



# POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	JOURNALIST
Position no:	30002388
Team:	[News]
Department:	Audio News
Location:	Ultimo, Sydney
Reports to:	EDITOR, AUDIO NEWS 50057258
Classification:	Content Maker
Schedule:	[Schedule B]
Roster cycle	[2 Week Rostered]
Band/level:	[Band 8]
HR Endorsement:	14/07/2023

## Purpose

Produce and present audio news content for radio and on demand listening which aligns with ABC editorial guidelines and which is approachable and relevant to a diverse range of listeners.

## Key Accountabilities

- Under broad direction, produce, edit and deliver news and current affairs content that is accurate, timely and which provides relevance, context and meaning.
- Produce content to a high standard of audio quality, using ABC software and studios with strong proficiency.
- Support the production of stories as required including making calls, setting up interviews, conducting research, and editing relevant material.
- Ensure content is fit for use in our on demand audio platforms and subscribes to our on demand style guides.
- Ensure content is catering to a diverse range of listening experiences, including relevant local content and content which reflects the diverse backgrounds and experiences of Australians.
- Provide strong editorial insights to ensure content meets the ABC's rigorous editorial policies.
- Monitor daily news output of ABC and commercial media. Respond to breaking news to ensure output needs are met.

- Provide guidance and mentoring to colleagues to ensure skills are developed and content meets high editorial standards.
- Maintain a strong knowledge of current events and issues, monitoring a wide range of media outlets/sources; develop and foster a wide network of contacts and sources.
- Generate stories that are relevant to a broad section of Australians and reflect the cultural, geographic and socio-economic diversity of the country.
- Actively engage with communities to find and tell stories that are relevant for them and in line with the News strategy.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

### Key Capabilities/Qualifications/Experience

1. Relevant tertiary qualifications and/or demonstrated equivalent skills, knowledge and experience.
2. Demonstrated outstanding editorial skills and experience working in a News environment, including the ability to source and analyse information and provide high level editorial leadership.
3. Outstanding ability in news presentation, including a style which is conversational, approachable in style and is suited to a flow style of delivery.
4. High-level experience and outstanding ability in producing clear, strong, editorial content with a high level of accuracy and in accordance with Editorial Policies and Style Guides. Demonstrated understanding of the law as it relates to broadcasting and publishing.
5. Demonstrated high-level ability to create news and current affairs content which is relevant, audience-focussed and which provides context and meaning for listeners.
6. Superior organisational, planning and communication skills; proven ability to work in a dynamic, fast paced environment with flexibility and initiative.
7. A strong understanding of on demand audiences and demonstrated experience in creating content suitable for that style of listening.
8. Proven ability to work collaboratively as part of a team and a willingness to undertake shiftwork and weekend work when required.
9. Ability to work well under pressure while maintaining the highest levels of accuracy and collegiality.
10. Exceptional understanding of cross platform content production and emerging technologies. Experienced and proficient in the use of multimedia editing and production systems.
11. A demonstrated and ongoing interest and passion in finding and telling stories that reflect Australia's diversity.
12. A proven ability to source and maintain contacts across the broader Australian community.
13. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
14. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.

15. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
16. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.



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