in, higher education teaching.

#### **Other relevant information:**

- The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

### **Essential Compliance Requirements**

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

## Position Flexibility

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

## La Trobe Cultural Qualities

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University we strive to work in a way which is aligned to our four cultural qualities:

- *We are **Connected**:* We connect to the world outside — the students and communities we serve, both locally and globally.
- *We are **Innovative**:* We tackle the big issues of our time to transform the lives of our students and society.
- *We are **Accountable**:* We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
- *We **Care**:* We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.

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For Human Resource Use Only

Initials:            Date: