

# Position Description



Position title:	Lecturer/Senior Lecturer, Occupational Therapy: Disability and Rehabilitation
School/Directorate/VCO:	School of Health
Campus:	Gippsland Campus.
Classification:	Academic Level B or Academic Level C range
Time fraction:	Full-time or Part-time (minimum 0.4)
Employment mode:	Continuing employment
Probationary period:	This appointment is offered subject to the successful completion of a probationary period.
Further information from:	Professor Carolyn Unsworth, Discipline Lead Occupational Therapy Telephone: (03) 51226174 E-mail: c.unsworth@federation.edu.au
Recruitment number:	850855

## Background

At Federation University, we are driven to make a real difference to the lives of every student, and to the communities we serve.

We are one of Australia's oldest universities, known today for our modern approach to teaching and learning. For 150 years, we have been reaching out to new communities, steadily building a generation of independent thinkers united in the knowledge that they are greater together.

Across our university and TAFE campuses in Ballarat, Berwick, Brisbane, Gippsland, and the Wimmera, we deliver world-class education and facilities. With the largest network of campuses across Victoria, as well as a growing Brisbane base, we are uniquely positioned to provide pathways from vocational education and skills training at Federation TAFE through to higher education.

## Portfolio

The School of Health is a multi-campus School and comprises approximately more than 40 continuing academic staff, a range of administrative and professional staff and sessional staff members. We offer a range of undergraduate and postgraduate programs in Nursing, Midwifery, Occupational Therapy, Physiotherapy, Occupational Health and Paramedicine.

We teach, research, collaborate and engage with the health sector to ensure we deliver industry-relevant programs that meet the needs of the community. Many of our programs include clinical placements and workplace learning opportunities so that our students have the opportunity to apply their learning in real practice situations.

Our staff conduct significant research that contributes to knowledge locally, nationally and internationally, while also

acknowledging and reflecting our rural/regional locations. Research, industry collaboration and consultancy form a major aspect of the School's activities, with numerous partnerships established with local, state, national and international organisations.

Our programs provide supportive, flexible options for you to study health programs at our campuses, or via blended delivery. We offer a range of pathways to enter or build on your health career from certificate level to degrees and postgraduate studies.

Our teaching and academic staff are committed to delivering student-centred high-quality learning and teaching experiences, that are closely linked to and reflect contemporary health needs and contexts. Most of our programs of study provide entry-to practice in our disciplines and are nationally accredited, which contributes to the continued high employment rate of our graduates.

### Position summary

Occupational therapists are qualified health professionals who are skilled in a number of areas, including physical health, mental health, rehabilitation, pain management, driving assessments and paediatrics. Our Occupational Therapy program focuses on contemporary occupational therapy practice and is based on real-life scenarios and cases.

Rural Australians have less access to occupational therapists than Australians who live in cities and the demand for qualified occupational therapists continues to grow. This program is designed to help to fill this gap.

The Lecturer, Occupational Therapy will be expected to:

- contribute to the development and delivery of Occupational Therapy courses at undergraduate and graduate levels; specifically related to rehabilitation (adults or children) and research
- contribute to the School of Health's administrative functions; and
- (Level B) contribute to the School of Health's research program; or
- (Level C) contribute to the School of Health's research program by participating in research activities and developing or maintaining an active research profile.

### Key responsibilities

#### Level B:

1. Develop, teach, coordinate and moderate courses in Occupational Therapy at undergraduate and graduate levels.
2. Undertake teaching and assessment of undergraduate, honours and postgraduate students within the area of Occupational Therapy.
3. Undertake research activities.
4. Supervise undergraduate students undertaking research projects
5. Supervise research higher degree students.
6. Participate in team projects and various committees as required.
7. Contribute to the administrative functions of the School of Health.
8. Other responsibilities applicable to a Level B academic under current minimum standards for Academic Levels, as assigned by the Dean, School of Health.

#### Level C:

1. Provide leadership in developing, teaching, coordinating, and moderating courses in Occupational Therapy at undergraduate, honours and graduate levels.
2. Undertake teaching and assessment of undergraduate and postgraduate students within the area of Occupational Therapy.
3. Supervise undergraduate students undertaking research projects and postgraduate students completing research higher degrees.
4. Making a significant contribution to research activity within the School of Health.
5. Participate in team projects and various committee meetings as required.
6. Contribute significantly to the administrative functions of the School of Health undertaking and overseeing broad administrative functions within the School of Health.
7. Other responsibilities applicable to a Level C academic under current minimum standards for Academic Levels, as assigned by the Dean, School of Health.

#### Applicable for appointment at both levels:

1. Reflect and embed the University's strategic purpose, priorities and goals when exercising the responsibilities of this position.
2. Undertake the responsibilities of the position adhering to:
  - The Staff and Child Safe Codes of Conduct and Conflict of Interest Policy and Procedure;
  - Equal Opportunity and anti-discrimination legislation and requirements;
  - the requirements for the inclusion of people with disabilities in work and study;
  - Occupational Health and Safety (OH&S) legislation and requirements; and
  - Public Records Office of Victoria (PROV) legislation.

#### Level of responsibility

The Lecturer/Senior Lecturer, Occupational Therapy will work independently in the conduct of teaching and research activities.

#### Level B:

The Lecturer, Occupational Therapy will be an active contributor to administrative functions within the School of Health.

#### Level C:

The Senior Lecturer, Occupational Therapy will assume a leadership role within the School of Health in one or more of the areas of teaching, research and administration.

