POST DOCTORAL RESEARCH FELLOW

DEPARTMENT/UNIT
School of Media, Film and Journalism

FACULTY/DIVISION
Faculty of Arts

CLASSIFICATION
Level B

DESIGNATED CAMPUS OR LOCATION
Caulfield campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You’ll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you’ll need to publish your work. We’re a university full of energetic and enthusiastic minds, driven to challenge what’s expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monash.edu

Monash Arts is one of the largest, most diverse and dynamic arts faculties in Australia, with particular strengths in the humanities, performing arts, languages and social sciences. We encourage the development of innovative studies that operate at the intersection of traditional academic disciplines. The Faculty delivers programs via seven schools and across six campuses, both in Australia and offshore, with courses ranging from undergraduate diplomas and degrees through to postgraduate coursework and research degrees. Monash Arts is justly proud of the research capacity of its staff, who work at the cutting edge in their fields and carry this expertise and enthusiasm into their teaching. To learn more about Monash Arts, please visit our website: To learn more about the Faculty of Arts: www.monash.edu/arts.

The ARC Centre of Excellence for Automated Decision-Making and Society (ADM+S) is a new, cross-disciplinary, national research centre, which aims to create the knowledge and strategies necessary for responsible, ethical, and inclusive automated decision-making. Funded by the Australian Research Council from 2020 to 2026, ADM+S is hosted at RMIT in Melbourne, Australia, with nodes in seven other Australian universities. The Centre brings together leading researchers in the humanities, social and technological sciences in an international industry, research and civil society network. Its priority domains for public engagement are news and media, transport, social services and health. You can read more about the project here.

POSITION PURPOSE

The Level B research-only academic is expected to carry out independent and/or team research, analysis, academic writing for publication and external engagement, as part of a research project into the social, cultural, and political issues raised by Automated Decision Making. The position is housed in the Data Program (see details below) of the ARC Centre of Excellence for Automated Decision Making and Society.
The Post-Doctoral Research Fellow will engage in and deliver research and analysis of academic, industry, public sector and other grey literature. The Fellow will also assist in conducting in-depth stakeholder interviews and in analysing survey data and data collected via automated scraping tools, in order to place findings in theoretical and historical context. Additional responsibilities include participating in preparing reports, organising events, presenting findings in public and academic settings. The Research Fellow will conduct independent research under the direction of the project leader and will co-author research publications, conference papers and presentations. The Research Fellow will work closely with Professor Mark Andrejevic in the Monash node of the Centre.

Reporting Line: The position reports to the Project Leader in the Monash node of the Centre of Excellence

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level B research-only academic may include:

1. The conduct of research for the Data Program of the Centre of Excellence (see details below), either as a member of a team or independently, and the production of conference and seminar papers, publications, and presentations from that research.

2. Guidance in the research effort of junior members of research-only Academic staff in their research area

3. Contribution to the preparation or, where appropriate, individual preparation of research proposal submissions to external funding bodies

4. Involvement in professional activities including, subject to availability of funds, attendance and presenting at conferences, seminars and industry meetings in the field of expertise, and engaging with external stakeholders

5. Administrative functions primarily connected with their area of research

6. Occasional contributions to the teaching program within the field of the staff member's research

7. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research

8. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees

9. Contributing to public understanding and debate through media, industry and/or policy engagement

10. Contributing actively to the ARC Centre's research culture, including participation in research collaboration and community-building within the Centre’s research programmes and focus areas

11. Conforming to the University and ARC Centre requirements with respect to research ethics and integrity and data management

12. Other duties as directed from time to time
KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - a doctoral qualification in Media Studies or another related discipline with a focus on technology and society

Knowledge and Skills

2. A demonstrated research publication record in the area of technology and society
3. Demonstrated expertise in social theoretical approaches to the study of technology and society
4. Demonstrated experience in the review and analysis of academic and grey literature
5. Demonstrated experience in qualitative interviewing and analysis of interview materials
6. Demonstrated ability to work effectively and collaboratively as part of a high-achieving and collegial research culture
7. Demonstrated manuscript and research proposal preparation skills
8. Demonstrated experience in developing and/or using computational social science methods, software and tools in a relevant research context or a willingness to learn such skills
9. The ability to work both independently in a research environment and as part of an inter-disciplinary research team to generate distinctive contributions to scholarly knowledge and/or create real world outcomes
10. High level organisational skills, with demonstrated capacity to establish and achieve goals
11. Excellent written and oral communication skills with demonstrated ability to communicate effectively with a wide range of stakeholders and research collaborators, including presentations at seminars, conferences and industry events
12. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
13. Expertise to contribute to meeting project milestones, including book-length reports for the Data program

OTHER JOB RELATED INFORMATION

• Travel to other campuses of the University may be required
• There may be a requirement to work additional hours from time to time
• There may be peak periods of work during which taking of leave may be restricted

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.