RESEARCH NURSE

DEPARTMENT/UNIT: Medicine, Monash Health
FACULTY/DIVISION: Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION: HEW Level 6
WORK LOCATION: Monash Medical Centre

ORGANISATIONAL CONTEXT

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our university and our exciting future, please visit www.monash.edu.

The Faculty of Medicine, Nursing and Health Sciences, is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Setting the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We’ve made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

We are ambitious and aim to maintain our position as a leading international medical research university. We’re recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit monash.edu/medicine.

The School of Clinical Sciences at Monash Health (SCS) is one of the nine schools of the Faculty of Medicine, Nursing and Health Sciences at Monash University. Most of the research and teaching activities of the School are based near the main university campus, at Monash Medical Centre (MMC) Clayton. Monash Medical Centre is the major tertiary referral hospital for Monash Health which serves a population of over 1.5 million people. The School’s budget is in excess of $105 M. In typical years, total research income received through the School is approximately $45 M.
The School of Clinical Sciences at Monash Health is a major teaching resource for Monash students. The School is Monash's largest deliverer of clinical teaching in the undergraduate medical student curriculum, providing over 50% of total clinical placements across multiple disciplines and sites. Medical student teaching is coordinated by the Directorate of Undergraduate Medical Education. The School also provides Monash's Nutrition and Dietetics programs and teaches into Monash BBiomedSci degree. Teaching activities also extend to a number of other Monash Health sites including Dandenong, Casey, Moorabbin Hospital, and Monash Health's Kingston Centre.

Basic, clinical, and translation research are undertaken by the clinical departments of the School: Medicine, Nutrition and Dietetics, Obstetrics and Gynaecology, Paediatrics, Psychiatry, Surgery, and Imaging. Researchers of the School collaborate closely with relevant clinical areas in Monash Health and many of the School's principal investigators are clinician-scientists. The School has a strong tradition of training in this area, with large numbers of clinician and medical student research projects and higher degrees by research. The Hudson Institute of Medical Research continues its association with Monash University as the Department of Molecular Translational Science in the School of Clinical Sciences at Monash Health.

Victorian Heart Hospital: A partnership of Monash Health and Monash University has been awarded funds to build Australia’s first heart hospital – the Victorian Heart Hospital, a landmark facility to be built at Monash University, Clayton. Monash Children’s Hospital: The Monash Children’s Hospital provides all paediatric and neonatal services for Monash Health across three campuses: MMC Clayton, Dandenong, and Casey hospitals, making it one of Australia’s largest children’s hospitals and Victoria’s largest provider of neonatal services.

Monash Health Translation Precinct: Monash University and its partners, Monash Health and the Hudson Institute of Medical Research, are partners in a research precinct at Monash Medical Centre Clayton known as the Monash Health Translation Precinct (MHTP). The MHTP combines the research efforts of over 400 scientific staff, over 200 postgraduate students, and hundreds of clinician researchers, all of whom are members of the School of Clinical Sciences at Monash Health. The vision is for MHTP to be a world leader in delivering the best in healthcare outcomes by translating innovative scientific discoveries into best clinical practice in a dynamic and collaborative environment. The cornerstone of the MHTP is the $84 M Translational Research Facility that houses a 30-chair/bed clinical trials floor with medical imaging facilities, enabling a major expansion of the early phase (phase 1 and 2) cancer trials program. A full suite of platform technologies is also accommodated in the precinct. The MHTP represents approximately 25% of Monash University NHMRC-funded research activity. Further details may be found at: www.mhtp.org.au.

**POSITION PURPOSE**

The **Research Nurse** provides key support in all aspects of the conduct and implementation of clinical research trials in relation to the Women’s Heart Disease Research Program, as well as the Preventive Cardiology Research Program. This includes undertaking a range of tasks throughout the clinical trial process including: recruiting research participants, gathering research data, obtaining relevant medical investigations, performing basic examinations (e.g. height, weight, waist circumference, and blood pressure) and administering basic tests, questionnaires and preparing and analysing results for publication.

The Research Nurse also offers advice to others and carries out all responsibilities in accordance with the highest nursing and ethical and standards.

**Reporting Line:** The position reports to the Clinical and Academic Lead of the Women’s Heart Centre at MonashHeart and the Monash Cardiovascular Research Centre.

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable
KEY RESPONSIBILITIES

1. Plan, implement and coordinate a range of clinical research trial procedures including identifying, screening and recruiting potential participants, providing ongoing information about the trial and its methods, scheduling visits, maintaining equipment, administering trial tests, treatments, and questionnaires and collecting, recording and analysing data and specimens.

2. Liaise with and act as a conduit between the research team and parties involved in the conduct of the research trials, including hospital, medical and other staff, pharmaceutical companies, laboratories and diagnostic facilities for the provision of equipment, data and services required.

3. Support and coordinate a high-level research administration program which may include updating research procedures, data analysis, preparing results for reports, presentations and other documentation for the ethics committee, funding bodies and other interested parties.

4. Contribute to the effective implementation of continuous improvement and quality assurance activities relating to the study including identifying, documenting, escalating and resolving raising any issues as required.

5. Undertake all duties and responsibilities in accordance with confidentiality principles, privacy laws and research study, legal and regulatory bodies' protocols, such as National Health Medical and Research Council (NHMRC), Good Clinical Practice (GCP), the International Conference of Harmonization (ICH) guidelines and VMIA (Victorian Medical Insurance Authority).

6. Comply with all Occupational Health and Safety (OHS) instructions, policies and procedures and take steps to identify, eliminate and/or minimise OHS risks where appropriate.

7. Build and sustain relationships with a range of internal and external stakeholders and use these to engage research participants and facilitate conduct of the study.

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - A current practising certificate as a Registered Nurse (issued by the Nurses Board of Victoria) with relevant experience; or
   - A degree in a relevant field with subsequent relevant clinical or research experience; or
   - An equivalent combination of relevant experience and/or education/training.

Knowledge and Skills

2. Demonstrated clinical research experience and high-level analytical, investigative and problem solving skills including the ability to interpret and analyse data and identify evolving trends and issues.

3. Excellent planning and organisational skills, with experience establishing priorities, implementing improvements and meeting deadlines.

4. Proven ability to work in accordance with protocols and working guidelines and a thorough understanding of human research ethics principles.

5. Demonstrated ability to work as an effective member of a team as well as the ability to exercise high levels of independence, judgement and initiative.

6. Highly developed administrative skills, including computer literacy, the ability to prepare a range of documentation for various audiences and excellent attention to detail and accuracy.

7. Highly-developed interpersonal and communication skills with the ability to prepare professional documentation for various audiences.
8. Demonstrated relationship management skills, including the ability to interact with, negotiate with and gain co-operation from internal and external stakeholders

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University will likely be required, including Alfred Health Campus, Cabrini Health and Dandenong Hospital
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- This position will require a successful National Police Record check

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to university policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.