LECTURER

SCHOOL/UNIT: School of Information Technology
SPECIALISATION: Computer Science / Software Engineering
CLASSIFICATION: Level C
WORK LOCATION: Malaysia

ORGANISATIONAL CONTEXT

Monash University is Australia’s largest university, and member of the prestigious Group of Eight research intensive universities. Monash consistently rates in the top 100 universities in the world.

Monash University Malaysia is Monash’s third largest campus, with over 8000 students and 900 staff. We are a comprehensive campus offering degrees in business, engineering, medicine, science, information technology, pharmacy, social science and humanities. We are rated among the very best among universities in Malaysia, and the quality of our research output positions us among the very best universities in Southeast Asia.

Monash University Malaysia provides Monash University with a platform for scholarly engagement with the dynamic Southeast Asia region. We are located in greater Kuala Lumpur, in the Klang Valley, one of the region’s industrial hotspots. We sit in the heart of the rapidly developing economic corridor linking Singapore, Kuala Lumpur, Bangkok and beyond. Our education and research is oriented towards deep engagement with this dynamic social and industrial landscape.

In 2018 we celebrated our twentieth anniversary in Malaysia. During this time we have produced more than 16,000 graduates from more than 70 different countries. We provide a diverse and inclusive scholarly environment.

In 2017 Monash Malaysia was awarded a Six Star SETARA rating by the Malaysian Ministry of Education. This places us in the very top “outstanding” cohort of Malaysian Universities.

Monash University Malaysia is jointly owned by Monash University and the Jeffrey Cheah Foundation.

For further information see: www.monash.edu.my.

The School of Information Technology (IT) at Monash University Malaysia is one of seven schools under the purview of the Faculty of Information Technology, one of the most prestigious IT faculties in the world. By integrating its computing and information technology disciplines, the School provides enormous breadth and depth of teaching and research to the campuses, strategic alliances, centres and partnerships that form the Monash global network.
The School of IT is committed to develop courses relevant to living and working, and is poised to meet an increased demand for top-notch IT graduates in the next few years. The School of IT allows students to pursue their interests while acquiring the knowledge and skills that employers are looking for, in parallel enhancing their learning initiative by applying knowledge in exciting, immersive and innovative ways.

Currently, the School offers 3-year Bachelor of Computer Science (BCompSci) degree, 1-year Bachelor of Computer Science (Honours) and 2-year Master of Business Information Systems (MBIS) by coursework. The School also offers a 4-year Bachelor of Software Engineering (Honours) in collaboration with the School of Engineering. The School also has a dynamic research environment, with research programs available for undergraduate and postgraduate students, including MPhil and PhD studies.

For further information, please visit www.monash.edu.my/it.

**POSITION PURPOSE**

A Level B academic is expected to make contributions to the teaching effort of the university and to carry out activities to maintain and develop their scholarly, research and/or professional activities relevant to the profession or discipline.

**Reporting Line:** The position reports to Associate Head (Education)

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budget Responsibilities:** Not applicable

**KEY RESPONSIBILITIES**

The key result areas of Research, Teaching and Service are the basis for the primary duties and responsibilities of the role. A workload will be agreed annually with the Associate Head of School in the Performance Development Plan process.

1. **Research**
   - Conduct independent research
   - Contribute to enhancing the University’s international reputation through research publications of appropriate quantity and quality
   - Contribute to obtaining external research grants and other income-generating programs and collaborative partnerships
   - Contribute to enhancing the quality and quantity of multiple-disciplinary research at the University in an area related or complementary to existing research priorities
   - Supervise research projects and postgraduate research students
   - Contribute to maintaining a collegial working atmosphere and stimulating research environment within the school

2. **Teaching**
   - Prepare, review and deliver lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions and seminars
   - Act as unit coordinator in developing curriculum, course materials and learning activities for the undergraduate and postgraduate course/unit in which the academic teaches with advice and support from senior staff
   - Undertake marking and assessment connected with units in which the academic teaches
   - Provide feedback to students on their learning through student consultations
   - Supervise the program of study of honours students engaged in course work
   - Undertake administrative responsibilities primarily connected with units in which the academic teaches including course review, admission and accreditation processes
3. Service
- Share in academic service responsibilities, including contributing to outcomes of the discipline and/or school meetings and/or internal campus committees
- Foster engagement with the profession, industry, professional bodies and general community
- Contribute to the development of collaborative linkages with Malaysian and regional agencies, institutions and industry

KEY SELECTION CRITERIA

Education/Qualifications
1. The appointee will have:
   - A doctoral qualification in the relevant discipline area or equivalent accreditation and standing

Knowledge and Skills
2. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors
3. Demonstrated statistical analysis and manuscript preparation skills; including developing a solid track record of refereed research publications
4. Ability to work positively and cooperatively with students, internal and external teams and external organisations
5. Demonstrated strong record of teaching experience in a tertiary environment
6. Demonstrated ability to motivate, actively engage and educate a given audience
7. Demonstrated experience in curriculum and subject material development
8. Proven ability, commitment and passion for engaging in scholarly and research activities
9. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
10. Evidence of successfully attracting funding for research activities
11. Demonstrated evidence of the use of technology and innovation to enhance teaching and research

OTHER JOB RELATED INFORMATION
- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- Participation in key events for the Campus and School, as required:
  - Monash Open Day and Graduation Ceremonies
  - Campus enrolment and induction sessions as the School’s representative
  - Campus, School and Discipline functions that may take place after normal office hours

LEGAL COMPLIANCE
Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Ethics, Equal Opportunity, Occupational Health and Safety, Conflict of Interest (including Conflict of Interest in Research), Paid Outside Work, Personal Data Protection, Conduct of Research, and Staff/Student Relationships.