RESEARCH FELLOW

DEPARTMENT/UNIT  Centre for Development Economics and Sustainability

FACULTY/DIVISION  Faculty of Business and Economics

CLASSIFICATION  Level B

WORK LOCATION  Caulfield campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You’ll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you’ll need to publish your work. We’re a university full of energetic and enthusiastic minds, driven to challenge what’s expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monash.edu.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) along with the specialist Leadership and Executive Education unit and a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, finance, global business, and retail studies. To learn more about the Monash Business School, please visit our website, www.monash.edu/business.

To support the core operations and strategic priorities of the Monash Business School, administrative functions are divided into seven dedicated teams: Engagement and Marketing Services, Finance Services, Leadership and Executive Education Services, Operational Services, Performance and Quality Services, Research Services and Student and Education Services. Each team has areas of functional specialisation that are aligned with central functions in the co-delivery of services, fostering excellence in service delivery, and capitalising on strategic opportunities for growth and diversification in research and education.

The Centre for Development Economics and Sustainability (CDES) is one of the four research centres at the Monash Business School. The Centre promotes cross-disciplinary research in the thematic areas of development and sustainability by bringing together researchers from a variety of academic backgrounds in the Monash Business School engaged in global sustainable development issues encompassing the three dimensions of economic, social and environmental sustainability. CDES strives for policy impact and external engagement within and beyond the world of academia. For more information about the Centre, see our website: www.monash.edu/business/cdes.
POSITION PURPOSE

A Level B research-only academic is expected to carry out independent and/or team research within the field in which they are appointed and to carry out activities to develop their research expertise relevant to the particular field of research.

Reporting Line: The position reports to the Director, Centre for Development Economics and Sustainability

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level B research-only academic may include:

1. The conduct of research either as a member of a team or independently and the production of conference and seminar papers and publications from that research

2. Supervision of research-support staff involved in the staff member's research

3. Guidance in the research effort of junior members of research-only Academic staff in their research area

4. Contribution to the preparation or, where appropriate, individual preparation of research proposal submissions to external funding bodies

5. Involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars in the field of expertise

6. Administrative functions primarily connected with their area of research

7. Occasional contributions to the teaching program within the field of the staff member's research

8. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research

9. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
   - A doctoral qualification in the relevant discipline area or equivalent qualifications or research experience

Knowledge and Skills

2. Demonstrated statistical analysis and manuscript and research proposal preparation skills; including a solid track record of refereed research publications

3. Experience in successfully supervising, mentoring and coaching to support the development of research staff and/or a demonstrated trajectory of leadership capability

4. Experience in supervising and working with major honours or postgraduate students within the discipline

5. The ability to work both independently in a research environment and as part of an inter-disciplinary research team

6. High level organisational skills, with demonstrated capacity to establish and achieve goals
7. Excellent written and oral communication skills
8. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
9. Advanced computer skills with experience using Microsoft Word, Excel and PowerPoint

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

LEGAL COMPLIANCE

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.