

## Asset Planner – Building and Infrastructure

Position Detail			
<b>Reports To</b>	Building/Infrastructure Asset Manager	<b>Group</b>	Air Navigation Services
<b>Classification</b>	TP3	<b>Location</b>	Melbourne
<b>Reports – Direct Total</b>	No direct reports		

### Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 140 million passengers, and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic control towers at international and regional airports, and provide aviation rescue fire fighting services at 26 Australian airports.

We are committed to continuing to improve our business by providing our customers with services they value, and embedding new ways of working and technology investment to further innovate and optimise.

### Primary Purpose of Position

The Asset Planner – Buildings and Infrastructure reporting into the Asset Lifecycle business unit of Air Navigation Services will lead the development and monitoring of asset management objectives for ANS Building and Infrastructure systems and classes.

### Accountabilities and Responsibilities

#### Position Specific

As Asset Planner – Buildings and Infrastructure, you will;

- Provide technical/engineering capability and oversight of asset class management plans and asset objectives in the infrastructure related asset classes.
- Lead the development of the class or sub-class asset management plans
- Support the development of asset management strategy and policy and leads the translation into asset objectives for class.
- Monitor performance of class objectives and take corrective actions as necessary
- Support the prioritisation of investment proposals
- Lead the development of lifecycle options, including optimum solutions
- Contribute to the development of Total Cost of Ownership forecasting for the life of the assets.

You may be appointed a Service Advisor, and /or System Technical Advisor role in support of the effective management of design change for the Infrastructure systems/assets.

Reporting to the Building & Infrastructure Asset Manager, you will ensure Infrastructure asset plans address the capability, capacity, performance, integrity and regulatory compliance requirements of the

class. The incumbent is expected to be sufficiently competent to be awarded an Airservices Technology Endorsement as defined in the Technology Management System (TMS).

#### People

- Maintain an effective working relationship with other Airservices staff to ensure that there is effective coordination of all activities in support of organisational objectives
- Comply with and participate in Airservices' policies and procedures
- Promote and model Airservices values and conduct all activities in a professional and appropriate manner
- Have very high level liaison, communication and negotiation skills and the ability to apply these in a variety of settings or environments. Demonstrate active concern and involvement in influencing and convincing others, in the achievement of specific and set objectives
- May manage, mentor and/or coach other staff and are expected to be capable of instructing or assigning and reviewing the quality of work undertaken by other professional or technical roles within their discipline
- Ensure Domain Knowledge is appropriately recorded / stored / transferred for succession planning and facilitation of efficient and effective work activities

#### Compliance, Systems and Reporting

- Provide specialist/technical/engineering support for the National Airways System and associated assets/systems in compliance with Airservices' engineering processes and procedures and to meet regulatory/statutory requirements.
- Follow internal System Management, Systems Engineering, Engineering Management policies through the Technology Management System, System Development Manual, and associated processes.
- Maintain an appropriate level of skills (technical/engineering and process/administration) in existing and future systems and ensure currency of Airservices Technology Endorsement competence is kept in line with the TMS requirements.
- Actively participate in on-the-job training and cross training of specialised skills and technologies and facilitate information sharing, knowledge and development.
- Undertake in-depth Engineering Investigations and Technical Improvement initiatives as directed, providing reporting and proposed solutions for review and implementation
- Support the establishment of technical and engineering requirements for asset performance, including functional specifications for Infrastructure assets/systems and required legislated standards/regulations
- Demonstrated high level competence in Reliability / Maintainability / Availability (RMA) concepts and ability to translate into asset objectives for the infrastructure class.

#### Safety

- Demonstrate safety behaviours consistent with enterprise strategies
- Discharge safety accountabilities as defined in Airservices' Safety Management Framework. Including but limited to:
  - Safety Management System Objectives - AA-NOS-SAF-0002
  - Operational Risk Assessment - AA-NOS-SAF-0006
  - Safety Accountabilities and Responsibilities - AA-NOS-SAF-0007
  - Workplace Health & Safety Management – AA-NOS-SAF-0012

## Key Performance Indicators

Efficient, Effective and Accountable

- Demonstration of conducting work in an efficient, effective manner and ensuring accountability is discharged accordingly.

Commercial

- Demonstration of commercial awareness, protection, security and value for Airservices

Safety.

- Compliance with safety, risk, environmental and any other standards.

## Key Relationships

- ANS – ATM Customer Value - Consultation and Advisory on asset strategy & service planning and definition.
- ANS Northern Operations, Southern Operations – Consultation and Advisory on service requirements and asset strategy.
- ANS – Maintenance & Service - Consultation and Advisory on asset performance, asset design.
- Finance – Consultation and Advisory – on development of TCO and strategic supplier management.
- Information Management and Technology – Consultation and Advisory on cross system and cross class impact of asset planning.
- Safety and Assurance – Consultation and Advisory.

## Skills, Competencies and Qualifications

- Tertiary qualified in an Infrastructure Engineering discipline.
- Experience and expertise in Building Services.
- Understands the organisation strategic plan, business context and able to translate into asset objectives.
- Demonstrated competence in contemporary Systems Engineering, Asset management and Project Management practices.
- Ability to apply contemporary risk management practices.
- Strong business acumen
- High level stakeholder management and ability to communicate across all levels of business
- Experience in procurement and supplier management.
- Demonstrated knowledge in System Management, Engineering Management processes and RMA analysis capability.
- Application of Quality Assurance and Compliance through developing and maintaining a working knowledge of recognised guidelines, regulations and standards.
- Understanding of asset/system lifecycle cost analysis and the application of Value Engineering principles.

## Performance Standards and Behaviours

As a member of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy
- Acting with honesty and integrity
- Acting ethically and with care and diligence

- Complying with all Airservices' policies and procedures, and applicable Australian laws
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.