

Position Description – Product Designer and Facilitator, Activator

Position Details

Position Title:	Product Designer and Facilitator, Activator
Position Number:	50068456 / 50070736 / 50070565
College/Portfolio:	Policy, Strategy and Impact
School/Group:	RMIT Activator
Campus Location:	Based at RMIT University's city campus but may be required to work and/or be based at other campuses of the University.
Classification:	HEW 8
Employment Type:	Fixed Term
Time Fraction:	0.8

RMIT University

RMIT is a global university of technology, design and enterprise in which teaching, research and engagement are central to achieving positive impact and creating life-changing experiences for our students.

One of Australia's original educational institutions founded in 1887, RMIT University now has 83,000 students including 12,000 at postgraduate level.

The University enjoys an international reputation for excellence in professional and vocational education, applied and innovative research, and engagement with the needs of industry and the community.

With three campuses in Melbourne (City, Brunswick and Bundoora), two in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain, RMIT is a truly global university. RMIT also offers programs through partners in Singapore, Hong Kong, mainland China, Indonesia and Sri Lanka, and enjoys research and industry partnerships on every continent.

RMIT prides itself on the strong industry links it has forged over its 130-year history. Collaboration with industry is integral to the University's leadership in applied research and education, and to the development of highly skilled, globally focused graduates.

We are a 5-Star university under the QS Stars international evaluation system, and are 16th in the world among universities less than 50 years old (2016–17 QS Top 50 Under 50 index).

In the 2016 QS World University Rankings by Subject, RMIT is 16th in the world (highest ranked in Australia) in Art and Design, and 36th in the world (fourth highest in Australia) in Architecture and the Built Environment. We are also among the world's top 100 universities in Engineering (Civil and Structural; Electrical and Electronic; and Mechanical, Mechanical, Aeronautical and Manufacturing); Accounting and Finance; and Business and Management Studies).

Our research was ranked among the best in the world in the 2015 Excellence in Research for Australia evaluation. RMIT was rated "well above world standard" in 13 fields and "above world standard" in a further nine fields.

www.rmit.edu.au

Position Summary

The Product Designer and Facilitator, Activator will be responsible for designing and facilitating a range of educational offerings in the context of enterprise and entrepreneurial skills. These experiences will be for various learner segments including RMIT staff, RMIT students, RMIT alumni, corporates and start-ups. This role will be innovative within the face-to-face learning space and will continually strive to deliver valuable and engaging learning experiences. These experiences will be designed, launched and delivered using collaborative, lean and iterative product management approaches, emphasising quality of experience and learning outcomes. In addition, the Product Designer and Facilitator will be passionate about entrepreneurship, innovation and future-ready skills and will champion interest in these domains, as well as modelling their own skills and experiences across emerging tech, design thinking, start-ups, systems thinking and/or other contemporary disciplines.

Reporting Line

Reports to: Head of Product and Education, RMIT Activator

Direct reports: Nil

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working, compliance with the RMIT Code of Conduct and compliance policies.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

Key Accountabilities

- Design and deliver blended and face-to-face learning experiences using experiential and practice-based approaches and methodologies.
- Take a customer-centric approach to owning the educational product.
- Creatively develop new educational offerings, from idea to delivery, which respond to student needs and strategic direction.
- Develop and utilise effective feedback loops and student experience quality measures.
- Advise and act on new and emerging education trends and innovations.
- Respond to feedback to continually enhance educational offerings.
- Provide general learning design and facilitation support where needed within Activator and across collaborating departments within RMIT.
- Work closely with industry and university subject matter experts where required to ensure material and learning outcomes are most relevant.
- Contribute to broader strategic team projects including development and management of learning resources and content.

Key Selection Criteria

1. Ability to dynamically facilitate experiences, lead groups and manage learning environments.
2. Possession of a learning mindset that is continually open to feedback, iteration and improvement.
3. Ability to utilise lean and iterative product development principles to develop and maintain effective customer-centric service-based offerings.
4. Extensive experience in design, delivery and evaluation of adult educational products and the development of active, flexible, practice-based and experiential learning.

5. Demonstrated experience and competence in emerging tech (i.e. blockchain technologies, AI, big data), start-ups, research commercialisation, human-centred design or systems thinking.
6. Demonstrated ability to negotiate with and influence stakeholders to enable evidence-based outcomes in face-to-face learning experiences.
7. Ability to work closely with subject matter experts to develop learning content and experiences.
8. Proven ability to work independently and in a team whilst managing competing workflows and deadlines in a dynamic and fast-paced environment.

Qualifications

Relevant tertiary qualifications and/or relevant experience.

Note: Appointment to this position is subject to passing a mandatory Working with Children check.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date:
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