



Position Description – Lecturer, Financial Planning & Tax (Early Career Development Fellow)

Position Details

Position Title:	Lecturer – Financial Planning & Tax (ECDF)
Position Number:	
College/Portfolio:	College of Business and Law
School/Group:	School of AISSC, Department of Financial Planning & Tax
Campus Location:	Based at the City campus, but may be required to work and/or be based at other campuses of the University.
Classification:	Academic Level B
Employment Type:	Fixed Term – Early Career Development Fellowship <i>Note: See Reasons for fixed term appointments guideline for explanation of fixed term categories</i>
Time Fraction:	1.0 FTE

RMIT University

RMIT is a leading multi-sector university of technology, design and enterprise with more than 91,000 students and 11,000 staff globally. We offer postgraduate, undergraduate, vocational education and online programs to provide students with a variety of work-relevant pathways.

Our purpose is to offer life-changing experiences for our students, and to help shape the world with research, innovation, teaching and industry engagement. With strong industry connections forged over 130 years, collaboration with industry remains integral to RMIT's leadership in education, applied and innovative research, and to the development of highly skilled, globally-focused graduates.

With three campuses in Melbourne (Central Business District, Brunswick and Bundoora), two in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain, RMIT is a truly global university. RMIT also offers programs through partners in Singapore, Hong Kong, mainland China, Indonesia, Sri Lanka, Belgium, Germany, Austria and The Netherlands, and enjoys research and industry partnerships on every continent.

We are also committed to redefining our relationship in working with and supporting Aboriginal self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation

We're proud to share with you:

- The launch of our second [Reconciliation Plan for Dhumbah Goorowa– a “commitment to share” - an important step in our reconciliation journey.](#)
- RMIT University is an **Athena SWAN** member with Bronze Award accreditation and the College of Science, Engineering and Health is central to driving improvements in gender equality, diversity and inclusion, particularly in the Science, Technology, Engineering, Mathematics and Medicine (STEMM) disciplines.
- RMIT was placed **10th in the 2019 Randstad Employer Brand Research Awards**, up five spots from 2018.
- We were named as an **Employer of Choice for Gender Equality** by the Workplace Gender Equality Agency three years in a row!
- We achieved **Gold Employer status for LGBTIQ** inclusion in the Australian Workplace Equality Index (AWEI) in 2018 and now in 2019.
- We were recognised as a **top five employer in 2018 for workplace accessibility** with the Australian Network on Disability.

RMIT Standings in university rankings

RMIT has a deep commitment to innovation, research and teaching, we are a 5-Star university under the QS Stars international evaluation system and are **238th globally in QS World University Rankings 2020** (moved up 12 places compared to 250th last year), being also 32nd in the world among universities less than 50 years old (2014 QS Top 50 Under 50 index). Additionally:

- In the 2019 QS World University Rankings by Subject, RMIT was positioned 12th in the world (highest ranked in Australia) in Art and Design, 22nd in the world (fourth highest in Australia) in Architecture and the Built Environment, and 37th in Media and Communications. We are also among the world's top 100 universities in Engineering (Civil and Structural; Electrical and Electronic; and Mechanical, Mechanical, Aeronautical and Manufacturing); Accounting and Finance; and Business and Management Studies).
- In the 2018 QS Rankings by Subject, RMIT was ranked 11th in the world and number one in the Asia Pacific for Art and Design, and 26th in Architecture and the Built Environment. RMIT is also among the world's top 100 universities in Engineering (Civil and Structural; Electrical and Electronic; and Computer Science and Information Systems); Accounting and Finance; Business and Management Studies; and Communication and Media Studies. The 2018 Shanghai Ranking's Global Ranking of Academic Subjects highlighted RMIT's strength in Engineering and Technology in particular.
- In the specialised rankings, RMIT is ranked 77th in the QS Graduate Employability Rankings 2020 and 82nd in the inaugural Times Higher Education University Impact Rankings 2019.
- RMIT also ranks in the world's **top 400** in the 2019 Academic Ranking of World Universities and in the world's **top 400** in 2020 Times Higher Education World University Rankings.

For more information, visit www.rmit.edu.au/about

College of Business and Law

RMIT University has a reputation for excellence in business and management education, providing high quality, industry responsive programs and research relevant to the national and global marketplace

Our College of Business and Law has a proud history of providing programs that meet the evolving needs of students and industry. Schools in the College of Business and Law offer programs in the heart of Melbourne, RMIT Vietnam and partner institutions around the world.

The College of Business and Law is one of the largest business schools in the Asia Pacific region and delivers industry-engaged education and applied research that spark ambition and new perspectives. Attracting over 31,000 students, programs are delivered in Melbourne, Vietnam, and via significant teaching partnerships in Singapore, China and Indonesia. Through RMIT Online the College offers a range of Undergraduate and Postgraduate programs.

The College of Business and Law comprises six schools offering programs from traineeship to PhD levels. Many programs articulate between vocational education and higher education, creating pathways for further study.

The College continues to provide industry responsive programs relevant to both students and the future needs of employers with a wide range of award programs, executive education and training that can be tailored for the workplace. Alongside established programs covering international management education, financial markets, and international accounting and law, specialist programs such as entrepreneurship and logistics are offered. This breadth of programs offered is possible through collaborative and cooperative teaching and research and many Business students may find that they will be studying alongside peers from a variety of business disciplines throughout their time at RMIT.

