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## SA Health Job Pack

Job Title	Dental Officer / Senior Dental Officer
Eligibility	Open to Everyone
Job Number	706004
Applications Closing Date	20/10/2019
Region / Division	Central Adelaide Local Health Network
Health Service	SA Dental Service
Location	Various
Classification	DO1 or DO2
Job Status	Candidate Pool - various positions as vacancies arise
Total Indicative Remuneration	DO1: \$116,319 - \$141,819; DO2: \$151,003 - \$166,319

## Criminal History Assessment

Applicants will be required to demonstrate that they have undergone an appropriate criminal and relevant history screening assessment/ criminal history check. Depending on the role, this may be a Department of Human Services Criminal History Check and/or a South Australian Police (SAPOL) National Police Check (NPC). The following checks will be required for this role:

- Working with Children Screening - **DHS**
- Vulnerable Person-Related Employment Screening - **NPC**
- Aged Care Sector Employment Screening - **NPC**
- General Employment Probity Check - **NPC**

Further information is available on the SA Health careers website at [www.sahealth.sa.gov.au/careers](http://www.sahealth.sa.gov.au/careers) - see Career Information, or by referring to the nominated contact person below.

## Immunisation

### **Risk Category A (direct contact with blood or body substances)**

- This role carries specific immunisation requirements. To be eligible for appointment in this role you will be required to meet the immunisation requirements associated with Category A (direct contact with blood or body substances). [Please click here for further information on these requirements.](#)

## Contact Details

<b>Full name</b>	Susan Loftes
<b>Phone number</b>	71170118
<b>Email address</b>	HealthSADSAttraction&Retention@sa.gov.au

## Guide to submitting an application

Thank you for considering applying for a position within SA Health. Recruitment and Selection processes across SA Health are based on best practice and a commitment to a selection based on merit. This means treating all applications in a fair and equitable manner that aims to choose the best person for the position.

A well presented, easy to read application will allow the panel to assess the information they need from your application. To give yourself the best opportunity to reach interview, the application should clearly and concisely demonstrate to the selection panel that you are suitably equipped to perform the role, and that you possess all of the stated minimum essential skills, abilities, knowledge, experience and educational qualifications (where required).

The online application form to apply for this position will ask for employment history, education, qualifications and referees however to understand the position and requirements we suggest you become familiar with the attached Job and Person Specification.

We request that you attach the following to your application -

- ↪ **A covering letter** of up to 2 pages introducing yourself to the selection panel and describing your skills, abilities, knowledge, qualifications and experience in relation to the position;
- ↪ **A current Curriculum vitae/Resume** that includes your personal details, relevant employment history, education, training courses, qualifications and professional memberships.

\* Refer to <http://www.sahealthcareers.com.au/information/> for further information regarding

- The Indicative Total Remuneration which is inclusive of Award salary, superannuation and other monetary benefits.
- Information for Applicants
- Criminal History Assessment requirements



## ROLE DESCRIPTION

<b>Role Title:</b>	Dental Officer
<b>Classification Code:</b>	<b>Dental Officer (DO-1)</b>
<b>LHN/ HN/ SAAS/ DHA:</b>	CALHN
<b>Hospital/ Service/ Cluster</b>	SA Dental Service
<b>Division:</b>	SWDS
<b>Department/Section / Unit/ Ward:</b>	
<b>Role reports to:</b>	<b>Local Operations Manager</b>
<b>Role Created/ Reviewed Date:</b>	August 2018
<b>Criminal History Clearance Requirements:</b>	<input type="checkbox"/> Aged (NPC) <input checked="" type="checkbox"/> Child- Prescribed (DCSI) <input type="checkbox"/> Vulnerable (NPC) <input type="checkbox"/> General Probity (NPC)
<b>Immunisation Risk Category:</b>	<input checked="" type="checkbox"/> Category A (direct contact with blood or body substances) <input type="checkbox"/> Category B (indirect contact with blood or body substances) <input type="checkbox"/> Category C (minimal patient contact)

## ROLE CONTEXT

### Primary Objective(s) of role:

The Dental Officer is responsible for :

- > Providing general and emergency oral health care to eligible clients who present with dental diseases and oral health problems
- > Providing limited clinical guidance to members of the dental team
- > Working in partnership with team members to achieve common goals

### Key Relationships/ Interactions:

#### Internal

- > Accountable clinically to the LOM and Senior Practitioner
- > Responsible administratively to the Local Operations Manager
- > Maintains professional relationship with members of the Dental Team

#### External

- > Maintain working relations and interact with Department of Health and other government and non-government stakeholders eg other health care providers in the local area or University of Adelaide, School of Dentistry staff

### Challenges associated with Role:

Major challenges currently associated with the role include:

- > Keeping up to date with standards of practice, implementing and monitoring evidence based practice and quality management initiatives consistent with organisational work practices and clinical practice guidelines
- > Meeting key performance indicators and prioritising resources to ensure that they are provided to areas of most effective patient outcomes
- > Accepting responsibility for maintaining and developing own knowledge, professional competence and contemporary practice

## Key Result Area and Responsibilities

KEY RESULT AREAS	PERFORMANCE OBJECTIVE	PERFORMANCE INDICATOR
<b>General and emergency oral health care</b>	<ul style="list-style-type: none"> <li>&gt; Provide general and emergency oral health care to eligible clients</li> <li>&gt; Refer to other practitioners for care outside defined Scope of Practice or competence</li> <li>&gt; Ensure administration relating to client records, referrals and fees is managed as required.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Care provided and referrals are consistent with SA Dental Service procedures, SWDS clinical direction, Clinical Practice Guidelines, Dental Board Regulations and Scope of Practice</li> <li>&gt; Administration, records management and referrals are completed in an accurate and timely manner</li> </ul>
<b>Clinical direction &amp; evidence based practice</b>	<ul style="list-style-type: none"> <li>&gt; Monitor and report on own clinical performance to ensure meet agreed Key Performance Indicators (KPI)</li> <li>&gt; Maintain contemporary knowledge and practice of dental materials, techniques, equipment, infection control and sterilisation procedures, and population oral health practices</li> <li>&gt; Provide limited clinical guidance to members of the dental team</li> </ul>	<ul style="list-style-type: none"> <li>&gt; KPIs and LDO output are within accepted range</li> <li>&gt; Materials and equipment are prepared/used as per organisational or manufacturer instructions</li> <li>&gt; Clinical practice and guidance to others is based on evidence, the principles of population oral health and within Scope of Practice.</li> </ul>
<b>Safer and better care</b>	<ul style="list-style-type: none"> <li>&gt; Implement organisational clinical procedures and clinical practice guidelines</li> <li>&gt; Contribute to the implementation of clinical improvement strategies in order to meet local clinical objectives</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Audits are conducted in accordance with instructions provided by the LOM or Senior Practitioner and follow-up actions implemented by the required date</li> <li>&gt; Service improvement strategies are implemented by agreed timeframes</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>&gt; Participate in a professional and multi-disciplinary team to achieve common goals</li> <li>&gt; Contribute and share knowledge with others</li> <li>&gt; Take ownership of team issues and goals</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Team members receive support and assistance when needed</li> <li>&gt; Able to list team and organisational objectives and relate them to their job</li> </ul>
<b>Communication and Interpersonal relationships</b>	<ul style="list-style-type: none"> <li>&gt; Display respectful behaviour to clients and colleagues in accordance with the Respectful Behaviour Policy</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Colleagues and manager report that respectful behaviour is consistently displayed to others</li> </ul>
<b>Customer Focus</b>	<ul style="list-style-type: none"> <li>&gt; Demonstrate effective problem solving skills to provide a flexible service that meets the needs of the clients</li> <li>&gt; Demonstrate empathy and understanding of clients from diverse, cultural, ethnic and social background</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Shows respect for clients at all times</li> <li>&gt; Demonstrates understanding of the impact of individual behaviour on customer and quality client care</li> <li>&gt; Understands client requirements and delivers services at a high standard and in a responsive and timely manner</li> <li>&gt; Applies problem solving skills to conflicts and problems that arise</li> </ul>

## **Knowledge, Skills and Experience**

### **ESSENTIAL MINIMUM REQUIREMENTS**

#### **Educational/Vocational Qualifications**

- > Registrable as a dentist on the Dental Board of Australia
- > Hold a current Radiation licence with the EPA (SA)

#### **Personal Abilities/Aptitudes/Skills:**

- > Demonstrated ability to work as part of a multi-disciplinary team, build positive relationships and work collaboratively with others
- > Demonstrated ability to communicate effectively
- > Ability to work under pressure and to demonstrate effective time management

#### **Experience**

- > Demonstrated clinical competence in provision of general dental services

#### **Knowledge**

- > Demonstrated understanding of Dental Board Codes and Guidelines

### **DESIRABLE CHARACTERISTICS**

#### **Educational/Vocational Qualifications**

#### **Personal Abilities/Aptitudes/Skills:**

#### **Experience**

#### **Knowledge**

- > Knowledge of SA Dental Service policies and procedures
- > Knowledge of Titanium

