

## Job Description – Associate Lecturer / Lecturer in Communication and Media

### Position details

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<b>Position title:</b>	Associate Lecturer / Lecturer in Communication and Media
<b>Division/ School:</b>	School of Communication & Design
<b>Department:</b>	Department of Communication
<b>Campus location:</b>	Based at Saigon South campus and expected to work at other RMIT Vietnam campuses as required
<b>Job grade/ classification:</b>	Associate Lecturer / Lecturer
<b>Time fraction:</b>	1.0 full-time (negotiable)

### RMIT University

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RMIT is a global university of technology, design and enterprise. Our mission is to help shape the world through research, innovation, teaching and engagement and to create transformative experiences for our students, getting them ready for life and work. One of Australia's original educational institutions founded in 1887, RMIT University now has 82,000 students including 12,000 at postgraduate level.

The University enjoys an international reputation for excellence in professional and practical education, applied and innovative research, and engagement with the needs of industry and the cities in which we are located. With three campuses in Melbourne, three in Vietnam (Hanoi, Ho Chi Minh City, Da Nang) and a centre in Barcelona, Spain, RMIT is a truly global university which also offers programs through partners across Asia and Europe.

RMIT is a 5-Star university under the QS Stars international evaluation system and it prides itself on the strong industry links it has forged over its 130-year history. RMIT ranks in the world's top 400 in the 2018 Academic Ranking of World Universities and in the world's top 500 in 2018 Times Higher Education World University Rankings. Furthermore RMIT is among the world's top 100 universities in disciplines including Communication and Media Studies; Business and Management Studies; Accounting and Finance; and Computer Science and Information Systems.

### RMIT Vietnam, School of Communication & Design

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As an internationally recognised Australian university based in Asia, RMIT Vietnam – a campus of RMIT University – has created an innovative research, teaching and learning culture to support the development of the next generation of professionals in Vietnam. RMIT Vietnam is committed to providing internationally recognised high-quality education and professional training for our students, clients and members of the community.

RMIT Vietnam is an English-speaking university. Degrees are awarded by RMIT University in Australia and all degree programs are recognised by the Vietnamese Ministry of Education and Training (MOET) and are subject to regulation by the Australian Tertiary Education Quality and Standards Agency. See [www.rmit.edu.vn](http://www.rmit.edu.vn)

The School of Communication & Design is committed to providing an international learning environment that encourages cultural awareness, critical thinking, experimentation and, above all, the ability to think differently. Our students develop the competence, confidence and professionalism needed for successful careers in communication, design, fashion, film and video, and languages. See <https://www.rmit.edu.vn/our-schools-centres/school-communication-design>

### Position summary

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The Bachelor of Communication (Professional Communication) is the largest undergraduate program within the School of Communication & Design. The program comprises strands in advertising, public relations and media/cultural studies. See <https://www.rmit.edu.vn/programs/bachelor-communication-professional-communication>

Due to the ongoing growth of this program, we are recruiting an Associate Lecturer or Lecturer to deliver undergraduate courses within the Bachelor of Communication program. Applicants may have expertise in any of the following: online/mobile/social cultures; new/digital media consumption; advertising/consumer/convergence culture; organisational communication; social network analysis/public relations; or comparable. Strong preference

will be given to applicants with a scholarly background in the Asian context of communication and media.

The appointee will be responsible for course coordination and is expected to actively promote both the program and the School through membership of - and links to - academic and professional networks. The appointee will also be expected to continue their peer-reviewed publication activity. A flexible attitude and a demonstrated range of skills related to the conceptualisation, execution and evaluation of courses is a must, as well as the capability and competence to teach a range of relevant courses. The appointee may also contribute to other programs within the School of Communication & Design including the forthcoming Bachelor of Digital Film & Video.

The appointee will be located at RMIT's Saigon South campus and will be expected to travel to other RMIT Vietnam campuses as required. We are happy to consider either a full- or part-time position.

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### Key accountabilities

- Undergraduate teaching including designing, conducting and moderating assessment; implementing improvements informed by peer review, course evaluation and/or student feedback.
- Professional activities and/or peer-reviewed research activities appropriate to the discipline including publishing research results in high-quality outlets as lead or co-author.
- Initiate and deliver programs to develop the teaching and/or research skills of academic and professional staff.
- Membership of committees, working parties or any other service duties as required.
- Adhere to the Academic Expectations and Development Framework of RMIT Vietnam.

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### Key selection criteria

- **Lecturer:** PhD or equivalent relevant doctoral qualification from a recognised institution.
- **Associate Lecturer:** relevant Master's degree from a recognised institution.
- Professional experience in the communication/media sector or equivalent is preferred.
- Demonstrated ability to prepare and deliver undergraduate courses including the production of high-quality online or offline teaching activities and support materials.
- Evidence of achieving course learning outcomes and positive student experiences.
- Ability to display appropriate behaviours in line with the RMIT Behavioural Capability Framework (Connectedness, Commitment to Excellence; Imagination and Innovation; Impact; Inclusion; Agility).

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### Reporting line

Direct report: Program Manager, Professional Communication

Indirect report: Head of Department, Communication

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### English language proficiency

English is the language of teaching and communication at RMIT Vietnam. For this role, the minimum requirement is IELTS (Academic) with a score of at least 7.0 (with no individual competency score in speaking, reading, writing, listening, less than 6.5).

For Higher Education roles, English language proficiency may also be proven by having completed PhD studies while being instructed through the medium of English, AND proof of teaching in an English-speaking environment over the previous 24 months.

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### Organisational accountabilities

RMIT Vietnam is committed to the health, safety and wellbeing of its staff members. RMIT Vietnam and its staff members must comply with a range of Vietnamese legal and regulatory requirements, including foreign investment & business, import & export, contracts & commerce, banking, finance & foreign exchange, labour, taxation, land & premises, environment, and immigration. RMIT Vietnam expects all staff members to comply with its Code of Conduct, policies and procedures, which relate to legal and regulatory requirements and our ways of working. Appointees are accountable for completing training on these matters and ensuring their knowledge is up-to-date.

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### Work permit

All foreign employees must adhere to the requirements for obtaining a valid visa and work permit in Vietnam. These requirements are mandated by the Government and may be over and above the mandatory requirements and key selection criteria. Work permit requirements are subject to change.

RMIT Vietnam accepts zero tolerance to non-adherence of the immigration laws of Vietnam.

<b>Endorsed:</b>	Signature: Name:	<b>Approved:</b>	Signature: Name:
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