RMIT University

Position Description – Senior Educational Developer

Position Details

Position Title:	Senior Educational Developer
Position Number:	50067519
Portfolio:	Learning and Teaching Portfolio
School/Group:	College of Business and Law
Campus Location:	Based at the City campus but may be required to work at other campuses of the University.
Classification:	HEW 8
Employment Type:	Ongoing
Time Fraction:	1.0 Full time

RMIT University

RMIT is a global university of technology, design and enterprise in which teaching, research and engagement are central to achieving positive impact and creating life-changing experiences for our students. One of Australia's original educational institutions founded in 1887, RMIT University now has 83,000 students including 15,000 at postgraduate level.

The University enjoys an international reputation for excellence in professional and vocational education, applied and innovative research, and engagement with the needs of industry and the community.

With three campuses in Melbourne (City, Brunswick and Bundoora), two in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain, RMIT is a truly global university. RMIT also offers programs through partners in Singapore, Hong Kong, mainland China, Indonesia and Sri Lanka, and enjoys research and industry partnerships on every continent.

RMIT prides itself on the strong industry links it has forged over its 130-year history. Collaboration with industry is integral to the University's leadership in applied research and education, and to the development of highly skilled, globally focused graduates.
We are also committed to redefining our relationship in working with and supporting Aboriginal self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community.

Our three campuses in Melbourne are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation.
In the 2019 QS World University Rankings RMIT is ranked 250th and is also ranked 21st globally in the QS Top 50 under 50 which ranks universities under 50 years old. RMIT also ranks in the world's top 500 in the Academic Ranking of World Universities and Times higher Education.

In the 2018 QS Rankings by Subject, RMIT is 11th in the world (highest ranked in Asia Pacific) in Art & Design, and 26th in Architecture & the Built Environment. We are also among the world's top 100 universities in Engineering (including in Civil & Structural; Electrical & Electronic and Computer Science & Information Systems); Accounting & Finance; Business & Management Studies; Communication & Media Studies. The 2018 Shanghai Rankings' Global Ranking of Academic Subjects echo RMIT strengths in Engineering & Technology and the subject areas as highlighted by QS Rankings by Subject.

The College of Business and Law comprises seven schools delivering a broad range of programs in Business, ranging from Certificates up to PHD levels. Many programs articulate between Vocational Education and Higher Education, creating pathways for further study. RMIT Business programs are delivered in Melbourne, Vietnam, Singapore, Shanghai and Jakarta, as well as through RMIT Online. The College has an annual budget of approximately $200 million, employs over 475 staff and delivers programs to approximately 31,000 students (21,000 EFTSL).

The College mission is to deliver in a global context innovative, industry-engaged education and applied research connected to business and design. The College makes active contributions towards life-changing experiences for students, creating passion with purpose for its staff and shaping the world with impactful research and global reach.

The Learning and Teaching Portfolio supports academic and teaching staff in developing and improving quality education products across the College of Business and Law. The team provides leadership and support on learning and teaching improvement, innovation, professional development, teaching excellence, learning design, quality, and production support for face-to-face, blended and online learning. This support extends to strategic projects, program and course renewal, and enhancement across our seven schools.

The team includes learning designers, educational developers, graphic designers, videographers as well as quality assessors and project managers that all work together to assist the learning and teaching staff to provide a remarkable student learning experience in our courses and programs.

For further details about the College, please visit: www.rmit.edu.au/bus

Position Summary

The Senior Educational Developer is responsible for managing, enabling and supporting the design, development and delivery of student-centred learning experiences, and capability-building programs in the College of Business and Law. The Senior Educational Developer requires comprehensive understanding of the role technology has in enhancing educational experiences with an ability to execute and develop in line with trends and initiatives across the University, in higher education nationally and internationally. The role will provide leadership and expert advice in educational development, learning design and future pedagogies to enhance practice and outcomes in all locations and delivery channels.

Reporting Line

Reports to: Manager, Educational Products

Direct reports: NIL

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.
Appointees are accountable for completing training on these matters and ensuring their knowledge, and the knowledge of their staff, is up to date.

Key Accountabilities

- Lead, enable and support the development and delivery of student-centred learning experiences in courses and programs through a range delivery channels.

- Provide leadership, expert advice and support in educational development, digital learning design and future pedagogies across diverse programs and courses, transnational locations and delivery channels.
- Build academic and teaching staff capability in innovative learning and teaching approaches, and in the development and use of future pedagogies.
- Lead and coordinate projects and activities to meet the needs of various stakeholders, engaging with schools, other portfolios and individuals strategically to facilitate quality outputs and enhance opportunities for co-design.
- Develop and conduct professional development workshops, and ancillary resources that support academic and teaching staff development in learning and teaching.
- Support University strategies to deliver high-impact and consistent learning experiences and agile solutions to learning and teaching initiatives

---

Key Selection Criteria

1. Extensive experience and demonstrated excellence in digital learning design, and development of resources and interactive materials.
2. Demonstrated excellence in the use of educational technologies and innovative digital pedagogies to enhance student and staff outcomes.
3. Demonstrated excellence in leading, influencing and supporting academic and teaching staff across diverse programs, transnational locations and delivery channels.
4. High proficiency in web authoring and publishing, HTML/CSS, LMS content design, development and delivery.
5. Highly developed conceptual, analytical and communication skills, including the ability to synthesise and communicate academic and business requirements to a wide variety of stakeholders.
6. Excellent organisational and project management skills, the ability to prioritise deliverables, work in a dynamic fast paced environment and undertake several parallel projects.

Qualifications

A tertiary qualification in a relevant discipline and/or substantial learning design, resource development and production experience

Endorsed:	Signature: Name: Dale Leszczynski Title: Manager, Educational Products	**Approved:**	Signature: Name: Professor Shona Leitch Title: Deputy PVC (Learning & Teaching)