



POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	HEAD NEWS TRANSFORMATION & BUSINESS PLANNING
Position no:	S50069864
Team:	[News]
Department:	Director News Office
Location:	Ultimo, Sydney
Reports to:	DIRECTOR, NEWS 30006524
Classification:	Senior Executive
Schedule:	[Executive]
Roster cycle	[Executive]
Band/level:	[EL 2]
HR Endorsement:	7/11/2024

Purpose

Lead the execution and delivery of value and growth opportunities for the ABC's News Division, driving the streamlining of News business activities and processes to create opportunities for audience focused investment.

Key Accountabilities

Business Planning

- Lead the creation and implementation of the News Division's stakeholder engagement strategy, ensuring alignment with the overall objectives of the ABC.
- Provide strategic leadership across divisional support structures, driving continuous improvement initiatives to enhance workforce efficiency, with a focus on roster and demand optimisation and achieving the projected benefits of the PHW improvement project.

Business Operations

- Lead the development and execution of the business operations strategy for ABC News, ensuring alignment with overall ABC objectives.
- Accountable for ensuring the divisional support structure is fit for purpose.

- Identify and implement opportunities for process improvement, cost reduction, and value creation across the News Division, working closely with News Finance Business Partner.
- Drive the development and implementation of systems, workflows and culture to position ABC News competitively in a digital media environment.
 - Implement lean processes and methodologies to eliminate waste and streamline workflows.
 - Establish News continuous improvement programs that encourage efficiency improvements.
 - Drive automation and digitisation initiatives in the Division to reduce manual processes and improve accuracy and speed.
- Lead the evaluation of supplier and vendor contracts for the Division to achieve cost savings and improved service levels.
- Drive Divisional wide change management efforts, ensuring smooth transitions and minimal disruption to business operations.

Strategic Leadership

- Work with the News strategy team and News Executive to develop, plan and deliver the strategic initiatives for the News Division.
- Work collaboratively with News leadership team and other key stakeholders to ensure business planning leads to innovative and effective operational outcomes.
- Act as the News leader/ sponsor on various steering committees, forums and working groups as required.
- Partner with the News Finance Business Partner to collaboratively develop and oversee budgets related to key initiatives.
- Feed into the divisional wide key performance indicators (KPIs) to track the efficiency of initiatives.

Divisional Health and Safety

- Act on behalf of Director News to coordinate the implementation of the HSW Framework, HSW Plans, strategies, initiatives and responses within the Division
- Represent the News Division and management team at the HSW Review Group
- Champion HSW matters within the Division, and at Divisional management forums

Stakeholder Management

- Build and maintain strong relationships with ABC News Leadership Team and senior management across the corporation to represent the Director's position and serve as a key point of contact between the Director News, the Board and other stakeholders.
- Optimise the News Executive group's effectiveness by fostering proactive collaboration among Heads of Department, cultivating a high-performance environment, and enhancing overall leadership capabilities.
- Maintain effective communication with colleagues to share information, keep abreast of relevant issues/developments across the corporation and ensure alignment with the ABC's Five-Year Strategic Plan.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Relevant tertiary qualifications or demonstrated equivalent skills, knowledge and experience.
2. A business leader with demonstrated leadership experience in developing and implementing a business improvement / continuous improvement / organisational transformation program.
3. Extensive experience in effectively engaging and influencing wide stakeholder groups and operating across the full breadth of an organisation and its functional areas and silos.
4. A strategic thinker with demonstrated experience in successfully influencing and directing strategic development in a complex stakeholder environment.
5. Proven ability to lead teams with the ability to recognise and develop talent and a high-performance culture.
6. Proven experience in project management planning, implementing and reporting skills.
7. Excellent attention to detail and demonstrated ability to work with detailed data for presentation to senior stakeholders. Demonstrated high-Level analytical and problem-solving skills.
8. Demonstrate an innovative approach to work, exemplifying professionalism, energy and drive to deliver solutions that make a difference.
9. Demonstrated exceptional communication skills with the ability to tailor style effectively to audience.
10. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
11. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
12. **Diversity and Inclusion:** Experience in building an inclusive and supportive culture where diversity is valued.

