ROLE DESCRIPTION

Government of South Australia | Health Eyre and Far North Local Health Network

Role Title	Stroke Coordinator
Classification Code	Registered Nurse/Midwife Level 3 (RN/M3)
Position Number	Ptba
Local Health Network	Eyre and Far North Local Health Network
Hospital/ Service/ Cluster	Community & Allied Health
Division	Nursing Services
Department/Section / Unit/ Ward	Port Lincoln
Role reports to	Clinical Operations Manager-Nursing
Role Created/ Reviewed Date	Reviewed August 2026
Criminal History Clearance Requirements	☒ NPC/NCCHC – Unsupervised contact with vulnerable groups ☒ DHS Working With Children Check (WWCC) ☐ NDIS Worker Check Please click here for further information on these requirements
Immunisation Risk Category	Category A (direct contact with blood or body substances) Please click here for further information on these requirements

ROLE CONTEXT

Primary Objective(s) of role:

The Stroke Nurse Coordinator provides clinical leadership and resource consultancy on stroke management to medical, nursing and allied health care professionals and providers across the network. Develops networks and coordination of stroke care services across inpatient and community contexts with staff and key stakeholders across the network. Develops and facilitates education and support to staff, patients, their relatives and carers on stroke, its management and outcomes. Monitors patient outcomes and compliance with treatment protocols and works with key health professionals within the multidisciplinary team.

Employees in this role accept accountability for the outcomes of stroke management practices and/or multidisciplinary outcomes in the regional setting; for addressing inconsistencies between practice and policy; and for developing team performance and a positive work culture in the interest of patient outcomes.

The position will work to increase the evidence base for stroke services and focus on increasing the capacity of regional stroke services to be able to collect quality patient data, undertake audits and implement improvement initiatives, including Trans Ischaemic Attack (TIA) clinics as relevant and consistent with key performance indicators with the aim of improving outcomes for regional acute stroke patients.

Employees in this role will work toward the achievement of Stroke Capable Regional General Hospital (SCRGH) status and achieving the 30/60/90 National Stroke Targets.

Direct Reports:

> Nil.

Key Relationships/ Interactions:

Internal

- Reports to Clinical Operations Manager-Nursing
- Maintains close collaborative working relationships with all health professionals working within emergency and rehabilitation services, with stroke focus
- Collaborative working relationships with the multidisciplinary team and People and Culture consultants.

External

- Maintains relationships with non-government organisations or other government organisations, including Stroke Nurse Consultant - Rural Support Service, Stroke Foundation - Australia, Australian Stroke Clinical Registry (AuSCR), Australian Stroke Coalition and other regional Stroke Coordinators.

Challenges associated with Role:

Major challenges currently associated with the role include:

- Monitor and manage unit resources and promote a culture of due diligence.
- Keeping up to date with professional standards of practice, implementing and monitoring evidence-based care and quality and safety initiatives.
- Regional health services are experiencing many changes, and staff will be required to be adaptive and agile as they plan to meet the new organisational directions and demands.
- Keeping professionally up to date with relevant stroke research, technological advances and models of care.
- Accepting responsibility for the maintenance of own knowledge and professional competence and contemporary practices.
- Working collaboratively within the multidisciplinary team and across organisational Divisions/sites and metropolitan Local Health Networks and promote communication processes to enable best patient outcomes.
- Ability to function autonomously and exercise independent professional judgement, undertaking complex assessment and planning tasks.

Delegations:

- Nil.

Resilience:

SA Health employees persevere to achieve goals, stay calm under pressure and are open to feedback.

Performance Development

It is your responsibility to actively participate in the Performance Review & Development Program which will include a six (6) monthly review of your performance against the responsibilities and key result areas associated with your position and a requirement to demonstrate appropriate behaviours which reflect a commitment to South Australian Public Sector and SA Health values and strategic directions.

