



POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	PRODUCER
Position no:	30003080
Team:	[Audio]
Department:	Society & Culture
Location:	Ultimo
Reports to:	MANAGER, SOCIETY & CULTURE 50051468
Classification:	Content Maker
Schedule:	[Schedule A]
Roster cycle	[2 Week Rostered]
Band/level:	[Band 6]
HR Endorsement:	28/03/2025

Purpose

With limited direction, produce complex stories for the Saturday Extra program, contributing significantly to the program's creative direction and leading the production team as required.

Key Accountabilities

- Provide high level editorial and significant creative input to the program team, assisting with the development of program design, style and philosophy.
- Generate, research and produce original story ideas, interviews and panel discussions, producing sophisticated and comprehensive briefs on complex topics in national and international current affairs, politics, business and cultural issues.
- Work effectively with a high-profile presenter, provide in-studio direction live to air, and manage all inputs to the program.
- Assist with the program's digital presentation on the website and on podcast apps, while working closely with the Society & Culture digital team to take advantage of other online opportunities to build and maintain a national audience for this high-profile program.
- Actively promote ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your

conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Proven capacity for producing an engaging and entertaining radio program that meets the needs and interests of the target audience.
2. High level editorial skills with an excellent news sense and a demonstrated interest in, and knowledge of, domestic and international issues and debates, from politics to economics, to business and the arts.
3. Proven ability to produce sophisticated and comprehensive briefs on complex topics.
4. Proven ability to work with team members and to produce outstanding quality work to tight weekly deadlines.
5. Excellent communication skills, expertise in live studio directing, and experience with managing multiple program stakeholders, including presenter, guests, and technical staff.
6. Demonstrated advanced capacity to use to use digital platforms to engage and expand audiences.
7. Demonstrated organisational skills including experience with budget and resources management.
8. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
9. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
10. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
11. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.



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