### Special Conditions:

- > It is mandatory that no person, whether or not currently working in SA Health, will be eligible for appointment to a position in SA Health unless they have obtained a satisfactory Criminal and Relevant History Screening.
- > *Prescribed Positions* under the *Children's Protection Act (1993)* must obtain a satisfactory Criminal and Relevant History 'child-related' employment screening through the Screening and Licensing Unit, Department for Communities and Social Inclusion.
- > Appointment is subject to immunisation risk category requirements. There may be ongoing immunisation requirements that must be met.
- > Criminal and Relevant History Screening must be renewed every 3 years thereafter from date of issue for 'Prescribed Positions' under the *Children's Protection Act 1993* or 'Approved Aged Care Provider Positions' as defined under the *Accountability Principles 2014* pursuant to the *Aged Care Act 2007* (Cth).
- > Appointment to this position will be subject to the granting of approved Credentialing and Scope of Practice
- > Depending on work requirements the incumbent may be transferred to other locations across SA Health to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the *Public Sector Act 2009* for Public Sector employees or the *SA Health (Health Care Act) Human Resources Manual* for Health Care Act employees.
- > The incumbent may be required to participate in Counter Disaster activities including attendance, as required, at training programs and exercises to develop the necessary skills required to participate in responses in the event of a disaster and/or major incident.

### General Requirements:

Managers and staff are required to work in accordance with the Code of Ethics for South Australian Public Sector, Directives, Determinations and Guidelines, and legislative requirements including but not limited to:

- > *Work Health and Safety Act 2012 (SA)* and when relevant *WHS Defined Officers must meet due diligence requirements.*
- > *Return to Work Act 2014 (SA), facilitating the recovery, maintenance or early return to work of employees with work related injury / illness.*
- > *Meet immunisation requirements as outlined by the Immunisation Guidelines for Health Care Workers in South Australia Policy Directive.*
- > *Equal Employment Opportunities (including prevention of bullying, harassment and intimidation).*
- > *Children's Protection Act 1993 (Cth) – 'Notification of Abuse or Neglect'.*
- > *Disability Discrimination.*
- > *Independent Commissioner Against Corruption Act 2012 (SA)*
- > *Information Privacy Principles Instruction*
- > *Relevant Awards, Enterprise Agreements, Public Sector Act 2009, Health Care Act 2008 and the SA Health (Health Care Act) Human Resources Manual.*
- > *Relevant Australian Standards.*
- > *Duty to maintain confidentiality.*
- > *Smoke Free Workplace.*
- > *To value and respect the needs and contributions of SA Health Aboriginal staff and clients, and commit to the development of Aboriginal cultural competence across all SA Health practice and service delivery.*
- > *Applying the principles of the South Australian Government's Risk Management Policy to work as appropriate.*

The SA Health workforce contributes to the safety and quality of patient care by adhering to the South Australian Charter of Health Care Rights, understanding the intent of the National Safety and Quality Health Service Standards and participating in quality improvement activities as necessary.

## Performance Development

The incumbent will be required to participate in the organisation's Performance Review & Development Program which will include a regular review of the incumbent's performance against the responsibilities and key result areas associated with their position and a requirement to demonstrate appropriate behaviours which reflect a commitment to SA Health values and strategic directions.

## Handling of Official Information:

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential.

SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

## White Ribbon:

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

## Resilience:

SA Health employees persevere to achieve goals, stay calm under pressure and are open to feedback.

## Organisational Context

### Organisational Overview:

Our mission at SA Health is to lead and deliver a comprehensive and sustainable health system that aims to ensure healthier, longer and better lives for all South Australians. We will achieve our objectives by strengthening primary health care, enhancing hospital care, reforming mental health care and improving the health of Aboriginal people.

SA Health is committed to a health system that produces positive health outcomes by focusing on health promotion, illness prevention and early intervention. We will work with other government agencies and the community to address the environmental, socioeconomic, biological and behavioural determinants of health, and to achieve equitable health outcomes for all South Australians

### Our Legal Entities:

SA Health is the brand name for the health portfolio of services and agencies responsible to the Minister for Health, the Minister for Ageing, and the Minister for Mental Health and Substance Abuse. The Department for Health and Ageing is an administrative unit under the Public Sector Act 2009.

The legal entities include but are not limited to the Central Adelaide Local Health Network Inc., Northern Adelaide Local Health Network Inc., Southern Adelaide Local Health Network Inc., Women's and Children's Health Network Inc., Country Health SA Local Health Network Inc. and SA Ambulance Service Inc.

### SA Health Challenges:

The health system is facing the challenges of an ageing population, increased incidence of chronic disease, workforce shortages, and ageing infrastructure. The SA Health Care Plan has been developed to meet these

challenges and ensure South Australian's have access to the best available health care in hospitals, health care centres and through GPs and other providers.

**Health Network/ Division/ Department:**

SA Dental Service is part of the Central Adelaide Local Health Network providing a range of dental services for eligible children and adults at clinics throughout South Australia. SA Dental Service also works in partnership with the University of Adelaide to educate and train many of the states' dental professionals.

## Values

**SA Health Values**

The values of SA Health are used to indicate the type of conduct required by our employees and the conduct that our customers can expect from our health service:

- > We are committed to the values of integrity, respect and accountability.
- > We value care, excellence, innovation, creativity, leadership and equity in health care provision and health outcomes.
- > We demonstrate our values in our interactions with others in SA Health, the community, and those for whom we care.

**Code of Ethics**

The *Code of Ethics for the South Australian Public Sector* provides an ethical framework for the public sector and applies to all public service employees:

- > Democratic Values - Helping the government, under the law to serve the people of South Australia.
- > Service, Respect and Courtesy - Serving the people of South Australia.
- > Honesty and Integrity- Acting at all times in such a way as to uphold the public trust.
- > Accountability- Holding ourselves accountable for everything we do.
- > Professional Conduct Standards- Exhibiting the highest standards of professional conduct.

The Code recognises that some public sector employees are also bound by codes of conduct relevant to their profession.

## Approvals

**Role Description Approval**

I acknowledge that the role I currently occupy has the delegated authority to authorise this document.

**Name:** Dr Geoff Franklin

**Role Title:** ED SA Dental Service

**Signature:** 

**Date:** 16 /8 /18

## Role Acceptance

**Incumbent Acceptance**

I have read and understood the responsibilities associated with role, the organisational context and the values of SA Health as outlined within this document

**Name:**

**Signature:**

**Date:**

**Version control and change history**

Version	Date from	Date to	Amendment
V1	15/08/2018		Original





## ROLE DESCRIPTION

<b>Role Title:</b>	Senior Dental Officer
<b>Classification Code:</b>	<b>Dental Officer (DO-2)</b>
<b>LHN/ HN/ SAAS/ DHA:</b>	CALHN
<b>Hospital/ Service/ Cluster</b>	SA Dental Service
<b>Division:</b>	SWDS
<b>Department/Section / Unit/ Ward:</b>	
<b>Role reports to:</b>	<b>Local Operations Manager</b>
<b>Role Created/ Reviewed Date:</b>	August 2018
<b>Criminal History Clearance Requirements:</b>	<input type="checkbox"/> Aged (NPC) <input checked="" type="checkbox"/> Child- Prescribed (DCSI) <input type="checkbox"/> Vulnerable (NPC) <input type="checkbox"/> General Probity (NPC)
<b>Immunisation Risk Category:</b>	<input checked="" type="checkbox"/> Category A (direct contact with blood or body substances) <input type="checkbox"/> Category B (indirect contact with blood or body substances) <input type="checkbox"/> Category C (minimal patient contact)

## ROLE CONTEXT

### Primary Objective(s) of role:

The Senior Dental Officer is responsible for :

- > Providing general and emergency oral health care to eligible clients who present with dental diseases and oral health problems of a complex nature
- > Assisting less skilled practitioners in the treatment of more complex cases
- > Creating learning environments for undergraduate dental and Bachelor of Oral Health students including tutoring
- > Providing mentoring and supervision to dentists with limited registration and to less experienced dental operators
- > Working in partnership with team members to achieve common goals

### Key Relationships/ Interactions:

#### Internal

- > Accountable clinically to the LOM and Senior Practitioner
- > Responsible administratively to the Local Operations Manager
- > Clinical supervision of other members of the dental team including dentists, dental students, Bachelor of Oral Health students and dentists with limited registration and clinical support for dental therapists

#### External

- > Maintain working relations and interact with Department of Health and other government and non-government stakeholders eg other health care providers in the local area or University of Adelaide, School of Dentistry staff

### Challenges associated with Role:

Major challenges currently associated with the role include:

- > Keeping up to date with standards of practice, implementing and monitoring evidence based practice and quality management initiatives consistent with organisational work practices and clinical practice guidelines
- > Meeting key performance indicators and prioritising resources to ensure that they are provided to areas of most effective patient outcomes
- > Accepting responsibility for maintaining and developing own knowledge, professional competence and contemporary practice

## Key Result Area and Responsibilities

KEY RESULT AREAS	PERFORMANCE OBJECTIVE	PERFORMANCE INDICATOR
<b>General and emergency oral health care</b>	<ul style="list-style-type: none"> <li>&gt; Provide general and emergency oral health care to eligible clients and to those who may present with dental diseases and oral health problems of a complex nature. This may also include :               <ul style="list-style-type: none"> <li>o care to clients whose needs are beyond the scope of less skilled practitioners or dental therapists</li> <li>o care to children</li> </ul> </li> <li>&gt; Refer to other practitioners for care outside defined Scope of Practice</li> <li>&gt; Ensure administration relating to client records, referrals and fees is managed as required.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Care provided, supervision and mentoring of others and referrals are consistent with SA Dental Service procedures, SWDS clinical direction, Clinical Practice Guidelines, Dental Board Regulations and Scope of Practice</li> <li>&gt; Administration, records management and referrals are completed in an accurate and timely manner</li> </ul>
<b>Supervision and teaching</b>	<ul style="list-style-type: none"> <li>&gt; Clinical supervision of undergraduate dental students</li> <li>&gt; Provide assessments and the provision of feedback as appropriate to assist students meeting their learning objectives</li> <li>&gt; Mentoring and supervision of practitioners with limited registration and to less experienced dental practitioners</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Mentoring and supervision are consistent with organisational procedures, guidelines and Dental Board Regulations and Scope of Practice</li> <li>&gt; Student competency and performance is monitored and assessment practices implemented as negotiated with the School of Dentistry</li> </ul>
<b>Clinical direction &amp; evidence based practice</b>	<ul style="list-style-type: none"> <li>&gt; In collaboration with the Senior Practitioner and LOM contribute to the development of and provide leadership in the implementation of clinical improvement strategies in order to meet local clinical objectives</li> <li>&gt; Monitor and report on own clinical performance and provide assistance to other dental practitioners in the team in monitoring and responding to clinical performance data</li> <li>&gt; Maintain contemporary knowledge and practice of dental materials, techniques, equipment, infection control and sterilisation procedures, and population oral health practices</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Clinical direction, advice and support is provided within Scope of Practice and according to SWDS clinical direction, SADS Clinical Practice Guidelines and procedures</li> <li>&gt; KPIs and LDO output are within accepted range</li> <li>&gt; Materials and equipment are prepared/used as per organisational or manufacturer instructions</li> <li>&gt; Clinical practice is based on evidence and the principles of population oral health</li> </ul>
<b>Safer and better care</b>	<ul style="list-style-type: none"> <li>&gt; Implement organisational clinical procedures and clinical practice guidelines</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Audits are conducted in accordance with instructions provided by</li> </ul>

	<ul style="list-style-type: none"> <li>&gt; Provide advice, support and feedback to clinical staff re clinical procedures and clinical practice guidelines</li> <li>&gt; Share service improvement ideas with the LOM, senior practitioner and other clinical staff and participate in service improvement projects as required</li> </ul>	<p>the LOM or Senior Practitioner and follow-up actions implemented by the required date</p> <ul style="list-style-type: none"> <li>&gt; Advice and support is provided as required and within Scope of Practice</li> <li>&gt; Service improvement strategies are implemented by agreed timeframes</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>&gt; Participate in a professional and multi-disciplinary team to achieve common goals</li> <li>&gt; Contribute and share knowledge with others</li> <li>&gt; Take ownership of team issues and goals</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Team members receive support and assistance when needed</li> <li>&gt; Able to list team and organisational objectives and relate them to their job</li> </ul>
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## **Knowledge, Skills and Experience**

### **ESSENTIAL MINIMUM REQUIREMENTS**

#### **Educational/Vocational Qualifications**

- > Registrable as a dentist on the Dental Board of Australia
- > Hold a current Radiation licence with the EPA (SA)

#### **Personal Abilities/Aptitudes/Skills:**

- > Demonstrated ability to work as part of a multi-disciplinary team, build positive relationships and work collaboratively with others
- > Demonstrated ability to relate to broad based client, staff and student profiles
- > Demonstrated ability to work in a challenging and demanding clinical environment
- > Demonstrated ability to communicate effectively
- > Ability to work under pressure and to demonstrate effective time management
- > Ability to interpret and utilise data and research as a means of enhancing service delivery

