



PFAS Investigation & Technical Lead

Position Detail			
Reports To	PFAS Strategy & Delivery	Group	Safety, environment, security and sustainability assurance
Classification	TBA	Location	Brisbane Canberra/Sydney/Melbourne
Reports – Direct Total	3		

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 156 million passengers and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic towers at international and regional airports and provide aviation rescue firefighting services at 27 Australian airports.

We are committed to continuing to improve our business by providing our customers with services they value and embedding new ways of working and technology investments to further innovate and optimise.

Primary Purpose of Position

As the Investigation and Technical lead, you will be responsible for identifying and managing requirements, approaches and risks with the delivery of the Airservices PFAS Strategy. This position will manage the PFAS portfolio to ensure works are undertaken in compliance with relevant national and state legislation and Airservices policies and procedures.

This role will set the work program for a team of technical specialists who are responsible for research & development, site investigations and identification of management actions to mitigate PFAS impacts.

This role will identify emerging risks across the PFAS portfolio and stakeholders are engaged to tactically mitigate risks in line with the PFAS strategy. The role will work across the organisation to manage PFAS operations across various sites and manage competing priorities in parallel to ensure timely delivery.

Accountabilities and Responsibilities

Position Specific

- Develop, manage and maintain the Airservices PFAS strategy and associated initiatives across all sites
- Coordinate with the team of technical experts and contractors site characterisation, investigations and identification of management actions
- Apply project management disciplines to the team's work in particular the PFAS Program and coordinate resourcing assessments, scheduling, contract engagement, execution, management, manage and optimise program expenditure.
- Identify, manage and communicate PFAS risks (enterprise, functional and operational)
- Provide secretariat support to Environment (PFAS) Program Manager.
- Central conduit for internal and external stakeholders for PFAS related operational matters to ensure a consistent and effective approach to PFAS program
- Manage PFAS reporting requirements to a variety of forums including board, executive and external parties

People

- Maintain key stakeholder relationships with external parties including Airport Operators, AEOs, Regulators, Commonwealth and State Departments and Strategic Partners
- Contribute to the development of a work environment and culture with a strong focus on service delivery and high performance.
- Maintain an effective working relationship with other Airservices staff to ensure that there is effective coordination of all activities in support of organisational objectives.
- Develop and maintain trusting relationships with key internal and I stakeholders to ensure open and effective communication.
- Be part of a high-performance team and work as one team; and
- Oversight the work of a high performing team to ensure delivery of the defined work program.

Safety

- Demonstrate safety behaviours consistent with enterprise strategies
- Display appropriate safety behaviours and discharge accountabilities as per Airservices Safety Management System policies and procedures.
- Abide by relevant WHS requirements with respect to performing your duties.

Key Performance Indicators

Efficient, Effective and Accountable

- Ability to effectively lead, manage and develop a team of specialists to delivery desired outcomes in support of service provision and project delivery.
- Ability to establish frameworks, processes and artefacts to enable effective and efficient management of environmental risks.
- Ability to collect, collate and critically analyse data from a variety of sources to inform high quality decision making, identify issues and opportunities for improvement.
- Ability to proactively manage issues in a strategic manner coupled with an ability to adapt quickly to changing circumstances as required.
- Ability to network, influence, negotiate and liaise with a variety of stakeholders including ability to work collaboratively across the organisation to ensure desire outcomes achieved.
- Highly developed written and oral communication skills including a strong capacity to effectively communicate complex technical information to a variety of stakeholders including non-technical audiences.
- Sound understanding of key contemporary environmental issues, particularly as they relate to Airservices in a geographically diverse organisations and community expectations

Commercial

- Consideration of financial aspects whilst carrying out the role.

- Consideration of resource utilization

Safety

- Compliance with safety, risk, environmental and any other standards.

Key Relationships

- Asset Management service providers.
- Government, Customer and Communication engagement teams
- External parties including Airport Operators, community groups, AEOs, regulators and Commonwealth and State Departments
- Safety & Risk specialists
- Legal representatives (Airservices Legal Counsel).
- Program and Project Delivery specialists
- Environment and Sustainability Specialists
- Service Delivery Leaders including ATC and ARFF specialists
- PFAS team members and colleagues

Skills, Competencies and Qualifications

- Deciding & initiating action - makes prompt, clear evidence-based decisions which may involve tough choices or considered risks; takes responsibility for actions, projects and people; takes initiative, acts with confidence and works under own direction
- Planning & organising - sets clearly defined objectives aligned to strategic goals; plans activities and projects well in advance and takes account of possible changing circumstances; manages time effectively; identifies and organises resources needed to accomplish tasks; monitors performance against deadlines and milestones.
- Critical thinking & analysis - ability to analyse data from a variety of sources to identify critical insights; able to break information into component parts, patterns and relationships; probes for further information or greater understanding of a problem; makes rational judgements from the available information and analysis; produces workable solutions to a range of problems; demonstrates an understanding of how one issue may be part of a much larger system.
- Customer and outcome focused – identifies and focuses on customer needs and satisfaction; sets high standards for quality and quantity; monitors, maintains and continuously improves quality and productivity; works in a systematic / methodical manner; consistently achieves project goals.
- Adapting & responding to change – demonstrated curiosity and ability to rapidly gain new knowledge and understanding of tasks; ability to deal effectively with ambiguity and adaptable to changing circumstances; accepting of new ideas and change initiatives; encourages continuous organisational learning; tailoring interpersonal style to suit a variety of diverse people or situations.
- Ability to effectively lead, manage and develop a team of specialists to delivery desired outcomes in support of service provision and project delivery

Qualifications

- Qualifications in relevant environmental or technical field are desirable
- Qualifications in business management and/or project management are desirable

Performance Standards and Behaviours

As a member of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy.
- Acting with honesty and integrity.
- Acting ethically and with care and diligence.
- Complying with all Airservices' policies and procedures, and applicable Australian laws.
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest.
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.