General Requirements:

*NB References to legislation, policies and procedures includes any superseding versions

Managers and staff are required to work in accordance with the Code of Ethics for South Australian Public Sector, Policies and Procedures and legislative requirements including but not limited to:

- Work Health and Safety Act 2012 (SA) - maintaining your own health and safety and not place others at risk and comply with any reasonable instruction that is given to allow SA Health to comply with the WHS Act and when relevant WHS Defined Officers must meet due diligence requirements.
- *Return to Work Act 2014* (SA), facilitating the recovery, maintenance or early return to work of employees with work related injury / illness.
- Equal Employment Opportunities (including prevention of bullying, harassment and intimidation).
- *Children and Young People (Safety) Act 2017 (SA) 'Notification of Abuse or Neglect'*.
- Disability Discrimination.
- *Independent Commissioner Against Corruption Act 2012* (SA)
- *SA Information Privacy Principles*
- Relevant Awards, Enterprise Agreements, *Public Sector Act 2009* (SA), *Health Care Act 2008* (SA), and the SA Health (Health Care Act) Human Resources Manual.
- Relevant Australian Standards.
- Duty to maintain confidentiality.
- Smoke Free Workplace.
- To create an inclusive and responsive environment where Aboriginal and Torres Strait Islander consumers are welcomed, valued and respected for their cultural knowledge and lived experiences. Our commitment extends to enhancing culturally safe workplaces by investing in our Aboriginal and Torres Strait Islander workforce, aligning with the SA Health Aboriginal Workforce Framework.
- To elevate the cultural capability of our non-Aboriginal staff, ensuring they can drive meaningful improvements in the health system, policies, planning and practices. This ensures our services are responsive to the cultural needs identified by Aboriginal and Torres Strait Islander people.
- Applying the principles of the South Australian Government's Risk Management Policy to work as appropriate.
- *Health Practitioner Regulation National Law (South Australia) Act 2010*
- *Mental Health Act 2009* (SA) and Regulations
- *Controlled Substances Act 1984* (SA) and Regulations
- The Nursing and Midwifery Board of Australia Registration Standards (including the Guidelines and Assessment Frameworks for Registration Standards)
- The Nursing and Midwifery Board of Australia Professional Practice Codes and Guidelines (including Competency Standards, Codes of Ethics and Professional Conduct, Decision Making Framework and Professional Boundaries)
- Professional Practice Standards and competencies consistent with area of practice as varied from time to time
- Comply with all SA Health, EFNLHN and workplace Policies, Procedures, Guidelines, and Standards.
- The SA Health workforce contributes to the safety and quality of patient care by adhering to the South Australian Charter of Health Care Rights, understanding the intent of the National Safety and Quality Health Service Standards and participating in quality improvement activities as necessary.
- SA Health Respectful Behaviour (including management of bullying and harassment) Policy.

Confidentiality and Handling of Official Information:

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential.

SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

White Ribbon:

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

Cultural Statement:

The Eyre and Far North Local Health Network welcomes Aboriginal and Torres Strait Islander people and values the expertise, cultural knowledge and life experiences they bring to the workplace. This LHN is a culturally inclusive work environment that is respectful of Aboriginal and Torres Strait Islander culture.

Special Conditions:

*NB Reference to legislation, policies and procedures includes any superseding versions

- It is mandatory that no person, whether or not currently working in SA Health, will be eligible for appointment to a position in SA Health unless they have obtained a satisfactory National Police Certificate (NPC) / Nationally Coordinated Criminal History Check (NCCHC).
- Prescribed Positions under the Child Safety (Prohibited Persons) Act 2016 must obtain a satisfactory Working With Children Check (WWCC) through the Screening and Licensing Unit, Department for Human Services (DHS).
- Approved Aged Care Provider Positions as defined under the Accountability Principles 1998 made in pursuant to the Aged Care Act 2007 (Cth) must obtain a satisfactory National Police Certificate (NPC) through the South Australian Police or a Nationally Coordinated Criminal History Check (NCCHC) confirming the clearance is for the purpose of employment involving unsupervised contact with vulnerable groups.
- Risk-Assessed roles under the National Disability Insurance Scheme (Practice Standards – Worker Screening Rules 2018) must obtain a satisfactory NDIS Working Screening Check through the Department of Human Services (DHS) Screening Unit.
- National Police Certificates / Nationally Coordinated Criminal History Check must be renewed every 3 years thereafter from date of issue.
- Working With Children Checks must be renewed every 5 years thereafter from date of issue.
- NDIS Worker Screening Check must be renewed every 5 years thereafter from date of issue.
- The position is primarily located at Port Lincoln but the incumbent maybe required to work from other sites within EFNLHN area.
- Must be an Australian Resident or hold a current working visa.
- Current driver's license and willingness to drive.
- Appointment is subject to immunisation risk category requirements (see page 1). There may be ongoing immunisation requirements that must be met.
- Depending on work requirements the incumbent may be transferred to other locations across SA Health to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the Public Sector Act 2009 for Public Sector employees or the SA Health (Health Care Act) Human Resources Manual for Health Care Act employees.
- The incumbent may be required to participate in Counter Disaster activities including attendance, as required, at training programs and exercises to develop the necessary skills required to participate in responses in the event of a disaster and/or major incident.
- The incumbent may be required to undertake further study to obtain a qualification which supports the needs of the health unit. Where further study is required, Click or tap here to enter text. will provide support and assistance in accordance with provisions of the SA Health (Health Care Act) Human Resources Manual. Note, however, this Special Condition does not apply to existing LHN employees with continuous employment within the LHN which commenced prior to 1 October 2016.

