



POSITION DESCRIPTION

Position Title	OPERATIONS SPECIALIST (TV)	Position No.	30001939
Team	Entertainment & Specialist	Classification	Content Maker
Department	Studio & OBs NSW	Schedule Roster Cycle	Schedule A 2 Week Rostered
Location	Ultimo	Band / Level	Band 6
Reports to	SUPERVISOR PRODUCTION STUDIO'S & LOCATION 50051357	HR Endorsement	18/03/2021

Purpose

Set-up and operate equipment and coordinate technical operational requirements in the Studio/Outside Broadcast (OB) environment to meet production objectives and maintain quality standards.

Key Accountabilities

- Work closely with the Lighting Designers, Technical Producer and Staging Department to support production requirements
- Routinely check and report faults to ensure lighting equipment is maintained and operating to broadcast specifications.
- Maintain regular and effective communications with program clients and talent. Represent the ABC and program interests with care and integrity.
- Design plan & manage the technical operational requirements of major/complex productions.
- Regularly perform the highest level of operational tasks & take full & final responsibility for the technical look and style of major, complex productions or production series.
- Plan, organise & direct lighting on major/complex studio & OB productions.
- Plot & draft lighting plans. Pre-point lights & make major & minor adjustments as required.
- Manage teams & ensure adherence to budget, labour hour allocation & production deadlines.
- Provide leadership. Set & ensure maintenance of the highest possible technical/operational standards.
- Guide & influence staff (including all operators) with a view to developing their creative & artistic capabilities to the maximum extent possible.
- As required contribute creatively and aesthetically to the final product exercising independent judgement.
- Liaise with producers & other production staff in the planning & technical design of major productions.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Advanced operational expertise, experience and high level artistic/aesthetic appreciate of the craft
2. Demonstrated understanding of key activities and relevant production processes, systems and equipment in the work area.
3. Knowledge and understanding of various lighting consoles, lighting instruments, power distribution, and safety regulations related to power/lighting





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4. Lead, organise and direct talent and crew to achieve the creative vision and ensure the smooth running of the program.
5. Strong organisational, communication and interpersonal skills.
6. Ability to work collaboratively within and across team boundaries. Proactively shares information and learning with colleagues.
7. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
8. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
9. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
10. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.
11. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
12. A current working with children/police clearance and ongoing renewal/maintenance of this clearance in accordance with relevant legislation.