



Safety Surveillance Manager

Position Detail			
Reports To	Safety Assurance Manager	Group	Safety & Assurance
Classification	MRP2	Location	Canberra, Brisbane, Melbourne
Reports – Direct Total	6		

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 156 million passengers, and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic towers at international and regional airports, and provide aviation rescue fire fighting services at 26 Australian airports.

We are committed to continuing to improve our business by providing our customers with services they value, and embedding new ways of working and technology investments to further innovate and optimise.

Primary Purpose of Position

As a leader within the Safety Assurance branch, you will conduct a variety of safety surveillance activities in order to provide independent safety assurance across Airservices' operations through the development, coordination and execution of safety review and surveillance programs and investigations. These activities will provide valuable information on the effective of risk controls.

The scope of this role includes Work Health & Safety, operational safety of our two main service delivery lines (Air Traffic Management and Aviation Rescue Fire Fighting), and assurance over the effectiveness of the management of safety while implementing changes to our operations.

You will form an integral part of the Safety and Assurance group and Airservices leadership team, establish and maintain a high-performing and accountable team, and continue to deliver Airservices' record of Safety, Environmental, WHS, Risk and Compliance excellence.

Accountabilities and Responsibilities

Position Specific

- Provide independent assurance on the safety of operational service delivery and safety of our workplaces
- Develop, maintain and continually improve methods of safety surveillance
- Determine, coordinate and implement programs of safety surveillance of operational safety and safety change management.

- Oversee independent investigations
- Define safety surveillance tools and technology requirements
- Coordinate safety surveillance input into Executive and Board Safety Committee Reporting
- Design Embed Accelerate Program initiatives into the business

People

- Maintain an effective working relationship with Airservices leadership to ensure that there is effective co-ordination of all activities in support of organisational objectives
- Lead, coach, develop, and retain a high-performance team with an emphasis on creating an accountable performance culture

Compliance, Systems and Reporting

- Drive implementation of enterprise governance systems and policies, including Safety, Environmental, WHS, Risk and Compliance

Safety

- Demonstrate safety leadership and behaviours consistent with enterprise strategies
- Direct the safe provision of air navigation services through safe asset management and use practices and safe people processes

Key Performance Indicators

Efficient, Effective and Accountable

- Develop safety surveillance programs in consultation with internal stakeholders
- Conduct effective and efficient surveillance activities in accordance with program plans
- Provide actionable safety intelligence to accountable managers to inform decision making and management of safety risk
- Meeting Safety Assurance budget and compliance targets

Commercial

- Achieve unit budget objectives
- Customer satisfaction

People

- Staff Engagement
- Training and development
- Capability improvement

Safety

- Compliance with regulatory standards
- Compliance with internal Safety, Risk, Environmental and any other standards

Key Relationships

- Executive General Manager (EGM) Safety & Assurance – advice regarding outcomes of change assurance and operational safety reviews and investigations; recommendations for endorsement of safety reports
- ANS, ARFFS and IM&DS Direct Reports to Executive – input into development, coordination and execution of surveillance programs
- S&A SA Regulatory Performance– assurance of regulatory compliance performance
- S&A Safety Performance Analysis - liaison on safety performance analysis data to inform surveillance activities

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- S&A Safety Systems & Programs – direction on regulatory compliance, SMS compliance and effective application to inform SMS improvements, SMS training, education and awareness focus
 - S&A Governance and Security – safety risk intelligence

Skills, Competencies and Qualifications

- Strong leadership, influencing, stakeholder management and communications skills
- Demonstrated ability to drive, deliver and sustain large scale transformation
- A strong understanding of contemporary assurance, investigation and safety risk management practices

Performance Standards and Behaviours

As a member of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy
- Acting with honesty and integrity
- Acting ethically and with care and diligence
- Complying with all Airservices' policies and procedures, and applicable Australian laws
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.