Industry connections

RMIT College of Business and Law has a proud history of providing programs that meet the evolving needs of students and industry.

All of our programs incorporate Work Integrated Learning (WIL) which means that our students are work-ready by the time they graduate.

This embedded industry perspective places them ahead of their competitors in the job market, and provides an invaluable opportunity to start developing social and professional networks during their RMIT studies.

Our teaching staff deliver programs responsive to the latest industry requirements and are actively engaged in research and consultation to business and government.

We also connect with the local Victorian community, businesses, research centres, governments and secondary schools in Australia to run projects, provide services, host conferences and provide networking opportunities for business leaders and alumni.

For more information visit <https://www.rmit.edu.au/about/schools-colleges/college-of-business-and-law>

School of AISSC

Launched in April 2020, The School of Accounting, Information Systems and Supply Chain is an innovative new school, offering our students unique courses and subjects in line with the changing needs of industry.

Bringing together what was two separate entities, the School of Accounting and the School of Business IT and Logistics, the new school is a leader in cross-disciplinary collaboration between accounting and technology, with increasing research outputs across all disciplines.

We are committed to undertaking teaching and research relevant to the real needs of business, government, and other organisations. The School actively develops an effective student-centred learning environment through strategies in flexible delivery, quality teaching, and continuous student support.

We will continue to establish and develop innovative research projects, strong industry connections, and unique discipline areas driven by experts of the field, professional partners and leading academics. Our key teaching areas are arranged across our four Departments; Accounting, Information Systems and Business Analytics, Financial Planning and Taxation, and Supply Chain and Logistics.

For more information visit <https://www.rmit.edu.au/about/schools-colleges/accounting-information-systems-and-supply-chain>

Position Summary

The Lecturer – ECDF is expected to contribute to the teaching and research efforts of the School, in disciplines related to their field of expertise. More specifically, the Lecturer – ECDF is responsible for carrying out teaching activities within undergraduate, Masters and Graduate Diploma programs and for maintaining and advancing their scholarly, research and/or professional capabilities. The Lecturer – ECDF is also expected to actively promote the program by establishing and maintaining memberships, links and partnerships with academic, industry and professional communities. The Lecturer – ECDF is expected to work collaboratively and collegially with fellow academics within the teaching team, and update colleagues and students on developments in their subject area or specialisation. The Lecturer – ECDF may be responsible for course coordination.

Lecturer – ECDF, Financial Planning & Tax

The Lecturer – ECDF, Financial Planning & Tax will have an emerging track record and recognition for quality research outputs in the field of Financial Planning; and be able to contribute to the further development of excellence in RMIT's and the School of AISSC's scholarship in the area of Financial Planning.

Reporting Line

Reports to: Head of Department, Financial Planning & Tax

In relation to any course coordination, the Lecturer is responsible to the relevant Program Manager.

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

Key Accountabilities

1. Undertake independent teaching at undergraduate, honours and postgraduate level including: designing, conducting and moderating assessment; implementing improvements informed by course evaluation activities and student feedback.
2. Undertake independent professional activities, scholarship and/or conduct high quality research activities appropriate to the profession or discipline including: managing individual projects within timelines and budgets and ensuring compliance with quality and reporting requirements; publishing research results in high quality outlets as lead or co-author; preparing and submitting external research funding applications; and supervising higher degree by research candidates.
3. Undertake administration duties, which may include course coordination role or management of a small award program.

Key Selection Criteria

1. Provide evidence of casual teaching for an Australian University within the past three years and have not been employed on a continuing basis at an Australian University.
2. Demonstrated ability to prepare and deliver programs in the field of Financial Planning at undergraduate and post-graduate levels, including online delivery, and the ability to produce high quality curriculum or program materials.
3. Ability to undertake course coordination role.
4. Demonstrated capacity to work effectively with and to negotiate sensitively with students especially on issues related to effective learning.
5. Emerging track record and recognition for quality research outputs in the field of Financial Planning which will contribute to existing Discipline and School research areas evidenced by

publications, development of new research initiatives, competitive research funding, and industry links.

6. Demonstrated ability to supervise higher degree by research candidates.
7. Ability to build effective networks with colleagues and generate alternative funding projects through effective liaison with industry and government.
8. Excellent interpersonal and communications skills appropriate for interacting with higher degree by research candidates, staff and industry, together with a strong commitment to teamwork and multidisciplinary collaboration.

Qualifications

Mandatory: PhD (or substantial progress to a PhD) or have been an active candidate for the PhD for at least two years.

To be eligible to apply candidates must have performed casual teaching work at an Australian University within the past three years and must not have been employed on a continuing basis at an Australian University.

Appointment to this position is subject to passing a Working with Children check

Preferred: Completion of the [Essentials of Learning and Teaching \(login required\)](#) or possess (or eligible to apply for) appropriate HEA fellowship (if the appointed candidate does not meet this requirement at time of appointment, they will be supported to complete this as a requirement to fulfil their probation).

Endorsed:	Signature:	Approved:	Signature:
	Name:		Name:
	Title:		Title:
	Date:		Date: