

## Position Description

### Senior Course Designer

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<b>Position No:</b>	NEW
<b>Business Unit:</b>	Provost
<b>Division:</b>	School of Psychology and Public Health
<b>Department:</b>	Psychology, Counselling and Therapy
<b>Classification Level:</b>	HEO Level 8
<b>Employment Type:</b>	Fixed Term, FTE between 0.4-1.0 FTE
<b>Campus Location:</b>	Bundoora
<b>Other Benefits:</b>	<a href="http://www.latrobe.edu.au/jobs/working/benefits">http://www.latrobe.edu.au/jobs/working/benefits</a>

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

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## **Position Context/Purpose**

The School of Psychology and Public Health delivers contemporary education and research that positively impacts students and society both in Australia and internationally. The School comprises two departments: the Department of Psychology, Counselling and Therapy, and the Department of Public Health, and is committed to transforming health and wellbeing education, research and practice.

Working across both departments, the Senior Course Designer will lead the design, development and implementation of a new professional development pathway for educators and practitioners across a range of disciplines. The program will focus on Indigenous wellbeing and cultural safety, underpinned by a commitment to Indigenous leadership and partnership.

The role will embed a robust evaluation framework across the design implementation plan and pilot, ensuring improvement and accountability. A key part of the role involves meaningful consultation and collaboration with Community to co-design curriculum content, ensuring the program reflects a genuine, respectful partnership model.

Interstate and regional travel will be required at various stages to support Community consultation, gather feedback, and seek endorsement throughout the development and implementation process.

***Aboriginal and Torres Strait Islander people with relevant experience are encouraged to apply.***

### **Duties at this level will include:**

- Leading the design and development of a professional development program focused on Critical Cultural Self-Reflection.
- Designing and curating high-quality educational resources that support delivery of the program.
- Building and maintaining strong relationships with Indigenous communities and stakeholders to ensure the curriculum is relevant and authentic.
- Managing curriculum governance processes for program development approvals, ensuring timelines are met.
- Overseeing the pilot delivery of the program, including feedback collection and refinement based on participant and Community input.
- Preparing reports, documentation and communications for internal and external stakeholders, including updates on progress, outcomes and recommendations for ongoing development.
- Undertaking other duties and administrative functions commensurate with the classification and scope of the role, as required by the Embedding Indigenous Understandings Convenor and the Dean.

### **Essential Criteria**

#### **Skills and knowledge required for the position**

- Masters degree or equivalent professional expertise and standing recognised by Indigenous communities, and profession/university as appropriate.
- Demonstrated familiarity, sensitivity and respect for the diverse needs, aspirations and cultures of Indigenous societies.
- Demonstrated capability to collaborate with stakeholder, industry and community partners to enhance teaching and research initiatives.
- Demonstrated advanced understanding of Indigenous methodological frameworks and ways of knowing.

- Demonstrated experience designing/scaffolding learning across whole programs and modes at a tertiary level.
- Demonstrated ability to design high-quality learning experiences across digital and place-based learning environments
- Demonstrated ability to develop and implement projects, meeting all project milestones.

#### **Desirable**

- PhD degree or equivalent professional expertise and standing recognised by Indigenous communities, and profession/university as appropriate.
- Demonstrated capability to provide leadership and engage with Indigenous communities and educators to conduct relevant, culturally appropriate educational design.
- Working towards completion of a postgraduate qualification in a relevant field.

#### **Capabilities required to be successful in the position**

- Ability to work collaboratively, recognise the value of diversity, and model accountability, connectedness, innovation and care.
- Ability to think creatively, explore new ideas and respectfully challenge existing practices to improve current ways of working.
- Ability to build a culture of continuous improvement, implementing ideas generated by team members.

#### **Essential Compliance Requirements**

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

#### **Other Information**

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

#### **Position Flexibility**

We offer flexible work arrangements that can assist you in balancing your work and other responsibilities. This position may be offered on a full-time or part-time basis (minimum fraction 0.4 FTE), by negotiation.

#### **Why La Trobe:**

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

Our success can be attributed to its strong sense of community. We have a long-standing commitment to diversity, inclusion and social justice; we are committed to providing a workplace where all staff feel valued, respected and supported to achieve their full potential. We strive to build a workplace where all employees of diverse backgrounds, abilities, experiences, sexuality, gender, religion and age are welcome, valued, respected and one that is representative of our community. We demonstrate our cultural qualities by holding ourselves accountable and creating a culture of trust and innovation while genuinely caring for one another.

### La Trobe's Cultural Qualities:

#### WE ARE CONNECTED



We are **connected** to each other and the communities around us. We engage with those communities to learn from our past, inform our present and impact our future.

#### WE ARE INNOVATIVE



We are **innovative** in tackling the most important issues of our time. We are inquisitive and seek to develop new ideas that positively impact the way we work and the world around us.

#### WE ARE ACCOUNTABLE



We are **accountable** for what we do and share a commitment to excellence. We are courageous and respectful in the way we hold ourselves and each other to account.

#### WE CARE



We **care** about what we do and value the power of education and research. We care about each other and strive to create a safe and inclusive community.