



## POSITION DESCRIPTION

Position Title	PRODUCER/READER, NEWS	Position No.	50012738
Team	[News, Analysis, Investigations]	Classification	[Content Maker]
Department	News NT	Schedule Roster Cycle	[Schedule B] [2 Week Rostered]
Location	Darwin	Band / Level	[Band 5]
Reports to	NEWS EDITOR 331295	HR Endorsement	27/05/2020

Purpose

Provide efficient daily content production to ensure ABC News delivers a consistently high standard of original, creative and relevant material to NT Radio audiences and other platforms.

### Key Accountabilities

- Under general direction produce, sub and read content for radio broadcast and digital news websites using a range of production systems.
- Write and check stories for factual and style errors/inconsistencies and ensure content is accurate, timely and innovative.
- Liaise with state newsroom and network colleagues to ensure appropriate coverage of metro and Territory stories.
- Present radio bulletins as required.
- Contribute original ideas and angles for cross platform coverage of metro and state stories and events and take part in editorial meetings as required.
- Maintain an understanding of current events and issues, monitoring a wide range of media outlets/sources; develop and foster a network of contacts and sources to enable the generation of original stories.
- Adopt a flexible, collaborative approach within the team. Mentor other members of the team where appropriate.
- Undertake other editorial duties as required by your manager.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

### Key Capabilities/Qualifications/Experience

1. Digital and broadcast journalism skills with experience working in a news environment and a strong understanding of online news, including social media and methods of online content distribution and engagement, are essential.
2. A demonstrated track record as a meticulous, fast and accurate sub-editor able to correct and, where necessary, rewrite copy to the highest standards.
3. Accomplished on-air presentation skills.
4. Strong interpersonal skills and the ability to work effectively as part of a small team.
5. A wide range of knowledge of local, national and international news issues with a strong understanding of and commitment to the needs of the audience.
6. Attention to detail, time management skills and the ability to work accurately and autonomously to tight deadlines are essential.





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7. Understanding of cross platform content production and emerging technologies. Experienced and proficient in the use of multimedia editing and production systems.
8. Ability to commission online coverage from broadcast journalists, working with them to enable the best possible outcome for the audience.
9. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
10. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
11. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
12. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.