#### **Experience**

- > Demonstrated high level of clinical competence in provision of general dental services and treatment of dental diseases and oral health problems of greater complexity

#### **Knowledge**

### **DESIRABLE CHARACTERISTICS**

#### **Educational/Vocational Qualifications**

- > Post graduate dental qualification

#### **Personal Abilities/Aptitudes/Skills:**

#### **Experience**

- > Experience in the supervision of dental students and mentoring dental practitioners

#### **Knowledge**

- > Knowledge of Titanium

### Special Conditions:

- > It is mandatory that no person, whether or not currently working in SA Health, will be eligible for appointment to a position in SA Health unless they have obtained a satisfactory Criminal and Relevant History Screening.
- > *Prescribed Positions* under the *Children's Protection Act (1993)* must obtain a satisfactory Criminal and Relevant History 'child-related' employment screening through the Screening and Licensing Unit, Department for Communities and Social Inclusion.
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- > *Relevant Australian Standards.*
- > *Duty to maintain confidentiality.*
- > *Smoke Free Workplace.*
- > *To value and respect the needs and contributions of SA Health Aboriginal staff and clients, and commit to the development of Aboriginal cultural competence across all SA Health practice and service delivery.*
- > *Applying the principles of the South Australian Government's Risk Management Policy to work as appropriate.*

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**Performance Development**

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**Resilience:**

SA Health employees persevere to achieve goals, stay calm under pressure and are open to feedback.

## Organisational Context

### Organisational Overview:

Our mission at SA Health is to lead and deliver a comprehensive and sustainable health system that aims to ensure healthier, longer and better lives for all South Australians. We will achieve our objectives by strengthening primary health care, enhancing hospital care, reforming mental health care and improving the health of Aboriginal people.

SA Health is committed to a health system that produces positive health outcomes by focusing on health promotion, illness prevention and early intervention. We will work with other government agencies and the community to address the environmental, socioeconomic, biological and behavioural determinants of health, and to achieve equitable health outcomes for all South Australians

### Our Legal Entities:

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The legal entities include but are not limited to the Central Adelaide Local Health Network Inc., Northern Adelaide Local Health Network Inc., Southern Adelaide Local Health Network Inc., Women's and Children's Health Network Inc., Country Health SA Local Health Network Inc. and SA Ambulance Service Inc.

### SA Health Challenges:

The health system is facing the challenges of an ageing population, increased incidence of chronic disease, workforce shortages, and ageing infrastructure. The SA Health Care Plan has been developed to meet these challenges and ensure South Australian's have access to the best available health care in hospitals, health care centres and through GPs and other providers.

### Health Network/ Division/ Department:

SA Dental Service is part of the Central Adelaide Local Health Network providing a range of dental services for eligible children and adults at clinics throughout South Australia. SA Dental Service also works in partnership with the University of Adelaide to educate and train many of the states' dental professionals.

## Values

### SA Health Values

The values of SA Health are used to indicate the type of conduct required by our employees and the conduct that our customers can expect from our health service:

- > We are committed to the values of integrity, respect and accountability.
- > We value care, excellence, innovation, creativity, leadership and equity in health care provision and health outcomes.
- > We demonstrate our values in our interactions with others in SA Health, the community, and those for whom we care.

### Code of Ethics

The *Code of Ethics for the South Australian Public Sector* provides an ethical framework for the public sector and applies to all public service employees:

- > Democratic Values - Helping the government, under the law to serve the people of South Australia.
- > Service, Respect and Courtesy - Serving the people of South Australia.
- > Honesty and Integrity- Acting at all times in such a way as to uphold the public trust.
- > Accountability- Holding ourselves accountable for everything we do.
- > Professional Conduct Standards- Exhibiting the highest standards of professional conduct.

The Code recognises that some public sector employees are also bound by codes of conduct relevant to their profession.

## Approvals

### Role Description Approval

I acknowledge that the role I currently occupy has the delegated authority to authorise this document.

Name: Dr Geoff Franklin

Role Title: ED SA Dental Service

Signature:



Date: 16 / 8 /18

## Role Acceptance

### Incumbent Acceptance

I have read and understood the responsibilities associated with role, the organisational context and the values of SA Health as outlined within this document

Name:

Signature:

Date:

### Version control and change history

Version	Date from	Date to	Amendment
V1	15/08/2018		Original