

# ABORIGINAL COMMUNITIES ENGAGEMENT LEAD

DEPARTMENT/UNIT	School of Rural Health
FACULTY/DIVISION	Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION	HEW Level 9
DESIGNATED CAMPUS OR LOCATION	Rural Health sites - Bairnsdale, Sale, Traralgon, Churchill, Warragul, Bendigo Mildura, Leongatha

## ORGANISATIONAL CONTEXT

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Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit [www.monsh.edu](http://www.monsh.edu).

The **Faculty of Medicine, Nursing and Health Sciences** is the largest faculty at Monash University, a global university with campuses across Victoria and international locations in Indonesia, Malaysia, China, India and Italy. Our Faculty offers the most comprehensive suite of professional health training in Victoria.

We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences. In 2022, our Nursing and Midwifery climbed to the rank of 14th in the world and 1st in Victoria in the QS World University Rankings.

We want to improve the human condition. That is our vision - it has no expiration date. By educating the current and future healthcare workforce, and undertaking medical research, both discovery and clinical, our students, staff and alumni all work to directly improve people's quality of life.

Contributing to the global health care agenda, the Faculty aspires to lead in all areas of its research and education activity, collaborating to influence local, national and international policy to improve health and social outcomes, and reduce health inequity.

We've made a major impact in the world of medical research and are globally recognised for our quality education of over 63,000 doctors, nurses, and allied health professionals and health researchers. The future health of our communities is underpinned by the sustained excellence of our education and research capabilities.

We are ambitious and committed to maintaining our position as a leading international medical research and teaching university. We're recognised for the quality of our graduates, the scale and depth of our research, our commitment to translational research, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit [www.monash.edu/medicine](http://www.monash.edu/medicine).

**Monash Rural Health** (MRH) is a school within the Faculty of Medicine Nursing and Health Sciences that carries a mandate to improve the health status of regional, rural and remote communities in Australia, and more specifically in Victoria. We are committed to a sustainable rural health workforce and are achieving these outcomes through the development and implementation of medical and health professions education programs in underserved regional and rural communities, and by undertaking targeted research programs that address priority health problems in rural populations.

Monash Rural Health is broadly divided into two regions where it has major regional academic sites in south-east and north-west Victoria. Monash Rural Health encompasses the:

- Graduate entry MD Year A program at MRH Churchill
- Three regional academic sites dedicated to regional and rural medical education at Mildura, Bendigo and Gippsland.
- Rural Nursing and Allied Health unit, which is dedicated to education, student placement support and research across the fields of nursing and allied health
- Regional Training Hubs in Gippsland and the North-West
- Office of Head of School, responsible for Rural Health Education Programs, Research, Finance, Operations/Planning, and Marketing/Communications

For more information about us and the work we do, please visit: [www.monash.edu/medicine/rural-health](http://www.monash.edu/medicine/rural-health).

## POSITION PURPOSE

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The Aboriginal Communities – Engagement Lead utilises senior-level specialist knowledge to oversee and support the delivery of high-quality community engagement, education and research services to support the operations of the **Monash Rural Health**. The Aboriginal Communities - Engagement Lead will oversee the implementation of the Monash Rural Health Aboriginal and Torres Strait Islander Framework 2021-2030 e and will liaise with community, industry and government agencies to support the complex delivery of the strategy.

The Aboriginal Communities - Engagement Lead provides Cultural and Community guidance for Monash Rural Health and works with the Office of Head of School to provide support to each of the organisational units within the School. The Aboriginal Communities - Engagement Lead will provide expert advice to enhance the cultural capabilities of the School.

**Reporting Line:** The position reports to the Head of School under broad supervision with a considerable degree of autonomy, in collaboration with Gukwonderuk Indigenous Health Unit and the William Cooper Institute

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

## **KEY RESPONSIBILITIES**

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1. Contribute to strategic and operational planning and execution of activities that lead to the achievement of research and engagement goals
2. Work with the School Executive to develop and maintain the implementation plan for the Rural Health Aboriginal and Torres Strait Islander Framework including framing strategy, managing risks, analysis of outputs and reporting to meet School objectives, timelines and regulatory compliance requirements
3. Contribute to papers, briefings, reports and presentations for a range of audiences and represent the School with external stakeholders
4. Provide leadership in embedding Aboriginal and Torres Strait Islander's ways of knowing, doing and being across the School's programs and enhancing the cultural capabilities of the School's staff and students
5. Lead and manage the School's Aboriginal Community Engagement and capability building activities with partner Aboriginal and Torres Strait Islander communities in accordance with best practice and university policies, procedures and strategic priorities
6. Direct, conceptualise and undertake consultation with partner Aboriginal and Torres Strait Islander communities to support student pathways and research opportunities
7. Exercise strong budget management for the School's Aboriginal engagement programs, including planning and allocating resources, assisting in the development of funding proposals and reporting on budget status
8. Contribute to the promotion of partnership and business development opportunities with industry, government and Aboriginal Communities, including working with others to realise funding opportunities, student recruitment and placements, research collaboration, joint ventures and agreements
9. Initiate, develop and maintain strong partnerships and networks with other relevant business units, particularly Gukwonderuk Indigenous Health Unit and the William Cooper Institute, functional areas, internal and external stakeholders, including participating in collaborative projects and cross-functional initiatives
10. Other duties as directed from time to time

## **KEY SELECTION CRITERIA**

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### **Education/Qualifications**

1. The appointee will have:
  - Postgraduate qualifications or progress towards postgraduate qualifications and extensive relevant experience; or
  - extensive experience and leadership expertise; or an equivalent combination of relevant experience and/or education/training.

### **Knowledge and Skills**

2. Demonstrated experience working with, and in, Aboriginal and Torres Strait Islander Communities including their cultural and economic aspirations
3. Contribute to the understanding and appreciation of Aboriginal and Torres Strait Islander cultures and knowledge of protocol

4. Ability to work effectively within the William Cooper Institute's cross-cultural education and awareness program as it pertains to the context and history of Australia's first nation communities
5. Excellent operational management skills with proven ability to provide authoritative specialist and/or technical advice
6. Outstanding planning and organisational skills, with experience establishing priorities, allocating resources and meeting deadlines in a complex work environment
7. Excellent project and budget management skills, with a proven record of successfully managing multi-phased projects
8. Demonstrated knowledge and delivery of tangible outcomes working with Aboriginal Community groups
9. Excellent technical and general writing skills

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required
- This position will involve travel to various locations, some of which are not easily accessible via public transport
- Only Indigenous Australians are eligible to apply as this position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic)

## **GOVERNANCE**

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Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.