

## POSITION DESCRIPTION

<b>POSITION TITLE</b>	Post-doctoral Research Fellow
<b>POSITION LEVEL</b>	Research Fellow, Grade 1
<b>SALARY RANGE</b>	\$63,153 - \$74,287 per annum
<b>SECTION</b>	Key Centre for Ethics, Law, Justice & Governance
<b>ELEMENT</b>	Arts, Education and Law
<b>SUPERVISORY RESPONSIBILITIES</b>	Nil
<b>LOCATION OF WORK</b>	Mt Gravatt Campus
<b>EMPLOYMENT TYPE</b>	Fixed term (2 years), Full-time
<b>EFFECTIVE DATE</b>	August 2013

### BACKGROUND

Global Centre for Evidence-based Corrections and Sentencing (GCECS), Key Centre for Ethics, Law, Justice and Governance, Griffith University, is searching for one Post-Doctoral Research Fellow to become part of a collaborative corrections and sentencing research team.

### REPORTING RELATIONSHIPS



### POSITION OBJECTIVES

The Post-Doctoral Research Fellow will work at the GCECS as part of a team conducting a variety of adult and juvenile corrections and sentencing research projects, including Queensland-focused research on correctional performance measurement, and selected comparative research projects conducted in collaboration with our global research consortium partners.

The Post-Doctoral Research Fellow will work autonomously based on direction provided by the Centre Director, and will contribute to the intellectual thrust of the GCECS. The role will include day-to-day management of one specific research project, and the supervision of casual research assistants.

## KEY ACCOUNTABILITIES

- Assist in developing research instruments and procedures, and with the preparation of ethics applications.
- Oversee and participate in data collection, including supervising other research staff involved.
- Oversee data entry, cleaning and analysis.
- Organize meetings of the research team, maintain relationships with stakeholders, and attend to the day-to-day management of the project.
- Contribute to academic publications arising from the project.
- Liaise with University officers, team members, consortium partners and other stakeholders.
- Lead and promote compliance with relevant legislation and University policies and procedures, including equity and health & safety and exhibit good practice in relation to same.
- Lead and promote fair, ethical and professional work practices in accordance with the University Code of Conduct.

## SELECTION CRITERIA

- A PhD in criminology, criminal justice, or a related social science field.
- Experience in conducting applied corrections/sentencing research and demonstrated skills in research design, and quantitative data analysis including experience in multilevel modeling.
- Excellent time management and organizational skills.
- Ability to produce research reports and academic publications in a timely manner.
- Ability to work both independently and as part of the GCECS team.

## BENEFITS AND CONDITIONS

The following links provide access to information regarding the range of benefits enjoyed by Griffith staff and also key information regarding employment conditions.

BENEFITS	CONDITIONS
<ul style="list-style-type: none"><li>• <a href="#">Education assistance for Academic staff</a></li><li>• <a href="#">Education assistance for General staff</a></li><li>• <a href="#">Health plan</a></li><li>• <a href="#">Salary packaging</a></li><li>• <a href="#">Superannuation</a></li></ul>	<ul style="list-style-type: none"><li>• <a href="#">Code of conduct</a></li><li>• <a href="#">Academic Staff Enterprise Agreement</a></li><li>• <a href="#">General Staff Enterprise Agreement</a></li><li>• <a href="#">Fairwork Australia Information Statement</a></li></ul>

For more benefits and conditions information follow this link: [Griffith University | Pay, conditions and benefits > Employment](#)

## APPLICATION PROCESS

Please ensure your application includes the following:

- **Statement addressing each of the selection criteria (maximum 4 pages)**
- Brief covering letter outlining your suitability for the role
- Evidence of teaching and course evaluations
- Current curriculum vitae/resume which should include:
  - Full name, address, telephone number and email address;
  - Name and email contact of three referees;
  - Details of education, professional training and qualifications;
  - Employment history, including present position and details of relevant professional, consulting or industry experience;
  - Research interests and list of publications;
  - Research grants awarded and any other relevant information, such as offices held in professional bodies, community services etc.

**Please note that applications close at 4.30 pm on the closing date.**