

Position Description

Associate Lecturer – (Teaching Focussed)

Position No:	New
Department:	Occupational Therapy, Social Work & Social Policy
School:	Allied Health, Human Services & Sport
Campus/Location:	Bundoora
Classification:	LEVEL A – Associate Lecturer
Employment Type:	3 years – Fixed Term
Position Supervisor: Number:	Head of Department, Occupational Therapy, Social Work and Social Policy TBA
Other Benefits:	http://www.latrobe.edu.au/jobs/working/benefits

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

College of Science Health and Engineering – <http://latrobe.edu.au/she>

For enquiries only contact:

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Position Description

Level A – Associate Lecturer – (Teaching Focussed)

A Level A academic with a teaching focussed appointment will work under supervision and is expected to contribute to the development of curriculum, assist in the coordination of subjects, teach and support students as they learn, particularly at undergraduate level. In addition, a teaching focussed academic will support the administrative functions of the discipline as well as undertake scholarly work relevant to the development of learning and teaching in their discipline or professional field.

A teaching focussed academic is expected to demonstrate teaching excellence in keeping with the La Trobe Teaching Excellence Principles and maintain a track record of excellence as evidenced by Student Feedback on Teaching (SFT) surveys, peer-feedback on teaching and through other evidence-based measures.

A teaching focussed academic is expected to participate regularly in gathering and monitoring of student feedback through Student Feedback on Teaching surveys and will normally receive high teaching results relative to their peers. At least once a year they will also undertake to have their teaching peer-reviewed as part of a commitment to scholarly teaching practice.

Position Context

The School of Allied Health, Human Services and Sport comprises the Department of Occupational Therapy, Social Work and Social Policy; Department of Speech Pathology, Audiology and Orthoptics; Department of Physiotherapy, Podiatry and Prosthetics and Orthotics and the Department of Dietetics Nutrition and Sport.

The Discipline of Occupational Therapy has a proud history of delivering an exciting and contemporary curriculum, supporting the preparation of highly employable graduates. Occupational therapy education at La Trobe, is committed to pursuing *relationship-rich learning* across a range of teaching approaches including scenario and project-based learning, supported by flexible blended learning approaches.

Duties at this level may include:

- Develop a scholarly and evidence-based approach to evaluating learning and teaching initiatives.
- Contributing to La Trobe's Scholarship of Learning and Teaching Community, including sharing good practice.
- Under the guidance of subject coordinators, teach subjects providing a high-quality learning experience that engages students through the conduct of lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or other sessions in online, blended or face-to-face modes.
- Provide constructive, fair and timely feedback on learning to students.
- Work with subject or course coordinators on innovative subject and course level curriculum design, development and review in areas such as, but not restricted to, online and blended delivery, and assist in taking an evidence-based approach to evaluate how these initiatives improve the student experience.
- Participate in La Trobe Learning and Teaching conferences, colloquia or workshops.

- Assist in obtaining funding from internal or external sources for teaching improvement projects.
- Supervise undergraduate class activities, e.g practical work.
- Continue to develop professional practice skills, knowledge and expertise.
- Contribute to knowledge transfer and to building relationships at a local level.
- Perform allocated administrative functions effectively and responsibly.
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Head of School.

Key Selection Criteria

ESSENTIAL

- Recognised degree in occupational therapy (from an accredited Australian program or WFOT approved international program).
- Current registration with AHPRA
- A higher degree (PhD or Masters) AND / OR equivalent standing recognised by the University/occupational therapy profession.
- Demonstrated ability to be effective in teaching and curriculum development in face-to-face, blended and/or online modes, as evidenced by, for example, high results on student feedback on teaching surveys relative to their peers, or through other forms of evidence.
- Evidence of innovative initiatives undertaken in the last three years that have improved the student experience.
- Ability to engage with the Scholarship of Teaching and Learning.
- Effective oral and written communication skills, including the ability to interact effectively, collaboratively and productively with staff and students from a diverse range of backgrounds.
- Demonstrated ability to work as a team member in a collaborative and collegial manner.

DESIRABLE

- Progress made towards the Graduate Certificate in Higher Education or similar evidence of professional preparation for higher education teaching.

Other relevant information:

- The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

La Trobe Cultural Qualities

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University we strive to work in a way which is aligned to our four cultural qualities:

- We are **Connected**: We connect to the world outside — the students and communities we serve, both locally and globally.
- We are **Innovative**: We tackle the big issues of our time to transform the lives of our students and society.
- We are **Accountable**: We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
- We **Care**: We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.

For Human Resource Use Only

Initials: Date: