RESEARCH FELLOW

DEPARTMENT/UNIT         School of Media, Film and Journalism
FACULTY/DIVISION        Faculty of Arts
CLASSIFICATION        Level A
DESIGNATED CAMPUS OR LOCATION Caulfield campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You’ll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you’ll need to publish your work. We’re a university full of energetic and enthusiastic minds, driven to challenge what’s expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monash.edu.

Monash Arts is one of the largest, most diverse and dynamic arts faculties in Australia, with particular strengths in the humanities, performing arts, languages and social sciences. We encourage the development of innovative studies that operate at the intersection of traditional academic disciplines. The Faculty delivers programs via seven schools and across six campuses, both in Australia and offshore, with courses ranging from undergraduate diplomas and degrees through to postgraduate coursework and research degrees. Monash Arts is justly proud of the research capacity of its staff, who work at the cutting edge in their fields and carry this expertise and enthusiasm into their teaching. To learn more about Monash Arts, please visit our website: To learn more about the Faculty of Arts: www.monash.edu/arts.

The ARC Centre of Excellence for Automated Decision-Making and Society (ADM+S) is a new, cross-disciplinary, national research centre, which aims to create the knowledge and strategies necessary for responsible, ethical, and inclusive automated decision-making. Funded by the Australian Research Council from 2020 to 2026, ADM+S is hosted at RMIT in Melbourne, Australia, with nodes in seven other Australian universities. The Centre brings together leading researchers in the humanities, social and technological sciences in an international industry, research and civil society network. Its priority domains for public engagement are news and media, transport, social services and health. You can read more about the project here.

POSITION PURPOSE

The Level A research-only academic is expected to contribute to team research, analysis, and academic writing for publication and external engagement, as part of research projects into the social, cultural, political, and economic issues raised by automated decision-making and data-driven digital technologies.
The Postdoctoral Research Fellow will be working within two different but related larger projects. First is the Data Program of the ARC Centre of Excellence for Automated Decision-Making and Society, which is led by Professor Mark Andrejevic. This research program focuses on the social, cultural, and political issues raised by the automated collection and processing of data. Within this program, the Research Fellow will contribute to projects on automated forms of governance with tie-ins to the cultural geography of mobile media. Second is an ARC DECRA fellowship studying the development, adoption, and use of digital technology by the insurance industry (also known as insurtech), which is led by Dr Jathan Sadowski.

In this position, the Postdoctoral Research Fellow will engage in and deliver research and analysis of academic, industry, public sector and other grey literature. The Fellow will also assist in conducting and analysing qualitative research, including in-depth stakeholder interviews, in order to place findings in theoretical and historical contexts. Additional responsibilities include participating in preparing reports, organising events, presenting findings in academic and public settings. The Fellow will conduct research under the direction of the project leaders and will co-author research publications, conference papers, and presentations. The Fellow will work closely with Professor Mark Andrejevic and Dr Jathan Sadowski in the Monash node of the Centre of Excellence.

**Reporting Line:** The position reports to the Data Program Leader in the Monash node of the Centre of Excellence

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

**KEY RESPONSIBILITIES**

Specific duties required of a Level A research-only academic may include:

1. The conduct of research under limited supervision either as a member of a team or, where appropriate, independently and the production or contribution to the production of conference and seminar papers, presentations, and publications from that research

2. Involvement in professional activities including, subject to availability of funds, attendance and presenting at conferences and seminars in the field of expertise

3. Limited administrative functions primarily connected with the area of research of the academic

4. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees

5. Contributing actively to the ARC Centre’s research culture, including participation in research collaboration and community-building within the Centre’s research programmes and focus areas

6. Conforming to the University and ARC Centre requirements with respect to research ethics and integrity and data management

7. Advice within the field of the staff member’s research to postgraduate students

8. Other duties as directed from time to time

**KEY SELECTION CRITERIA**

**Education/Qualifications**

1. The appointee will have:
   - A doctoral qualification in a social sciences or humanities discipline with a focus on technology and society.
Knowledge and Skills

2. Demonstrated expertise in social theoretical and/or political economic approach to the study of technology and society

3. Demonstrated experience in the review and analysis of academic and grey literature

4. Demonstrated experience in conduct and analysis of qualitative research methods

5. Demonstrated analytical and manuscript preparation skills, preferably through a track record of peer-reviewed research publications

6. Demonstrated ability to work effectively and collaboratively as part of a high-achieving and collegial research culture

7. Well-developed planning and organisational skills, with the ability to prioritise multiple tasks and set and meet deadlines

8. Excellent written communication and verbal communication skills with proven ability to produce clear, succinct documents and presentations

9. Demonstrated awareness of the principles of confidentiality, privacy and information handling

10. Demonstrated capacity to work in a collegiate manner with other staff in the workplace

11. Demonstrated computer literacy and proficiency in the production of high level work using software such as Microsoft Office and Google Docs Suite applications and software programs, with the capability and willingness to learn new packages as appropriate

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.