

Position Description

Position Title

Position No:

Business Unit: Digital Health and Information Management

Division: School of Psychology and Public Health

Department: Department of Public Health

Classification Level: Level C Teaching & Research

Employment Type: Full-Time, Continuing

Campus Location: Melbourne, Bundoora

Other Benefits: <http://www.latrobe.edu.au/jobs/working/benefits>

Further information about: Professor James Boyd | Email James.Boyd@latrobe.edu.au

La Trobe University - <http://www.latrobe.edu.au/about>

Position Context

One of the larger schools within the University, the School of Psychology & Public Health undertakes teaching and research across a broad range of disciplines, including: Neuroscience; Psychology; Counselling; Rehabilitation Counselling; Art Therapy; Family Therapy; Public Health; Digital Health and Analytics; Health Information Management; and Ergonomics, Safety and Health. The School comprises six academic units: the Department of Public Health, the Department of Psychology, Counselling and Therapy, the Australian Research Centre in Sex, Health and Society (ARCSHS), the Centre for Alcohol Policy Research (CAPR), The Bouverie Centre and the Olga Tennison Autism Research Centre (OTARC).

The Department of Public Health is a leading authority in many areas of public health including health policy, health promotion, health systems, services and management, digital health and analytics, health information management and informatics, and occupational health. The Department hosts a number of specialist research units and programs, including the: Palliative Care Unit (PCU); the Centre for Health Communication and Participation (CHCP); and the Centre for Ergonomics and Human Factors (CEHF). Research areas include health promotion, vulnerable / at risk populations, chronic illnesses and disability, end of life care, health information management, digital health, health policy, systems and management, gender and health, occupational health, and public health practice.

The Department has a dynamic higher degree program in a range of areas, with large numbers of Honours, Masters and PhD students from Australia and overseas. It offers a range of flexible undergraduate and postgraduate courses that aim to improve the health and well-being of individuals and communities through excellence in teaching and research. The courses include a Bachelor of Health Sciences with majors in public health and health promotion, and a Bachelor of Health Information Management. Flagship postgraduate masters' degrees are offered in Public Health, Health Administration, Digital Health, Health Information Management, and Ergonomics, Safety and Health.

Position Purpose

A Level C Senior Lecturer teaching and research academic is expected to develop curriculum, teach, and undertake research and other scholarly work relevant to the development of their discipline or professional field. An academic at this level will make a significant contribution to the discipline at the national level. They will normally play a major role or provide a significant degree of leadership in scholarly, research and professional activities relevant to the profession.

Duties at this level will include:

- Design, coordinate and teach subjects and courses which provide a high quality learning experience that engages undergraduate, honours and postgraduate students.
- Provide leadership and mentoring to others in subject or course level curriculum design and development and delivery of teaching.
- Conduct and lead innovative and high impact research and produce conference and seminar papers and publications resulting from that research.
- Contribute to building a robust and ambitious research culture within La Trobe.
- Play a significant role in research projects including leadership of research teams and/or management of projects.
- Supervise Higher Degree by Research (HDR), honours and postgraduate students.
- Obtain necessary research funding from contracts/grants/consultancies.
- Represent discipline/program or school at external events.
- Attend to effective and efficient performance of allocated leadership and administrative functions primarily connected with the position.
- Facilitate discipline-related stakeholder engagement to enhance industry-sector partnerships and collaboration

- Actively initiate and contribute to publicity and marketing of relevant departmental courses
- Align your research portfolio with discipline, cluster and departmental priorities
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Dean.

Essential Criteria

Skills and knowledge required for the position

- Completion of a PhD or equivalent accreditation and standing recognised by the University/profession as appropriate for the relevant discipline area.
- Discipline expertise (theoretical and practical) in management of health information systems and at least one of the other health information management knowledge domains: health informatics, health data analysis or clinical classification.
- Demonstrated effectiveness in curriculum development and teaching with a commitment to excellence in teaching.
- Demonstrated capacity to provide leadership at course/program/research group or similar level.
- Strong record of research publication, with appropriate evidence of quality and impact.
- Demonstrated record of achievement as a leading practitioner with a reputation for skills, knowledge and expertise at a state/national level.
- Success in obtaining research funding from grants/contracts/consultancies.
- Excellent verbal and written communication skills, including the ability to interact effectively with people from a diverse range of backgrounds.
- Demonstrated ability to work as a member of a team in a co-operative and collegial manner.

Capabilities required to be successful in the position

- Knowledge of own strengths, weaknesses and biases – modifying behaviour, based on self-reflection and feedback, to respond to others with empathy and act on feedback to improve knowledge, skills and behaviour.
- Ability to work collaboratively, demonstrate inclusivity and tailor communication in a way that is meaningful to the audience – consistently modelling accountability, connectedness, innovation and care.
- Demonstrated creative and critical thinking, ability to generate ideas to solve local problems and recommend improvements to current work practices.
- Ability to make sense of data to inform decision-making – building a culture in which staff members actively contribute to the continuous improvement of local practices.

Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

Additionally, applicants must be eligible for full membership with the Health Information Management Association of Australia (HIMAA)

Other Information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Position Flexibility

We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

Why La Trobe:

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

Our success can be attributed to its strong sense of community. We have a long-standing commitment to diversity, inclusion and social justice; we are committed to providing a workplace where all staff feel valued, respected and supported to achieve their full potential. We strive to build a workplace where all employees of diverse backgrounds, abilities, experiences, sexuality, gender, religion and age are welcome, valued, respected and one that is representative of our community. We demonstrate our cultural qualities by holding ourselves accountable and creating a culture of trust and innovation while genuinely caring for one another.

La Trobe's Cultural Qualities:



We are **connected** to each other and the communities around us. We engage with those communities to learn from our past, inform our present and impact our future.



We are **innovative** in tackling the most important issues of our time. We are inquisitive and seek to develop new ideas that positively impact the way we work and the world around us.



We are **accountable** for what we do and share a commitment to excellence. We are courageous and respectful in the way we hold ourselves and each other to account.



We **care** about what we do and value the power of education and research. We care about each other and strive to create a safe and inclusive community.

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Initials: Date: