

Position Description – IT Security Analyst

Position Details

Position Title:	IT Security Analyst
Division/ Centre:	Operations
Department:	ITS
Campus Location:	Based at the Saigon South campus, but may be required to work and/or be based at other campuses of RMIT Vietnam.
Job Grade/ Classification:	PSV5
Time Fraction:	1.0

RMIT University

RMIT is a global university of technology, design and enterprise. Our mission is to help shape the world through research, innovation, teaching and engagement, and to create transformative experiences for our students, getting them ready for life and work. One of Australia's original educational institutions founded in 1887, RMIT University now has 82,000 students including 12,000 at postgraduate level.

The University enjoys an international reputation for excellence in professional and practical education, applied and innovative research, and engagement with the needs of industry and the cities in which we are located. With three campuses in Melbourne (Central Business District, Brunswick and Bundoora), two in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain, RMIT is a truly global university. RMIT also offers programs through partners in Singapore, Hong Kong, mainland China, Indonesia, Sri Lanka, Belgium, Germany, Austria and The Netherlands, and enjoys research and industry partnerships on every continent.

RMIT prides itself on the strong industry links it has forged over its 129-year history. Collaboration with industry is integral to the University's leadership in applied research and education, and to the development of highly skilled, globally focused graduates. We are a 5-Star university under the QS Stars international evaluation system, and are 21st in the world among universities less than 50 years old (2015 QS Top 50 Under 50 index).

RMIT features among the world's top 200 institutions in 13 of the 30 subject areas in the 2015 QS subject rankings. We are among the world's top 100 universities in Art and Design; Architecture and the Built Environment; Engineering (Civil and Structural; Electrical and Electronic; and Mechanical, Aeronautical and Manufacturing); Computer Science; and Business and Management Studies. The University's research was ranked among the best in the world in the 2015 Excellence in Research for Australia evaluation. RMIT was rated "well above world standard" in 13 fields and "above world standard" in a further nine fields.

www.rmit.edu.au

RMIT Vietnam

RMIT University Vietnam (RMIT Vietnam) is a campus of RMIT University. RMIT Vietnam is creating an innovative research, teaching and learning culture. We are committed to providing internationally recognised high-quality education and professional training for our students, clients and members of the community.

As an internationally recognised Australian university based in Asia, RMIT Vietnam is assisting in the development of human resources capability in Vietnam and the region.

Degrees are awarded by RMIT University in Australia, allowing Vietnamese students to receive an overseas education without having to leave home. Given its international profile, RMIT Vietnam is also host to students from Australia and many other countries. All degree programs are recognised by the Vietnamese Ministry of Education and Training (MOET) and are subject to regulation by the Australian Tertiary Education Quality and Standards Agency. The academic programs span from vocational English through to undergraduate, post-graduate and Ph.D. programs. All teaching at RMIT Vietnam is in English.

www.rmit.edu.vn

Position Summary

The IT Security Analyst is responsible in supporting RMIT in the identification and work-to-resolution of cyber threats that may impact on the confidentiality, availability and integrity of RMIT services. The role also supports the configuration and running of security tools to measure, manage and report on the state of Information Security across the enterprise; including the analysis and resolution of cyber incidents. This position actively collaborates with other operational teams in Vietnam and Australia to deliver a secure enterprise and advisory support to help RMIT manage today's increasing cybersecurity threat landscape.

Reporting Line

Reports to: IT Security Manager

Key Accountabilities

- Support the effective global operation of the Cybersecurity function (eg, Threat Management; Identity Management and Threat Intelligence technologies and processes)
- Provide advice to IT team with the configuration of Information Security controls across the operating environment
- Contributes to the design and implementation of pragmatic and efficient cybersecurity defenses
- Support the activities of Computer Security Incident Response Team (CSIRT) in RMIT Global
- Support in the monitoring of cybersecurity environmental threats; including periodic cyber technical compliance reporting of our operating environment
- Ensure the compliance of security standards, processes and procedures by continuously monitoring for vulnerabilities, periodic audits and identifying abnormality throughout the infrastructure
- Contribute to the continuous improvement of the IT Security function based on an in-depth knowledge of contemporary cybersecurity practices and trends
- Any other duties as required.

Key Selection Criteria

1. Bachelor degree in Computer Science, Information Security, or related discipline.
2. At least 2 - 3 years of experience in security operations.
3. CEH/Security+ certification is a plus.
4. Well-developed understanding of cybersecurity technologies (eg, Threat Management / Intelligence; Identity management; User access review)
5. Demonstrated good understanding of wide range of IT infrastructure components, from firewalls and intrusion detection systems to network and network protocols to variety of PC platform such as Windows/Linux and understand of their security capacity.
6. Proven ability to prioritise tasks and delivery a quality service to the University.
7. Demonstrated high level interpersonal and communication skills, with the ability to liaise effectively with internal and external clients, in order to identify and solve issues.
8. Proven capacity to work under stress and to adapt quickly in a rapidly changing environment.
9. Ability to display appropriate behaviours in line with the position, as per the RMIT Behavioural Capability Framework (Connectedness, Commitment to Excellence – Improve and Simplify; Imagination and Innovation; Impact; Inclusion; Agility).

English Proficiency

English is the language of teaching and communication at RMIT Vietnam. For this role, the minimum requirement is IELTS General with a score of at least 6.0 or BULATS 65 (or equivalent, as outlined in the Recruitment, Selection and Onboarding Guidelines).

For any role, English Language Proficiency may also be proven by showing successful completion of secondary education to a level qualifying to enter university study while being instructed through the medium of English, as per the RMIT University recognised qualification list.

Organisational Accountabilities

RMIT Vietnam is committed to the health, safety and wellbeing of its staff members. RMIT Vietnam and its

staff members must comply with a range of Vietnamese legal and regulatory requirements, including foreign investment & business, import & export, contracts & commerce, banking, finance & foreign exchange, labour, taxation, land & premises, environment, and immigration. RMIT Vietnam expects all staff members to comply with its Code of Conduct, policies and procedures, which relate to legal and regulatory requirements and our ways of working.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date:
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