Key Result Area and Responsibilities

Key Result Areas	Major Responsibilities
Direct/indirect patient/client care	> Integrate contemporary information and evidence with personal experience to support the decision making, innovative thinking and objective analysis that is expected at this level, with expert clinical knowledge underpinning and informing the ability to support, lead and/or provide expert clinical care in stroke services to improve and optimise nursing care and patient outcomes. > Provide direct, expert clinical nursing care, selecting and implementing appropriate therapeutic interventions and providing individual case management to a defined population of patients, including people experiencing stroke and Transient Ischaemic Attack (TIA), and evaluating patient progress across the continuum of care. > Contribute expert nursing assessment and advice to local and regional clinical teams to achieve integrated nursing care within a risk management framework, including providing leadership and coordination of patient care delivery within stroke services to support continuity, quality of care and efficient patient flow. > Undertake the nursing care role with a significant degree of independent clinical decision making in the area of personal expertise, including stroke management, secondary prevention and coordination of complex care pathways. > Be required in a multidisciplinary health care setting to apply nursing expertise to assess patients, select and implement therapeutic interventions and support programs, coordinate patient appointments, and evaluate patient progress, including coordination with Neurology, outpatient diagnostic services and community support services for patients attending the TIA clinic. > Effective complex discharge planning and hospital avoidance, including the provision of patient and carer education, secondary prevention and lifestyle education (such as smoking cessation and exercise), access to equipment where required, and referral to appropriate community and regional support services to improve outcomes for people following stroke. > The stroke nurse coordinator role will provide oversight of regional stroke services and support regional healthcare personnel in improving stroke management and overall healthcare outcomes for regional people suffering stroke.
Support of health service systems	> Use available information systems: to inform decision making, to implement and co-ordinate processes for quality improvement, to monitor and analyse incidents and accidents, to ensure quality and safety is not compromised, to evaluate outcomes and convey information to staff. > Contribute to the development of, implementation of, and monitoring of corporate policies and processes and lead in stroke services. > Management of resources with due diligence. > Implement and co-ordinate within span of control, processes for quality improvement and continuity within corporate risk management and nursing/midwifery professional practice frameworks. > Identifying hazards, assessing risks and implementing, monitoring and maintaining hazard control measures. > Maintain productive working relationships and manage conflict resolution.

	> Implement local processes to operationalise the corporate risk management framework including investigating complaints, incidents and accidents. > Contribute to the development and sustainability of nursing/midwifery skills for the needs of the specific population group using systems of resource and standards promulgation. > Contribute specific expertise to nursing/midwifery practice through clinical protocol and standards development.
Education	> Hold a contemporary professional practice portfolio containing evidence of postgraduate qualifications, learning and practice experience that underpin a demonstrable application of knowledge and skills commensurate with the level and type of practice expected of the role. > Ensure mechanisms are in place to support ongoing education where work and learning are integrated. > Apply and share expert clinical knowledge to improve patient/client care outcomes. > Contribute clinical expertise to learning environments, which may include individual/team capability development and/or post registration clinical teaching.
Research	> Contribute specific expertise to monitor and evaluate research activities in order to improve nursing practice and service delivery. > Establishing, implementing and evaluating systems, which ensure best practice/evidence and patient outcomes. > Applies evidenced based recommendations to improve practice and service function. > Contribute to clinical practice research.
Professional leadership	> Provides leadership and direction, acts as a role model, mentor, consultant and resource person for regional stroke services and support regional healthcare professionals in current stroke care management. > Lead nursing/midwifery clinical practice within the professional practice framework established by the Director of Nursing/Midwifery and/or lead a multidisciplinary team; > Contribute to the redesign of care and treatment practices.

