

SENIOR LECTURER (EDUCATION-FOCUSED)

DEPARTMENT/UNIT	Entrepreneurship Portfolio/Leadership and Executive Education
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level C
DESIGNATED CAMPUS OR LOCATION	Caulfield campus

ORGANISATIONAL CONTEXT

At [Monash](#), work feels different. There's a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver ground-breaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#Changelt](#) with us.

The **Monash Business School** undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the

Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The Monash Business School operates across all Australian campuses (Caulfield, Clayton and Peninsula) and, together with the business school in Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website:

www.monash.edu/business.

The **Leadership and Executive Education (LEE) Services** group is responsible for the strategic leadership and management of the Monash Business School's entrepreneurship portfolio, MBA programs, executive education and leadership programs. The LEE Services group plays a critical role in cross functional coordination and alignment to ensure that LEE operational and strategic priorities are realised, including business development goals, strengthening industry engagement and the development of new courses and opportunities for collaboration in entrepreneurship, leadership and executive education and research.

POSITION PURPOSE

The Senior Lecturer (Entrepreneurship) is an Education-focused role (as a subset of the Teaching and Research category of employment). At Monash, Education-focused staff are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education, at the University. The Senior Lecturer (Entrepreneurship) is expected to make significant contributions to teaching, learning and academic coordination in both the undergraduate and postgraduate offerings of the Entrepreneurship Portfolio in the School of Business. The appointee will implement the University's and Faculty's academic policies and procedures consistently, as led by the Professor and Director, Entrepreneurship.

The Senior Lecturer (Entrepreneurship) works closely with the Professor and Director, Entrepreneurship to design and implement continuous improvement in curriculum development and course delivery. The appointee will work collaboratively and harmoniously as part of a growing and diverse team, to facilitate positive, strategic course developments and to promote excellence in teaching and learning. The Senior Lecturer (Entrepreneurship) will also work alongside the portfolio's Industry Teaching Fellows, in building and fostering strong ties and relationships with the start-up and innovation communities in Australia and internationally, to inform best practice in teaching and learning. The appointee will be expected to develop strong and collegiate relationships with the relevant student services officers and the educational services team.

Reporting Line: The position reports to the Professor and Director, Entrepreneurship for portfolio-wide academic matters and strategic program matters, and for day-to-day operational matters

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

This position is a Level C, education-focused academic. In the Entrepreneurship Portfolio at Monash Business School, education-focused academics are expected to engage in high level scholarship, and/or play a leadership role in educational innovation, curriculum design and review and academic program coordination. The appointee will inspire and motivate students to learn through effective translation of industry best practice into outstanding learning experiences. Level C academics should have a sound grasp of their subject matter and the development of assessment tasks and activities that foster intellectual independence. They should also be competent in managing key stakeholder relationships both within the University and more broadly outside the University with partners critical to the success of the portfolio.

The Senior Lecturer (Entrepreneurship) will be responsible for the following key tasks and activities under the direction of the Professor and Director of Entrepreneurship:

Some of the duties of a Level C education-focused academic may include:

1. Design, deliver and develop undergraduate and postgraduate units as required by the Director, Entrepreneurship - based on contemporary pedagogy that are at the forefront of entrepreneurship education
2. Identify and implement initiatives designed to enhance the breadth, depth and quality of the student entrepreneurship experience at Monash University
3. Teach, as required in both undergraduate and postgraduate offerings including marking, assessment and unit coordination
4. Coordinate and manage professional systems and practices within the Entrepreneurship team and with student support organisations, ensuring the Portfolio's undergraduate and postgraduate offerings are delivered to a very high level, meeting all University and Faculty academic standards and policies
5. Ensure the portfolio remains at the forefront of inclusiveness and respect for diversity in practice and thinking
6. Provide guidance and mentorship to students interested in Entrepreneurship and Innovation as a career path or further area of study
7. Provide academic advice on University, Faculty and course policy and procedures to staff and students in consultation with the Director, Entrepreneurship
8. Act as Chief Examiner for both undergraduate and postgraduate units as required
9. Provide leadership and support in key strategic developments to effectively manage sustainable growth, across the Entrepreneurship portfolio
10. Mentor the Entrepreneurship portfolio's industry team members as required, in the design, delivery and development of undergraduate and postgraduate offerings
11. Ensure that formalisation of academic operational systems and the accompanying organisational knowledge are codified to ensure standardisation to a high level across the portfolio
12. Involvement in the establishment, building and maintenance of value-driven relationships with key providers and stakeholders to enhance the strategic reputation and operational excellence of the Entrepreneurship Portfolio across the University and beyond, in both national and international domains
13. Committee representation, for example on Academic Progress Committee/Board of Examiners and Faculty Discipline Hearings

14. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - Advanced qualifications and/or recognised significant experience in the relevant discipline area;
 - a position at this level will normally require a doctoral qualification or equivalent accreditation and standing.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

Knowledge and Skills

2. Demonstrated excellence in teaching in the discipline (i.e. through evaluations, innovation in presentation and through curriculum development)
3. Demonstrated experience and advanced coordination and leadership skills in managing educational programs or courses, particularly in entrepreneurship and innovation
4. Contemporary experience and understanding of entrepreneurship and innovation in practice
5. Proven capacity to translate contemporary practice and thought into educational design that is at the forefront of entrepreneurship education
6. A demonstrated commitment and enthusiasm for high quality teaching
7. High level interpersonal skills and proven ability to establish effective and harmonious working relationships with a diverse and multicultural range of colleagues, students and industry stakeholders
8. Knowledge of the University's and Faculty's policies and procedures pertaining to undergraduate and postgraduate degrees, or a willingness to gain such knowledge
9. Ability to manage a broad range of academic program matters in a timely fashion
10. Capacity to act as an advocate for the Entrepreneurship portfolio in various University and industry forums
11. An understanding and support of international education issues

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.