RESEARCH FELLOW

DEPARTMENT/UNIT
History – School of Philosophical, Historical and International Studies

FACULTY/DIVISION
Faculty of Arts

CLASSIFICATION
Level A

DESIGNATED CAMPUS OR LOCATION
Clayton campus

ORGANISATIONAL CONTEXT

At Monash, work feels different. There’s a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you’re part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver groundbreaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the challenges of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and diversity. When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our commitment to academic freedom, you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an inclusive workplace culture for our staff regardless of ethnicity or cultural background. We have also worked to improve gender equality for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – #Changelt with us.

Monash Arts is one of the largest, most diverse and dynamic arts faculties in Australia, with particular strengths in the humanities, performing arts, languages and social sciences. We encourage the development of innovative studies that operate at the intersection of traditional academic disciplines. The Faculty delivers programs via eight schools and across six campuses, both in Australia and offshore, with courses ranging from undergraduate diplomas and degrees through to postgraduate coursework and research degrees. Monash arts is justly proud of the research capacity of its staff, who work at the cutting edge in their fields and carry this expertise
and enthusiasm into their teaching. To learn more about Monash arts, please visit our website: www.monash.edu/arts.

The School of Philosophical, Historical and International studies undertakes teaching and research and includes: the philosophy program; the centre for human bioethics; the history program; the centre for medieval and renaissance studies; the centre for the study of ancient cultures; the centre for religious studies; the Monash indigenous studies centre and the Australian centre for the study of Jewish civilisation. The School is one of five schools in the Faculty of arts in Australia. The School has administrative responsibility for the Faculty major in international studies. The School’s teaching covers many of the key areas of human societies and includes programs at all levels: research degrees, postgraduate coursework, and majors within the bachelor of arts. It forms an active research community, producing many publications for both scholarly and general audiences.

POSITION PURPOSE

A Level A research-only academic is expected to contribute towards the research effort of the University and to develop their research expertise through the pursuit of defined projects relevant to the particular field of research.

Reporting Line: The position reports to the Research Coordinator

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level A research-only academic may include:

1. The conduct of research under limited supervision either as a member of a team or, where appropriate, independently and the production or contribution to the production of conference and seminar papers and publications from that research

2. Involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars in the field of expertise

3. Administrative functions primarily connected with the area of research of the academic

4. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member’s area of research

5. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees

6. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - A doctoral qualification in the relevant discipline area or equivalent qualifications or research experience.

Knowledge and Skills

2. Demonstrated manuscript and research proposal preparation skills
3. The ability to work both independently in a research environment and as part of an interdisciplinary research team

4. High level organisational skills, with demonstrated capacity to establish and achieve goals

5. Excellent written communication and verbal communication skills with proven ability to produce clear, succinct reports and documents

6. Excellent written and oral communication skills

7. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.