



# POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	OPERATIONS SPECIALIST (TV)
Position no:	30000437
Team:	[News]
Department:	News Operations WA
Location:	Perth
Reports to:	OPERATIONS SPECIALIST (TV) 30002034
Classification:	Content Maker
Schedule:	[Schedule A]
Roster cycle	[2 Week Rostered]
Band/level:	[Band 6]
HR Endorsement:	20/12/2024

## Purpose

Operate across a range of News production techniques to deliver high quality content for ABC audiences across digital, television and outside broadcast environments.

## Key Accountabilities

- Under limited direction provide operational and organisational support to the program Director and production team to meet program requirements.
- Operate a range of equipment in a news environment for News productions, including but not limited to the vision mixing desk and automated studio systems.
- Research, assess and prepare content as required by the program Director and/ or production team to effectively meet program requirements.
- Perform prescribed maintenance functions that require specific technical knowledge as well as identify, report and follow-up on equipment faults to ensure equipment meets relevant operating standards.
- Creatively contribute to News output ensuring fast, efficient and high-quality delivery of content.
- Collaborate and contribute to production, planning and staff meetings. As well as training of ABC staff on ABC productions and equipment.

- Participate in training to learn new skills and perform other production activities when required to support the delivery of content.
- Generate stories that are relevant to a broad section of Australians and reflect the cultural, geographic, and socio-economic diversity of the country.
- Actively engage with communities in Australia's outer suburbs to find and tell stories that are relevant for them and in line with the News strategy, "More Relevant to More Australians".
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

## Key Capabilities/Qualifications/Experience

1. Relevant tertiary qualifications, or demonstrated equivalent skills, knowledge, and experience.
2. Advanced understanding of News productions and current affairs environments.
3. High all round knowledge and experience in directing and switching news and current affairs programming.
4. Advanced ability to contribute to content creation using equipment such as vision mixing desks and automated television studios.
5. Advanced ability to work under pressure and meet deadlines; prioritise tasks and problem solve at a high- level both independently and as part of a team.
6. Advanced ability and willingness to creatively contribute to and exercise independent judgment in the development of ideas or content for news program platforms, including television and digital.
7. Demonstrated ability to engender team spirit and to build a rapport with team members, external talent and suppliers through well-developed interpersonal skills.
8. Comprehensive knowledge of and willingness to learn production strategies and techniques, including digital media production skills.
9. A demonstrated and ongoing interest and passion in finding and telling stories that reflect Australia's diversity.
10. A proven ability to source and maintain contacts across the broader Australian community.
11. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
12. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
13. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
14. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.