Knowledge, Skills and Experience

ESSENTIAL MINIMUM REQUIREMENTS

Educational/Vocational Qualifications

- Registered or eligible for registration as a Nurse with the Nursing and Midwifery Board of Australia and who holds, or who is eligible to hold, a current practicing certificate. **AND**

- Must be endorsed and credentialled in order to prescribe medications or to order diagnostics to the scope and context of their practice.

Personal Abilities/Aptitudes/Skills:

- Ability to engage appropriately with Aboriginal consumers and community members to improve health outcomes.
- Ability to engage and influence others to improve Aboriginal Health services provided to the local community.
- Must demonstrate effective written and verbal communication and interpersonal skills to enable effective communication with people from a variety of cultural and linguistic backgrounds and experiences.
- Ability to work effectively and respectfully in a team environment and contribute to a cohesive, positive, and motivated organisational culture.
- Effective leadership skills including highly developed skills in problem solving, conflict resolution and negotiation skills.
- Ability to review and improve models of care to be person and family centred.
- Ability for flexibility, innovation and creativity within the healthcare setting.
- Demonstrated ability in leading and promoting consumer engagement initiatives.
- Demonstrated ability in the leadership and facilitation of change management.
- Ability to work in collaboration and establish partnerships with a wide range of health professionals, and Government and non-Government agencies.
- Demonstrated ability to strategically lead project implementation

Experience

- Registered Nurse and or Midwife with at least 3 years (full time equivalent) post registration experience.
- Experience working with Aboriginal consumers and communities to provide culturally appropriate health services.
- Demonstrated competence in the relevant area of nursing practice in accordance with the relevant standards.
- Experience in the use of computer software such as Microsoft Office Suite – Outlook, Word, Excel etc.
- Experience in preparing for and participating in accreditation or certification processes.
- Experience in the supervision of students, enrolled nurses and less experienced registered nurses and or midwives

Knowledge

- Knowledge and understanding of relevant legislation, industrial agreements, standards, codes, ethics and competency standards
- Employees must understand their responsibility to maintain the integrity, confidentiality and security of official information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only access and/or release information in accordance with the requirements of their role, relevant legislation, industrial instruments, policy, or lawful and reasonable direction.
- Can show evidence of a working knowledge of health issues and service barriers facing Aboriginal consumers.
- Can show evidence of attending training in Aboriginal cultural issues and has the willingness and the ability to develop this knowledge within the team you manage and across the health service generally.
- Knowledge of Australian National Safety and Quality and Safety Health Service Standards
- Knowledge of contemporary professional nursing and or midwifery and health care issues

DESIRABLE CHARACTERISTICS

Educational/Vocational Qualifications

- Where applicable, qualifications relevant to practice setting
- Tertiary qualifications in nursing and or midwifery or human services related discipline (Graduate Diploma or Master level)

Personal Abilities/Aptitudes/Skills:

- Skills in using computers and software relevant to the area of practice
- Ability to analyse complex clinical data
- Ability to undertake presentations to community and professional groups

Experience

- Experience in using nursing and organisation management information systems e.g. Basware, Safety Learning Systems (SLS), Oracle, Electronic Medical Records (EMR).
- Experience with quality improvement methodologies for clinical activities
- Experience in evaluating the results of nursing research and integrating, where relevant, the results into nursing practice
- Experience in clinical management and leadership roles

Knowledge

Knowledge of the South Australian Public Health System.

ORGANISATIONAL CONTEXT

Organisational Overview:

Our mission at SA Health is to lead and deliver a comprehensive and sustainable health system that aims to ensure healthier, longer and better lives for all South Australians. We will achieve our objectives by strengthening primary health care, enhancing hospital care, reforming mental health care, and improving the health of Aboriginal people.

SA Health is committed to a health system that produces positive health outcomes by focusing on health promotion, illness prevention and early intervention. We will work with other government agencies and the community to address the environmental, socioeconomic, biological and behavioural determinants of health, and to achieve equitable health outcomes for all South Australians.

Our Legal Entities:

SA Health is the brand name for the health portfolio of services and agencies responsible to the Minister for Health and Wellbeing.

