

## Position Description

### Associate Professor, Service Management

---

<b>Position No:</b>	NEW
<b>Business Unit:</b>	Office of the Provost
<b>Division:</b>	La Trobe Business School
<b>Department:</b>	Management and Marketing
<b>Classification Level:</b>	Level D Teaching & Research
<b>Employment Type:</b>	Continuing Full Time
<b>Campus Location:</b>	Melbourne
<b>Other Benefits:</b>	<a href="http://www.latrobe.edu.au/jobs/working/benefits">http://www.latrobe.edu.au/jobs/working/benefits</a>

Further information about La Trobe University - <http://www.latrobe.edu.au/about>

---

## **Position Context/Purpose**

The appointee will be recognised nationally and internationally in their discipline or profession. They will demonstrate leadership in innovative curriculum development and management, course/program rankings, and be expected to foster excellence in teaching and learning and facilitate student success within the School. The appointee will also contribute to the development of high-quality research published in ABDC A\* and A ranked journals, and the success of the School's PhD program. The appointee will contribute to the development of successful links between the School and industry partners.

## **Duties at this level will include:**

- Design, coordinate and-deliver courses and subjects which provide a high-quality and engaging learning experience.
- Lead a scholarly approach to learning and teaching and contribute to disciplinary teaching pedagogy and research.
- Provide leadership and mentoring to others in subject or course level curriculum development and delivery of teaching.
- Participate in discipline-based mentoring and coaching of more junior colleagues to develop their teaching and research performance.
- Conduct and lead high impact research and produce high quality publications in ABDC A\* and A ranked journals.
- Play a significant role in research projects including leadership/management of projects.
- Supervise Higher Degree by Research (HDR), and postgraduate students.
- Obtain research funding from contracts/grants/consultancies.
- Lead the development of partnerships with potential and existing domestic and international partners.
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Dean.

## **Essential Criteria**

### **Skills and knowledge required for the position**

- PhD or equivalent accreditation and standing recognised by the University/profession as appropriate for the relevant domain.
- Proven track record in high quality, innovative teaching, subject coordination and curriculum development and management.
- Demonstrated leadership in course development and management with a proven commitment to promoting and advancing excellence in teaching.
- Demonstrated track record in leading course rankings.
- Proven experience in designing and implementing course level employability programs.
- Successful track record of publishing in ABDC ranked A\* and A journals.
- Demonstrated ability to supervise PhD and postgraduate research students.
- Demonstrated ability to lead and work as a team member in a collaborative and collegial manner.
- Demonstrated capacity to lead and manage a team or other organisational unit.
- Excellent verbal and written communication skills, including the ability to interact effectively with people from a diverse range of backgrounds.
- Proven ability to build sustainable relationships with a range of industry partners and evidence of the ability to promote research links with outside organisations/agencies.
- The successful candidate will be expected to take up a leadership position within the School. Possible leadership roles include Course Development and Management, School Accreditation and Rankings, student employability and industry partnerships.

## Capabilities required to be successful in the position

- Ability to work collaboratively, recognise the value of diversity and model accountability, connectedness, innovation and care.
- Ability to think creatively, explore new ideas and respectfully challenge existing practices in order to improve current ways of working.
- Ability to contribute to a culture of continuous improvement, implementing ideas generated by team members
- Ability to operationalise strategy, adapt quickly to disruption and actively contribute to a healthy team culture to successfully navigate change – implementing improvements to local and organisational practice.

## Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working with Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

## Other Information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

## Position Flexibility

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

## Why La Trobe

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

We are forward-looking and culturally inclusive. We continuously review, improve and transform our processes to embrace new, flexible approaches. That means you'll always have the opportunity to succeed and make a difference.

## La Trobe's Cultural Qualities



### We are accountable

*We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.*



### We are connected

*We connect to the world outside – the students and communities we serve, both locally and globally*



### We are innovative

*We tackle the big issues of our time to transform the lives of our students and society.*



### We care

*We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities*

---

For Human Resource Use Only

Initials:                      Date