

Mission Australia

About us	<p>Mission Australia is a non-denominational Christian organisation that has been helping people regain their independence for over 155 years.</p> <p>We've learnt the paths to getting back independence are different for everyone. This informs how we help people, through early learning and youth services, family support and homelessness initiatives, employment and skills development, and affordable housing. Our nationwide team delivers different approaches, alongside our partners and everyday Australians who provide generous support.</p> <p>Together we stand with Australians in need, until they can stand for themselves.</p>
Purpose	<p>Inspired by Jesus Christ, Mission Australia exists to meet human need and to spread the knowledge of the love of God.</p> <p>"Dear children, let us not love with words or speech but with actions and in truth." (1 John 3:18)</p>
Values	Compassion Integrity Respect Perseverance Celebration
Goal	To reduce homelessness and strengthen communities.

Position title: Community Engagement Facilitator

Classification	CSW Level 4
Employment type	Max Term Contract concluding 30 th June 2019
Responsible to	Area Manager
Responsible for	Coordination and facilitation of all aspects of the Community Capacity Building Plan and support for the Community Reference Group
Position Purpose	The Community Engagement Facilitator role exists to engage the broader service system, community members and Mission Australia Services in identifying, analysing and reporting on the barriers to access and actions taken to improve access and inclusion, and building on existing strengths, locate solutions to strengthen local communities.
Key Challenges	This role requires broad stakeholder engagement across all levels of society, as well as the ability to gather, analyse and draw conclusions from data multiple data sets. Excellent research and report writing skills are also required.

Position Requirements (What are the key activities for the role?)

Key Result Area 1

Service Sector engagement and analysis

Key tasks

- Asset and Community Mapping
- Complete baseline of service users

Position holder is successful when

- Baseline established to identify key drivers and indicators

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| <ul style="list-style-type: none"> experiences • Implement partnership framework • Map service sector assets to address access and inclusion • Identify a quick win within the service sector • Service plan recommendations captured | <ul style="list-style-type: none"> • Service level asset map available • Partners agree to drivers and indicators of intergenerational disadvantage • Services agree to action quick win. Community are aware of and accessing the win • Service gaps, and assets for greater realisation captured in Community Database • Increased service integration evidenced by willingness to share resources or tangible mutual activity |
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Key Result Area 2

Community engagement and facilitation

Key tasks

- Map community perspective in relation to the Scheme .
- Coordination and support for Reference Group
- Project planning and delivery

Position holder is successful when

- Baseline established to identify key drivers and indicators
- Community identify and take action around a quick win
- Community priorities for change reflected in Community Database

Key Result Area 3

Mission Australia service assessment

Key tasks

- Map MAS service contribution to improving access and inclusion
- Map MA assets to educate volunteer, community and mainstream services on the Scheme
- Measurement of community wellbeing and impact of capacity building plan over time
- MA deliver a 'quick win' within service delivery scope
- Client impact survey of 'quick win'
- Produce Community Building Plan

Position holder is successful when

- Service-informed baseline is established to identify key drivers and indicators
- Assessment of service alignment and gaps produced
- Client voice is captured to establish drivers and indicators
- MA asset map socialised with staff
- Service action plan produced in outcomes report on Community Building Plan

Key Result Area 4 - Purpose and values

- Actively support Mission Australia's purpose and values;
- Positively and constructively represent our organisation to external contacts at all opportunities;
- Behave in a way that contributes to a workplace that is free of discrimination, harassment and bullying behaviour at all times;
- Operate in line with Mission Australia policies and practices (EG: financial, HR, etc.);
- To help ensure the health, safety and welfare of self and others working in the business;

Position Description |

- Follow reasonable directions given by the company in relation to Work Health and Safety.
- Follow procedures to assist Mission Australia in reducing illness and injury including early reporting of incidents/illness and injuries
- Promote and work within Mission Australia's client service delivery principles, ethics, policies and practice standards
- Actively support Mission Australia's Reconciliation Action Plan.

Recruitment information

Knowledge, skills and experience – essential

- 3-5 years' experience in community or disability services management , including management of staff and workflow
- Tertiary Qualification in allied health profession, social work or equivalent
- Knowledge of the community services sector, including in the delivery of services where deep, concentrated and persistent disadvantage exists
- Experience in service sector engagement and networking
- Experience in engaging with, and mobilising communities
- Excellent analytical, networking and interpersonal skills

Knowledge, skills and experience – desirable

- Experience in implementing Community Development approaches
- Data analysis and research skills
- Computer literacy-excel and Visio
- Lived experience of disability encouraged

Approval

Corri McKenzie

Approval date