The legal entities include but are not limited to Department for Health and Wellbeing, Central Adelaide Local Health Network, Northern Adelaide Local Health Network, Southern Adelaide Local Health Network, Women's and Children's Health Network, Barossa Hills Fleurieu Local Health Network, Eyre and Far North Local Health Network, Flinders and Upper North Local Health Network, Limestone Coast Local Health Network, Riverland Mallee Coorong Local Health Network, Yorke and Northern Local Health Network and SA Ambulance Service.

SA Health Goals and Strategies:

The achievement of key SA Health goals, directions and strategies are articulated within the following:

> South Australian Health and Wellbeing Strategy 2020-2025
> State Public Health Plan 2019-2024
> SA Health Strategic Clinical Services Plan 2021-2031
> SA Mental Health Services Plan 2020-2025
> SA Health Clinical Services Capability Framework

Eyre and Far North Local Health Network:

Our Local Health Network (LHN) is responsible for the planning and delivery of hospital and health services over 337,626 square kilometres, taking in the Eyre Peninsula, western part of South Australia and north of Coober Pedy. It supports approximately 40,000 people.

Services provided within the Eyre and Far North region include accident and emergency, day and inpatient surgery, Aboriginal health, mental health, obstetric services, chemotherapy, renal dialysis, community and allied health, and aged care and disability services.

We have Health facilities located within Port Lincoln, Tumby Bay, Cummins, Lock, Elliston, Streaky Bay, Wudinna, Kimba, Cleve, Cowell, Ceduna and Coober Pedy.

The health units within the Eyre and Far North LHN have dedicated and experienced staff who strive to meet the needs of the community by providing the highest level of health care.

Values

SA Health Values

The values of SA Health are used to indicate the type of conduct required by our employees and the conduct that our customers can expect from our health service:

- We are committed to the values of integrity, respect and accountability.
- We value care, excellence, innovation, creativity, leadership and equity in health care provision and health outcomes.
- We demonstrate our values in our interactions with others in SA Health, the community, and those for whom we care.

EFNLHN Values

The values of EFNLHN express the type of conduct required by our employees to further our vision to be a trusted provider of accessible, responsive, and innovative health, disability, and aged care services to support the wellbeing of our diverse communities.

Kind	Respectful	Accountable	Courageous
✓ Providing kind and compassionate care	✓ Every individual and their uniqueness	✓ Taking responsibility for all that we do	✓ Overcoming challenges and striving for excellence
✓ Putting our consumers at the centre of everything we do	✓ Actively listening to different perspectives and experiences, and celebrating diversity	✓ Acting with integrity at all times	✓ Curiosity, sharing ideas, exploring what's possible and solving problems
✓ Taking the time to understand others	✓ Being open-minded and empathetic towards one another	✓ Following through on what we say we will do	✓ Adaptability and flexibility in delivering our services

Code of Ethics

As a public sector employee, you have a responsibility to maintain ethical behaviour and professional integrity standards. It is expected that you act in accordance with the Code of Ethics, and contribute to a culture of integrity within SA Health.

The Code of Ethics for the South Australian Public Sector provides an ethical framework for the public sector and applies to all public service employees:

- Democratic Values - Helping the government, under the law to serve the people of South Australia.
- Service, Respect and Courtesy - Serving the people of South Australia.
- Honesty and Integrity- acting at all times in such a way as to uphold the public trust.
- Accountability- Holding ourselves accountable for everything we do.
- Professional Conduct Standards- Exhibiting the highest standards of professional conduct.

The Code recognises that some public sector employees are also bound by codes of conduct relevant to their profession.

Aboriginal Health

SA Health acknowledges culture and identity as being integral to Aboriginal health and wellbeing and is committed to improving the health of Aboriginal people.

SA Health vision for Reconciliation is the gap is closed on Aboriginal health disadvantage; and Aboriginal people share the same rights, respect and access to opportunities and benefits as all South Australians.

Approvals

Role Description Approval

I acknowledge that the role I currently occupy has the delegated authority to authorise this document.

Name: _____ **Role Title:** _____

Date: _____ **Signature:**

Role Acceptance

Incumbent Acceptance

I have read and understand the responsibilities associated with role, the role and organisational context and the values of SA Health as described within this document.

Name: _____ **Signature:**

Date: _____