LECTURER

DEPARTMENT/UNIT: Department of Economics

FACULTY/DIVISION: Faculty of Business and Economics

CLASSIFICATION: Level B

WORK LOCATION: Clayton campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You’ll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you’ll need to publish your work. We’re a university full of energetic and enthusiastic minds, driven to challenge what’s expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monash.edu.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) along with the specialist Leadership and Executive Education unit and a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, finance, global business, and retail studies. To learn more about the Monash Business School, please visit our website, https://www.monash.edu/business.

The Department of Economics is one of the foundation departments of Monash University. With representation across seven campuses, we offer a range of undergraduate and postgraduate programs on and off-campus in Australia. The Department has a strong research profile and vibrant research culture, underpinned by our philosophy that a rapidly changing world requires adaptable analytical skills. We are one of Australia’s leading economics departments and proudly provide specialist advice to government and private sector bodies in Australia and internationally. For more information about our Department and the work we do, please visit our website: www.monash.edu/business/economics.

POSITION PURPOSE

A Level B academic is expected to make contributions to the teaching effort of the university and to carry out activities to maintain and develop their scholarly, research and/or professional activities relevant to the profession or discipline.

Reporting Line: The position reports to the Head of Department

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable
KEY RESPONSIBILITIES

Specific duties required of a Level B academic may include:

1. The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions
2. Initiation and development of subject material
3. Acting as subject coordinators;
4. The preparation and delivery of lectures and seminars
5. Supervision of the program of study of honours students or of postgraduate students engaged in course work
6. Supervision of major honours or postgraduate research projects
7. The conduct of research
8. Involvement in professional activity
9. Development of course material with appropriate advice from and support of more senior staff
10. Marking and assessment
11. Consultation with students
12. A range of administrative functions the majority of which are connected with the subjects in which the academic teaches
13. Attendance at departmental, school and/or faculty meetings and/or membership of a number of committees

KEY SELECTION CRITERIA

Education/Qualifications
1. The appointee will have:
   - a doctoral or masters qualification in the relevant discipline area or equivalent accreditation and standing

Knowledge and Skills
2. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors
3. Demonstrated statistical analysis and manuscript preparation skills; including developing a solid track record of refereed research publications
4. Ability to work positively and cooperatively with students, internal and external teams and external organisations
5. Demonstrated strong record of teaching experience in a tertiary environment
6. Demonstrated ability to motivate, actively engage and educate a given audience
7. Demonstrated experience in curriculum and subject material development
8. Proven ability, commitment and passion for engaging in scholarly and research activities
9. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
• There may be peak periods of work during which taking of leave may be restricted
• A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.