ASSISTANT LECTURER

DEPARTMENT/UNIT          School of Biological Sciences

FACULTY/DIVISION          Faculty of Science

CLASSIFICATION           Level A

WORK LOCATION            Clayton campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You’ll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you’ll need to publish your work. We’re a university full of energetic and enthusiastic minds, driven to challenge what’s expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monash.edu.

The Faculty of Science contributes to the university’s goals via research, teaching and partnerships with industry, government and individual supporters. Our five Schools cover a large and diverse range of disciplines in undergraduate and postgraduate courses. Ten Schools from other university faculties contribute to science teaching at all levels, allowing students to choose their studies from physical, biological, biomedical, behavioural, environmental, mathematical and computer sciences. The research in the Faculty of Science is carried out by world-class researchers. Their work spans the theoretical to the applied, contributes to new knowledge and technologies, and challenges how we interact with the world. To learn more about the Faculty of Science, please visit our website: www.monash.edu/science/.

The School of Biological Sciences has an international reputation for the highest quality research and education programs. We aim to be a global leader in the life sciences. Areas of expertise include: molecular and cellular genetics; evolutionary genetics, disease causality, adaptation to environmental change and disease resistance; community ecology and ecosystem functioning; the impacts on biodiversity, and strategies to mitigate major environmental challenges. Simply put, we are interested in all forms of life, interactions between the environment and genetics/genomics and strategies to improve human and environmental health. To help us achieve our aims, we have a strong complement of academic, research and professional staff and a large and high achieving student population. We encourage applications from academics of diverse backgrounds and have a number of support processes to aid the transition to Australian research and education sectors. For more information about the School of Biological Sciences, please visit our website: https://www.monash.edu/science/schools/biological-sciences.
POSITION PURPOSE

A Level A academic is expected to make contributions to the teaching effort of the university, particularly at undergraduate and graduate level and to carry out activities to develop their scholarly, research their professional expertise relevant to the profession or discipline.

A Level A academic is sought to assist in the coordination and running of teaching within the Master of Environment and Sustainability, a forward-thinking interdisciplinary graduate coursework program. This person will also play a role in the delivery of ecology and environmental sciences-related units within the School of Biological Sciences. This role will work in collaboration with the Course Director and other Lecturers and relevant administrators.

The incumbent for this role will have a passion for education and sustainability and working with interdisciplinary cohorts. The candidate should possess academic expertise related to a field of sustainability, and some industry experience is desirable.

The position will involve preparation and delivery of online and face-to-face active teaching materials, development and refinement of curriculum including the industry-relevant skills curriculum, monitoring and maintenance of the learning management system (Moodle), preparing, supervising and marking assessments, and consulting with students.

**Reporting Line:** The position reports to the Course Director

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level B academic may include:

1. Unit coordination
2. The conduct of tutorials, lectures, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions
3. The preparation and delivery of lectures and seminars provided that skills and experience demonstrate this capacity
4. Involvement in professional activity
5. Consultation with students
6. Marking and assessment primarily connected with subjects in which the academic teaches
7. Production of blended teaching materials for students for whom the academic has responsibility
8. Development of subject material with appropriate guidance from the course director
9. Administrative functions primarily connected with the course in which the academic teaches
10. Acting as subject coordinators provided that skills and experience demonstrate this capacity
11. Attendance at departmental, school and/or faculty meetings and/or membership of a limited number of committees
KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - A PhD degree or higher qualifications in a discipline of science related to ecology, environment and sustainability;
   - Demonstrated experience in higher education delivery including experience with active teaching and learning, the online learning management system Moodle, and student consultations

Knowledge and Skills

2. Extensive knowledge of a discipline related to ecology, environment and sustainability and the Sustainable Development Goals
3. Demonstrated record of the provision of high-quality teaching and feedback in tertiary education
4. Demonstrated ability to develop high quality teaching materials for blended delivery
5. Skills in designing educational activities that foster employability
6. Demonstrated ability to motivate and engage diverse cohorts
7. Possesses a high level of interpersonal skills and strong written and verbal communication
8. Demonstrated ability to work independently as well as part of an interdisciplinary team

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.