

Position Description

Enterprise Architect

Position No:	New
Business Unit:	Chief Operating Officer (COO)
Division:	Information Systems
Department:	Digital Strategy and Engagement
Classification Level:	HEO10
Employment Type:	Full-Time
Campus Location:	Melbourne (Bundoora)
Other Benefits:	http://www.latrobe.edu.au/jobs/working/benefits

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

Position Context/Purpose

The Enterprise Architect at La Trobe University plays a critical role in shaping the university's technology landscape to support its strategic objectives. Reporting to the Associate Director, Architecture, this position is responsible for designing and maintaining the overarching architecture framework that aligns with the university's digital strategy. The Enterprise Architect will collaborate with various stakeholders to ensure that IT solutions are scalable, secure, and aligned with the institution's goals. This role is integral in guiding the digital transformation efforts and ensuring that the architecture supports both current and future technological needs of the university.

Duties at this level will include:

Strategic Leadership and Planning

- Develop and maintain the enterprise architecture framework, ensuring it aligns with the university's strategic objectives and digital transformation goals.
- Lead the creation and implementation of architecture roadmaps, standards, and guidelines.
- Participate in strategic planning initiatives, providing architectural expertise to ensure technology decisions support the university's vision and mission.

Technical Expertise and Solution Design

- Design and evaluate complex IT solutions that address the university's needs for scalability, security, and efficiency.
- Ensure architectural integrity and consistency across various projects and initiatives.
- Provide technical leadership in the adoption of new technologies, ensuring they are integrated into the existing architecture seamlessly.

Stakeholder Engagement and Communication

- Collaborate with senior management, academic departments, and administrative units to understand their needs and translate them into technical requirements.
- Communicate architectural strategies and guidelines to various stakeholders, ensuring alignment and buy-in across the university.
- Engage with external partners and vendors to stay updated on emerging technologies and best practices.

Governance and Compliance

- Establish and enforce governance processes for architecture, ensuring compliance with internal policies and external regulations.
- Conduct architecture reviews and audits to ensure adherence to standards and identify areas for improvement.
- Develop risk mitigation strategies related to architecture and ensure they are effectively implemented.

Team Leadership and Development

- Mentor and guide junior architects and technical staff, fostering a culture of continuous learning and innovation.
- Lead architecture-related projects, managing resources, timelines, and deliverables to ensure successful outcomes.
- Contribute to the professional development of team members, providing opportunities for growth and skill enhancement.
- Develop and review major policies, objectives, programs or strategies involving high level liaison with internal and external stakeholders, including framing relevant internal consultation and negotiation strategies.
- Responsible for programs involving major change which may impact on other areas of the institution's operations.
- Represent the University externally in sector groups and in negotiations.

- Develop and enable the capability of staff within the work area by monitoring and continuously managing their performance and mentor them to better meet current and future role requirements. In doing this, provide staff with constructive feedback and support for high quality performance contributions.

Essential Criteria

Skills and knowledge required for the position

- Extensive experience in enterprise architecture, with a strong understanding of architectural frameworks and methodologies (e.g., TOGAF, Zachman).
- Proficiency in designing and implementing complex IT solutions, including cloud services, data management, and application integration.
- Strong knowledge of IT infrastructure, security, and compliance standards.
- Excellent communication and interpersonal skills, with the ability to engage effectively with diverse stakeholders.
- Strong project management skills, with a proven ability to lead projects from conception to completion.
- Knowledge of relevant laws, regulations, and standards applicable to the higher education sector, including data privacy and security regulations.
- Highly developed knowledge of the principles, theory and practice of the area of responsibility and an awareness of broader developments relevant to the University.
- Awareness of likely effect of change in economic, social and governmental and technological environment.
- Awareness and understanding of the activities, objectives and strategic direction of the University, both current and future, in a global context
- Demonstrated experience and expertise in the management of significant human and material resources, or postgraduate qualifications and extensive relevant experience, or experience and expertise in the provision of strategic policy advice affecting the direction of the University, or an equivalent alternate combination of relevant knowledge, training and/or experience.

Capabilities required to be successful in the position

- **Strategic Vision:** Ability to develop and communicate a clear architectural vision that aligns with the university's strategic goals.

- **Leadership and Team Management:** Demonstrated ability to lead and inspire a team of technical professionals, fostering a collaborative and innovative environment.
- **Technical Expertise:** Deep technical knowledge in enterprise architecture, with the ability to design and implement effective IT solutions.
- **Stakeholder Engagement:** Strong stakeholder engagement skills, with the ability to build relationships and influence decision-making at all levels of the organisation.
- **Problem-Solving and Decision-Making:** Excellent problem-solving and decision-making abilities, with a focus on delivering solutions that meet the university's needs.
- **Continuous Learning and Development:** Commitment to continuous learning and staying abreast of emerging technologies and industry trends to drive innovation in enterprise architecture.
- Demonstrated commitment to reflective practice and self-development, identifying and challenging own biases, responding to others with empathy and evaluating the way own behaviour impacts team culture and performance.
- Ability to work collaboratively across functions, tailor communication in a way that is meaningful to the audience and contribute to a safe, inclusive, high-performing culture – consistently modelling accountability, connectedness, innovation and care.
- Demonstrated creative, critical and systems thinking – generating ideas and recommending solutions to local and organisational problems.
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Essential Compliance Requirements

To hold this La Trobe University, position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

Other Information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Position Flexibility

We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

Why La Trobe:

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

Our success can be attributed to its strong sense of community. We have a long-standing commitment to diversity, inclusion and social justice; we are committed to providing a workplace where all staff feel valued, respected and supported to achieve their full potential. We strive to build a workplace where all employees of diverse backgrounds, abilities, experiences, sexuality, gender, religion and age are welcome, valued, respected and one that is representative of our community. We demonstrate our cultural qualities by holding ourselves accountable and creating a culture of trust and innovation while genuinely caring for one another.

La Trobe's Cultural Qualities:

WE ARE CONNECTED



We are **connected** to each other and the communities around us. We engage with those communities to learn from our past, inform our present and impact our future.

WE ARE INNOVATIVE



We are **innovative** in tackling the most important issues of our time. We are inquisitive and seek to develop new ideas that positively impact the way we work and the world around us.

WE ARE ACCOUNTABLE



We are **accountable** for what we do and share a commitment to excellence. We are courageous and respectful in the way we hold ourselves and each other to account.

WE CARE



We **care** about what we do and value the power of education and research. We care about each other and strive to create a safe and inclusive community.

For Human Resource Use Only

Initials:

Date: