



Position Description

Senior Indigenous Educational Development Advisor

Position No:	50144463
Department:	Education Services
Portfolio:	Education
Campus/Location:	Location independent
Classification:	Academic Level B/HEO 8
Employment Type:	Continuing, Full-Time
Position Supervisor:	Deputy Director, Education Development Services
Other Benefits:	http://www.latrobe.edu.au/jobs/working/benefits

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

For enquiries only, please contact:

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Initials: _____ Date: _____

POSITION DESCRIPTION

Only Indigenous Australians are eligible to apply as this position is exempt under the Special Measure Provision, Section 12(1) of the Equal Opportunity Act 2011 (Vic).

Position Context

The position of Senior Indigenous Educational Development Advisor sits within the Education Services Division, led by the Director, Education Services and under the portfolio of the Deputy Vice-Chancellor Education. The Education Services Division provides leadership, strategic development and day to day support to the University on a wide range of educational activities, including:

- Curriculum innovation
- Online education
- Technology enhanced learning
- Strategic educational renewal programs

The Division works closely in a matrix team structure with staff from across the University including Colleges and Schools, Student Services and within the portfolio of the Deputy Vice-Chancellor Education, including Quality and Standards, the Library, the Education Academy and Executive Education.

The Senior Indigenous Educational Development Advisor works under the direction of the Deputy Director, Education Development Services and the guidance of the Office of Indigenous Strategy, to provide specialist services that embed Aboriginal and Torres Strait Islander knowledges and contexts in the University's curriculum. They will work closely with the Senior Lecturers, Education Development, and colleagues within the portfolio and across the University to deliver specialist services focused on Indigenising the curriculum and pedagogical innovation support as part of a cross-functional team structure. The incumbent will have a role in assuring the effective delivery of educational technology and digital advancement activities within the University's major strategic educational renewal program: Clever Learning.

Duties include:

- Provide specialist advice to academic staff to build their capability to deliver high-quality learning experiences to students that embed Aboriginal and Torres Strait Islander knowledges and contexts using a range of strategies and technologies.
- Design and develop high quality, innovative curriculum approaches, based on contemporary pedagogically-sound theory and current learning design practices, which embed Aboriginal and Torres Strait Islander knowledges and contexts.
- Work in close collaboration with the Office of Indigenous Strategy and Education to promote Indigenous education across School and Colleges
- Facilitate collaboration on Indigenous academic development activities across the University, including through networks, learning communities and communities of practice.
- Through networked, cross team relationships with other Indigenous educators across the university, provide specialist advice to learning and teaching staff on cultural awareness and inclusive education

- Proactively manage and maintain currency of knowledge in one or more areas of education specialisation, such as Aboriginal and Torres Strait Islander knowledges, curriculum design, assessment, technology-enhanced learning, and practically apply learning theory to academic support.
- Collaborate with colleagues as part of a cross-functional team structure to ensure effective matrix support to academic staff and other key stakeholders.
- Deputise for the Deputy Director, Educational Development Services in meetings and other discussions related to Indigenising the curriculum, as directed

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Key Selection Criteria

- Identify as Aboriginal or Torres Strait Islander.
- An undergraduate qualification, and/or equivalent relevant education experience.
- Demonstrated experience in Indigenous education and Indigenous issues in education settings.
- Teaching and curriculum development experience in online and/or advanced technology-enhanced learning, in any discipline.
- Demonstrated ability to achieve high quality academic development outcomes in tertiary education settings.
- Demonstrated ability to design professional learning activities and resources in tertiary education settings.
- Demonstrated proficiency and experience in working in a cross-functional matrix team environment to achieve seamless and accountable services to stakeholders.
- Well-developed verbal and written communication skills, with demonstrated ability to engage collegially and effectively with colleagues, both academic and professional, and the ability to negotiate, motivate, influence, and build relationships.

Essential Compliance Requirements

To hold this La Trobe University, position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

Position Flexibility

La Trobe University is committed to providing a diverse, inclusive, and respectful working environment for all staff.

We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

La Trobe Cultural Qualities

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University, we strive to work in a way that is aligned to our four cultural qualities.

- We are **Connected**: We connect to the world outside — the students and communities we serve, both locally and globally.
- We are **Innovative**: We tackle the big issues of our time to transform the lives of our students and society.
- We are **Accountable**: We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
- We **Care**: We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.