

## Position description

### Senior Lecturer (Operations and Supply Chain Management)

<b>Department/Unit</b>	Department of Management
<b>Faculty/Division</b>	Faculty of Business and Economics Monash Business School
<b>Classification</b>	Level C
<b>Work location</b>	Clayton or Caulfield campus
<b>Date document created or updated</b>	29 February 2017

#### Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit [www.monash.edu](http://www.monash.edu)

The Monash Business School undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the Master of Business Administration (MBA), masters by research, and the PhD.

The Monash Business School operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website: [www.buseco.monash.edu.au](http://www.buseco.monash.edu.au)

The Department of Management is a large grouping of management educators and researchers in the Asia-Pacific region with academic staff teaching on the Monash metropolitan Australian campuses and at our international locations in China, Malaysia and Prato in Italy. The Department has an international reputation for its research and teaching in many fields of management, including: human resources, employment relations, operations, international business and organisational behaviour. Teaching is managed through three academic groups: Governance, Leadership and Organisation (GLO); Human Resources, Employment Relations and Research (HRERR); and, International Business, Operations and Strategy (IBOS). Our expertise embraces both the public and private sectors at home and overseas, with a special interest in Asia. <http://business.monash.edu/management>

## Position purpose

The Senior Lecturer (Level C) will make a substantial contribution to activities in the department, faculty and university, and play a key role within her/his profession or discipline. Academics at this level are expected to take on some leadership and service/administration tasks within the department. Specifically, the senior lecturer appointed to this role is required to contribute to teaching and scholarship in the nominated discipline areas of Operations and Supply Chain Management.

**Reporting Line:** The position reports to the relevant discipline Professor/Associate Professor

**Supervisory responsibilities:** Not applicable

**Financial delegation and/or budget responsibilities:** Not applicable

## Key responsibilities

Specific duties required of the Level C will include:

1. Actively contributing to the teaching program in accord with the requirements of the Department academic workload policy
2. Undertaking and leading teaching in large classes at all levels, particularly in undergraduate and postgraduate units in Operations and Supply Chain Management, on and off campus, through 'face to face' teaching and on-line provision
3. Managing and ensuring timely attention to administrative functions related to units into which the academic teaches
4. Participating in curriculum design and development and in curriculum review
5. Publication of scholarly A and A\* papers in the highest quality domestic and international management journals and in line with the department research strategy
6. The conduct of high quality research in Business Operations or Supply Chain Management; including making applications for internal and external funding for research projects
7. A significant role in research projects including, where appropriate, leadership of a research team
8. Supervision of research students and mentoring of early career researchers
9. Attending departmental, school and/or faculty meetings and participating as a member of relevant committees

## Key selection criteria

### Education/Qualifications

1. The incumbent should possess:
  - A research doctorate in management or a closely-related discipline

### Knowledge and Skills

2. A significant record of high-quality research in one of the specified discipline areas of Operations and Supply Chain Management, as evidenced by a strong A and A\* publication record in quality domestic and international management journals, e.g. as per the Australian Business Deans Council (ABDC) 2016 list: <http://www.abdc.edu.au/pages/abdc-journal-quality-list-2013.html>
3. Demonstrated academic knowledge in one of the nominated discipline areas of Operations and Supply Chain Management and a commitment and capability to deliver high quality learning and teaching at undergraduate and postgraduate level
4. Demonstrated evidence of ability to teach to large classes and achieve good learning outcomes over a sustained period; e.g. teaching evaluations from the last 2 years
5. Evidence of successful record of quality research supervision of higher degree research students

6. Demonstrated willingness to generate external research income
7. A track record of mentoring and teamwork
8. Willingness to be involved in the profession and the wider community on matters relating to the management discipline
9. Possession of a high level of interpersonal skills and demonstrated ability to work positively and cooperatively with students, and independently with internal and external stakeholders
10. Demonstrated capacity to make a solid contribution to scholarly and administrative activities and tasks

## **Other job related information**

- Travel (e.g. to other campuses of the University) may be required

## **Legal compliance**

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.