#### Training and qualifications

##### Level B:

The Lecturer, Occupational Therapy will hold at least a master's degree plus have current unrestricted registration as a Registered Occupational Therapist with Australian Health Practitioner Regulation Agency (AHPRA). For applicants with a master's degree, a willingness to enrol or be enrolled in a doctoral level qualification is desirable.

##### Level C:

The Lecturer, Occupational Therapy will hold at least a PhD degree plus have current unrestricted registration as a Registered Occupational Therapist with Australian Health Practitioner Regulation Agency (AHPRA). For applicants with a master's degree, a willingness to enrol or be enrolled in a doctoral level qualification is desirable.

#### **Applicable for appointment at both levels:**

The Lecturer, Occupational Therapy will also have completed the Graduate Certificate in Education (Tertiary Teaching) or equivalent. If the Lecturer, Occupational Therapy does not hold this qualification, they will be required to complete the qualification through the University's Centre for Teaching Innovation and Quality.

All academic positions delivering education and/or services to children (a child for this purpose is considered to be someone below the age of 18 years) in first-year undergraduate programs must hold a valid Working with Children Check (WWCC) or hold a current registration with the Victorian Institute of Teaching (VIT).

#### **Position and Organisational relationships**

The Lecturer, Occupational Therapy will work under the broad direction of the Discipline Head of Occupational Therapy and work as part of the School's team of academic and administrative staff on the Churchill Campus in Gippsland.

#### **Key selection criteria**

Applicants must demonstrate they are able to undertake the inherent responsibilities of the position as contained in the position description and are able to meet the following key selection criteria:

##### **Level B:**

1. A master's degree, with a significant research component and current unrestricted registration as a Registered Occupational Therapist with Australian Health Practitioner Regulation Agency (AHPRA). For applicants with a master's degree, a willingness to enrol or be enrolled in a doctoral level qualification is desirable.
2. Graduate Certificate in Education (Tertiary Teaching) or equivalent or willingness and commitment to complete this qualification upon commencement of employment.
3. Commitment to scholarship and a potential for academic advancement.
4. Demonstrated commitment to and enthusiasm for teaching, and a good teaching record.
5. Previous experience in academic administration, including the administration of courses.
6. Evidence of research expertise and a demonstrated capacity and preparedness to achieve an active research profile in the field of Occupational Therapy.
7. Evidence of an ability to work collegially.
8. Demonstrated interpersonal, oral and written communications skills and an ability to relate well to students and other University staff.
9. A capacity to contribute to the supervision of honours and graduate students.
10. Demonstrated ability to develop and implement a student-centred approach with a focus on student educational experience and success.
11. Knowledge and understanding of the needs, including learning needs, of a diverse range of students, including those with disabilities.
12. Demonstrated working knowledge and application of the Child Safety Standards.
13. Demonstrated knowledge and application of appropriate behaviours when engaging with children, including children with a disability and from culturally and/or linguistically diverse backgrounds.

**Level C:**

1. A doctoral qualification and current unrestricted registration as a Registered Occupational Therapist with Australian Health Practitioner Regulation Agency (AHPRA). For applicants with a master's degree, a willingness to enrol or be enrolled in a doctoral level qualification is desirable.
2. Graduate Certificate in Education (Tertiary Teaching) or equivalent or willingness and commitment to complete this qualification upon commencement of employment.
3. Demonstrated commitment to and enthusiasm for teaching and learning, and a good teaching record.
4. Demonstrated record of research at an international level.
5. Demonstrated capacity to supervise honours and research postgraduate students.
6. Capacity to work independently, as well as part of a team.
7. Organisational and administrative abilities necessary for the construction, coordination and administration of courses.
8. Substantial University administrative experience.
9. Excellent interpersonal, oral and written communications skills and an ability to relate well to students and other University staff.
10. Demonstrated commitment and ability to develop and implement a student-centred approach with a focus on student success, including the ability to monitor student success initiatives.
11. Knowledge and understanding of the needs, including learning needs, of a diverse range of students, including those with disabilities.
12. Demonstrated working knowledge and application of the Child Safety Standards.
13. Demonstrated knowledge and application of appropriate behaviours when engaging with children, including children with a disability and from culturally and/or linguistically diverse backgrounds.

**Key Minimum Standards for Academic Levels (MSALs)****Teaching and research academic staff****Level B**

A Level B academic will undertake independent teaching and research in his or her discipline or related area. In research and/or scholarship and/or teaching a Level B academic will make an independent contribution through professional practice and expertise, and coordinate and/or lead the activities of other staff, as appropriate to the discipline.

A Level B academic will normally contribute to teaching at undergraduate, honours and postgraduate level, engage in independent scholarship and/or research and/or professional activities appropriate to his or her profession or discipline. He or she will normally undertake administration primarily relating to his or her activities at the institution and may be required to perform the full academic responsibilities of and related administration for the coordination of an award program of the institution.

**Level C**

A Level C academic will make a significant contribution to the discipline at the national level. In research and/or scholarship and/or teaching he or she will make original contributions, which expand knowledge or practice in his or her discipline.

A Level C academic will normally make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours and postgraduate level. He or she will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline and/or community and may be required to perform the full academic responsibilities of and related administration for the co-ordination of a large award program or a number of smaller award programs of the institution.

*The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels.*

***The University reserves the right to invite applications and to make no appointment.***

Federation University Australia  
Union Enterprise Agreement  
2019–2021  
Academic and General Staff Employees