ASSOCIATE PROFESSOR (EDUCATION-FOCUSED) AND ASSOCIATE DEAN (LEARNING AND TEACHING)

DEPARTMENT/UNIT
Education Portfolio, Faculty Office

FACULTY/DIVISION
Faculty of Medicine, Nursing and Health Sciences

CLASSIFICATION
Level D

DESIGNATED CAMPUS OR LOCATION
Clayton campus

ORGANISATIONAL CONTEXT

Monash is full of thinkers and doers who are looking for their next challenge. So if you’ve forged a rewarding career so far, this role provides the perfect platform to join us. You’ll have access to quality research facilities, infrastructure and teaching spaces to do exciting work, along with opportunities to collaborate internationally. You’ll be part of a university that’s made up of inspirational, challenging thinkers and doers – and continue doing work that makes a lasting impact. Discover more at www.monash.edu

The Faculty of Medicine, Nursing and Health Sciences (MHNS), is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Contributing to the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We’ve made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

The Faculty oversees one of Australia’s largest medical research portfolios, comprising 2000+ research staff, 1500+ graduate research students and 2000+ adjunct staff across ten schools. MNHS attracted $305m in research income in 2020, approximately half of this from NHMRC, MRFF and ARC, and a further third from international and industry sources.
We are ambitious and aim to maintain our position as a leading international medical research university. We’re recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit www.monash.edu/medicine.

**POSITION PURPOSE**

Education-focused staff (as a subset of the Teaching and Research category of employment) at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Associate Professor (Education-focused) is expected to make a significant contribution to all activities within their faculty and exhibit national or international leadership in educational practice and design.

The Associate Professor and Associate Dean (Learning and Teaching) will support the Deputy Dean (Education) by planning and implementing the learning and teaching strategy for the undergraduate and postgraduate coursework programs of the Faculty of Medicine, Nursing & Health Sciences. The Associate Professor and Associate Dean (Learning and Teaching) will work closely with Education leadership across the Faculty (i.e. Directors of School Education Committees, Course Coordinators, Chief Examiners and Unit Convenors) to ensure a consistent and robust approach to assessment, ensure timely feedback to students, and develop and implement strategies to enhance the student learning experience. The Associate Professor and Associate Dean (Learning and Teaching) will also oversee the internal accreditation and re-accreditation of the Faculty’s courses.

**Reporting Line:** The position reports to the Deputy Dean (Education)

**Supervisory Responsibilities:** This position provides direct supervision to 1-2 staff

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

**APPOINTMENT PERIOD**

The Associate Professor appointment will be a continuing appointment in the Faculty of Medicine, Nursing and Health Sciences and will include the role of Associate Dean (Learning and Teaching) for an initial period of up to 5 years with opportunity for renewal.

**KEY RESPONSIBILITIES**

This position is a Level D education-focused academic. Level D education-focused academics will engage in high-quality educational scholarship and/or play a leadership role in educational innovation, curriculum design and review. S/he will make an outstanding contribution inside and outside of the University, and in engagement with the community and profession, especially in areas related to teaching and learning.

Specific duties required of an Associate Professor and Associate Dean (Learning and Teaching) may include:

**As Associate Dean Learning & Teaching**

1. Work with the Deputy Dean (Education), School Directors, Course and Unit Coordinators and other leading educators within the faculty and university to support, reform and renew educational activities. The incumbent will ensure outstanding learning outcomes for students and develop an environment of continuous improvement in education, complying with all internal and external accreditation requirements

2. Work closely with the Deputy Dean (Education) to identify and implement innovative approaches to learning and teaching within the faculty
3. Provide strong and committed leadership in teaching and curriculum development by participating in the Faculty’s curriculum planning, development and review processes, academic committees including those related to work integrated learning, and relevant assessment processes in addition to monitoring the quality of teaching in the disciplines.

4. Provide high-level strategic leadership to the Faculty that is aligned with Faculty and University strategic plans by managing, administering and fostering excellence in teaching and learning activities.

5. Implement and review University educational policy as well as develop Faculty level business processes as required.

6. Build capacity in learning and teaching in other academics within the Faculty.

7. Maintain and broaden collaborative partnerships with relevant faculties and departments/schools within the University and community.

8. Other duties as directed from time to time.

As an Associate Professor:

1. Maintain and broaden collaborative partnerships with external agencies both nationally and internationally, making a significant contribution to the profession.

2. Engage in collaborative design or implementation of cross-faculty, cross-campus or team-taught units, courses or projects.

3. Play an active role in the maintenance of academic standards and in the development of educational policy and of curriculum areas within the discipline.

4. Participate in and provide leadership in community affairs, particularly those related to the discipline, in professional, commercial and industrial sectors where appropriate.

5. Collaborate with groups external to the University on teaching and learning practice and design.

6. Research and scholarship for a Level D education-focused academic may include:
   - A well regarded and sustained record of publication in educational or disciplinary research in high-quality national and international peer-reviewed outlets.
   - Attracting external funding to undertake projects that enhance student or staff learning and teaching outcomes.
   - Presenting on educational practice and design at international conferences and forums.
   - Contributing to the development of educational policy at national or international level.
   - Demonstrating change in teaching practice at international level, including improved pedagogies.

7. Other duties as directed from time to time.

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - a doctoral qualification in a relevant discipline or education.

Knowledge and Skills


3. Record of obtaining external funding for scholarship and research in higher education.

4. Record of successful supervision of postgraduate research students.

5. Proven excellence in teaching.
6. Highly developed skills of leadership, networking and management
7. Have a national reputation for achieving outstanding student outcomes, for the design, implementation and review of educational innovations, educational leadership, and for educational research
8. Be recognised authorities in the discipline or profession
9. Play a leadership role in curriculum design and review at school, faculty and institutional level including - where possible - the design or implementation of cross-faculty, cross-campus or team-taught units, courses or projects
10. Have a significant impact on educational policy and curriculum, and a significant contribution to international debate and practice in these areas
11. Have a strong record of publication in educational or disciplinary research in high quality national and international peer-reviewed outlets, and of attracting external competitive funding to undertake projects that enhance student or educator outcomes
12. Have a track record in Honours and Research Higher Degree supervision
13. Have a strong record in building capacity in learning and teaching in others and in inspiring them to teach well

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.