

Delivering trusted water services for a sustainable and healthy South Australia

Position title	Apprentice & Trainee		
Business Group	People and Safety	People leader	Workshop Team Leader
Business Unit	People& Safety Sustainability	Direct report(s)	Not Applicable

Purpose

Develop to achieve a range of trade skills and knowledge to support the success of delivering maintenance and capital project delivery performance objectives for operational and customer needs. While developing your craft demonstrate sound understanding of corporate processes and systems.

Our Values



We value our people

I can bring my whole self to work. My opinions matter. We value each other. We act safely.



We do work that matters

We are purposeful. We care for our environment. Everyone contributes.



We keep it real

We do the right thing. We keep each other safe. We look out for each other.



Our work has impact

We are proud to deliver for our customers and communities. We make every dollar count.



We are future focused

We look ahead. We embrace change. We are resilient.

Key accountabilities

Success in this role will be evaluated on the following key accountabilities:

Key accountabilities	Accountability details
Contribute effectively to the team ensuring efforts are aligned toward achieving team goals	<ul style="list-style-type: none"> Work with your respective team to complete specific maintenance and tasks assigned. Collaborate effectively to ensure team goals are achieved by providing input into decision making and problem solving. Actively contribute to creating a culture of service excellence. Actively participate to team meetings and group discussions.
Put safety above all else	<ul style="list-style-type: none"> Be aware of and apply roles and responsibilities with WHS Roles and Responsibilities Procedure. Take responsibility for the safety and wellbeing of yourself and others including your own fitness for work (e.g. under the influence of drugs, alcohol and/or fatigue). Actively contribute for all health and safety, water quality and environmental incidents and hazards are reported in line with corporate

	<p>incident notification protocol including logging within incident management system and notify management.</p> <ul style="list-style-type: none"> Active participation in corporate WHS initiatives.
Achieving timeframes, budget and quality requirements	<ul style="list-style-type: none"> Support capital and maintenance works to achieve timelines, budget and quality standards. Ensure all delivered services to be compliance with relevant Australian standards, legislation, internal policies and standards. Compliance and performance reporting completed as required. Develop an understanding of maintenance budgeting and finance.
Work management performance, innovation and improvement	<ul style="list-style-type: none"> Ensure all relevant tools, materials, equipment and vehicles are used and maintained appropriately. Maintenance services are delivered and support the overall outcomes for SA Water. Follow the work management discipline and practice to capture and report all maintenance data accurately per asset and within agreed timeframes. Develop an understanding of asset maintenance, engineering and asset life cycle to improve technical skills and knowledge. Actively contribute to identify opportunities to improve performance, efficiency and cost reduction.
Apprenticeship program	<ul style="list-style-type: none"> Attend all scheduled training to ensure technical competency. Attend relevant knowledge sharing seminars in a placement period. Achieve minimum competency requirements and standards of relevant off the job training program at the registered training organisation.

Skills, knowledge, experience, behaviours, and attitudes

Key selection criteria:

Specialist skills/knowledge, qualifications, licences and/or tickets, and/or equivalent experience, attitudes and/or behaviours critical to the success of this role	Essential/Desirable
Ability to do basic calculations	Essential
Communication Skills – written and verbal (Complete routine forms)	Essential
Demonstrate an understanding of technical trade skills or relevant pre-vocational studies certificate	Desirable
Computer skills including data entry	Essential
Basic skill in the use and maintenance of hand and power tools, small machinery and various static and mobile vehicles, plant and machinery	Desirable
Basic understanding of WHS procedures	Desirable

Key stakeholder relationships

Stakeholder relationships critical to the success of this role:

- Internal stakeholders including People & Safety, Work Planning & Scheduling, Reliability & Condition Monitoring, Workshops, Business Development & Growth, Asset Management, Capital Delivery, Engineering, Procurement, Customer Field Services, Production & Treatment
- Metro operation and maintenance
- External and internal stakeholders/customers
- RTO lecturers and support employees

Special conditions

- Flexible hours and some after hours as required. Some intra and interstate travel (mandatory)
- To ensure your safety in performing the inherent requirements of the role, you will be required to undergo initial and subsequent medical clearances in addition to some immunisations as relevant to your position.
- Depending on the role you will be required to undergo initial and/or subsequent clearance checks to ensure your ongoing suitability for the role. These may include a criminal police check, traffic check, Working with Children and/or Working with Vulnerable People checks.
- You are required to comply with your contract of training
- You will be required to undergo initial and subsequent medical clearances and immunisations as relevant to your position, to ensure your safety in performing the inherent requirements of your role, including but not limited to: Hepatitis A/B, Q Fever and Flu (mandatory).
- It is a requirement of this role to hold and maintain current and valid driver's licence at all times.
- You will be required to work in remote and isolated locations

The Position Description outlines what the requirements of the role are. The behaviours you demonstrate are equally as important, and form part of the inherent requirements of the role.