



## POSITION DESCRIPTION

Position Title	Lawyer, Acquisitions & Production	Position No.	30004140
Team	Finance	Classification	Admin/Prof
Department	Legal	Schedule Roster Cycle	Schedule A Non-Rostered
Location	Sydney	Band / Level	Band 6
Reports to	Team leader, Acquisitions & Production - Position 50012256	HR Endorsement	11.09.2018 (AS)
Purpose			

As required by General Counsel, to provide legal advice to the ABC on all aspects of its operations.

### Key Accountabilities

- Under the guidance of Team Leader, Acquisitions & Production manage files across the full range of the practice of Legal Services, with particular emphasis on contract preparation, negotiation and legal advice in relation to content creation and rights acquisition for the television, radio and digital services of the ABC.
- Provide advice in relation to copyright and other intellectual property issues relevant to production and acquisition of content.
- Develop and maintain strong working relationships with key contacts.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

### Key Capabilities/Qualifications/Experience

1. Legal Qualifications: admitted as a solicitor for a minimum of 2 years.
2. At least 2 years' experience drafting, negotiating and advising on commercial agreements, ideally with a focus on intellectual property.
3. Superior oral and written communication skills.
4. Knowledge of copyright and associated intellectual property law required.
5. Ability to balance competing priorities and make good use of available time and resources.
6. Ability to work with managers at all levels.
7. Ability to work as part of a team.
8. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
9. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
10. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.

