



## RESEARCH FELLOW

<b>Department/Unit</b>	Monash Migration and Inclusion Centre School of Social Sciences
<b>Faculty/Division</b>	Faculty of Arts
<b>Classification</b>	Level B
<b>Work location</b>	Clayton campus

### ORGANISATIONAL CONTEXT

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Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You'll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you'll need to publish your work. We're a university full of energetic and enthusiastic minds, driven to challenge what's expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at [www.monash.edu](http://www.monash.edu).

**Monash Arts** is one of the largest, most diverse and dynamic arts faculties in Australia, with particular strengths in the humanities, performing arts, languages and social sciences. We encourage the development of innovative studies that operate at the intersection of traditional academic disciplines. The Faculty delivers programs via eight schools and across five campuses, both in Australia and offshore, with courses ranging from undergraduate diplomas and degrees through to postgraduate coursework and research degrees. Monash Arts is justly proud of the research capacity of its staff, who work at the cutting edge in their fields and carry this expertise and enthusiasm into their teaching. To learn more about Monash Arts, please visit our website: <http://future.arts.monash.edu/>.

The **School of Social Sciences** is consistently ranked among the best social science schools both nationally and internationally. It is the largest school in the Faculty and one of the largest consolidated schools of the social sciences nationally. Interdisciplinary teaching and research collaboration is encouraged. The School offers a wide-ranging undergraduate program and a variety of postgraduate degrees in International Relations, Anthropology, Criminology, Behavioural Studies, Sociology, Politics and Gender Studies. A major focus of our teaching is to help students become responsible and informed global citizens.

The **Monash Migration and Inclusion Centre** (MMIC) is a leading, international research Centre. MMIC takes an interdisciplinary, evidence-based approach to understanding migration and social, economic and cultural inclusion. MMIC seeks to develop knowledge and new ways of thinking about migration and social inclusion, bringing fresh insights into current policy debates and forging new directions in high quality research. MMIC is located within the School of Social Sciences in the Faculty of Arts and constituted by academics and PhD students across the social sciences, education, law and medicine.

## POSITION PURPOSE

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We are looking for a motivated and highly skilled Level B research-only academic to join our team. The successful applicant will work closely with the Centre executive staff and will be expected to carry out collaborative team-based research in the areas of migration and social, economic and cultural inclusion in areas of research in which the Centre is active. We are looking for an applicant with quantitative and qualitative research skills with an evidenced research track record.

**Reporting Line:** The position reports to the Associate Professor of Criminology and the Director of the Monash Migration and Inclusion Centre

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

## KEY RESPONSIBILITIES

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Specific duties required of a Level B research-only academic may include:

1. The conduct of research either as a member of a team or independently and the production of conference and seminar papers and publications from that research
2. Draw on substantial experience, knowledge and expertise in immigration, social inclusion and/or social cohesion to provide contribution to the preparation of research proposal submissions or responses to requests for quote or tenders to external funding bodies
3. Support research grant applications. This may include undertaking relevant literature reviews and data collection and analysis
4. Involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars in the field of expertise
5. Some administrative functions connected with the Centre
6. Attendance at Centre meetings
7. Contributions to the education program within the field of the staff member's expertise in consultation with supervisor

## KEY SELECTION CRITERIA

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### Education/Qualifications

1. The appointee will have:
  - Doctoral qualification from a recognised university in a relevant discipline area (sociology, criminology, social psychology or other social science) and research experience in the areas of immigration, social cohesion, social inclusion/exclusion or similar fields (submission of PhD, may be under examination at the time of appointment)
  - Demonstrated expertise (via research and/or publication track record) in one or more of the research portfolio areas that comprise MMIC (see <https://arts.monash.edu/migration-and-inclusion/research-innovation>)

### Knowledge and Skills

2. Evidence of an emerging track record of publications and presentations
3. The ability to work under pressure and to prioritise tasks to meet deadlines

4. High levels of initiative and flexibility
5. Well-developed interpersonal and written communication skills
6. Ability to work both independently and collaboratively as a member of a team
7. Ability to work efficiently meet project timelines, and excellent organisational skills
8. High level quantitative and qualitative research skills

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

## **LEGAL COMPLIANCE**

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Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.