Position description

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Position title:	Senior Lecturer, Information Technology
School/Section/VCO:	School of Science, Engineering and Information Technology
Campus:	Mt Helen Campus. Travel between campuses will be required.
Classification:	Within the Academic Level C range
Employment mode:	Continuing appointment
Probationary period:	This appointment is offered subject to the successful completion of a probationary period.
Time fraction:	Full-time
Recruitment number:	847919
Further information from:	Associate Professor Shyh Wei Teng, Associate Professor, Information Technology Telephone: (03) 5122 6851 E-mail: shyh.wei.teng@federation.edu.au
Position description approved by:	Acting Dean, School of Science, Engineering and Information Technology Deputy Vice-Chancellor (Academic)

This position description is agreed to by:

_____   _____   _____

Employee name   Signature   Date

The University reserves the right to invite applications and to make no appointment.

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Position summary

Appropriate to a level C appointment, the Senior Lecturer, Information Technology will be expected to:

- contribute to the development and delivery of Information Technology courses at undergraduate and graduate levels;

- contribute to the School's research program by participating in research activities and developing or maintaining an active research profile; and

- contribute to the School's administrative functions.

Key responsibilities

1. Provide leadership in developing, teaching, coordinating, and moderating courses in Information Technology at undergraduate, honours and graduate levels.

2. Undertake teaching and assessment of undergraduate and postgraduate students within the area of Information Technology.

3. Supervise students undertaking project courses, honours programs and research higher degrees.

4. Making a significant contribution to research activity within the School.

5. Participate in team projects and various committee meetings as required.

6. Contribute significantly to the administrative functions of the School undertaking and overseeing broad administrative functions within the Faculty and/or School.

7. Other responsibilities applicable to a Level C academic under current minimum standards for Academic Levels, as assigned by the Dean and Head of School/Deputy Dean.

8. Reflect and embed the University's Principles, Objectives and Strategic Priorities when exercising the responsibilities of this position. For a more complete understanding and further information please access the Strategic Plan at: https://federation.edu.au/about-us/our-university/strategic-plan.

9. Undertake the responsibilities of the position adhering to:

   - The Staff and Child Safe Codes of Conduct and Conflict of Interest Policy and Procedure;

   - Equal Opportunity and anti-discrimination legislation and requirements;

   - the requirements for the inclusion of people with disabilities in work and study;

   - Occupational Health and Safety (OH&S) legislation and requirements; and

   - Public Records Office of Victoria (PROV) legislation.

Level of responsibility

The Senior Lecturer, Information Technology will be expected to work independently in the conduct of teaching and research activities, and assume a leadership role within the School in one or more of the areas of teaching, research and administration.

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Training and qualifications

A doctoral qualification is required.

The Lecturer, Information Technology will also have completed the Graduate Certificate in Education (Tertiary Teaching) or equivalent. If the Lecturer, Information Technology does not hold this qualification, they will be required to complete the qualification through the University's Centre for Learning Innovation and Professional Practice upon commencement of their employment (for further information, go to: https://federation.edu.au/staff/learning-and-teaching/professional-development/award-programs/graduate-certificate-in-education-tertiary-teaching-gcett).

Position/Organisational relationships

The Senior Lecturer, Information Technology will work under the broad direction of the Dean/Deputy Dean, and work as part of the School's team of academic and administrative staff.

Key selection criteria

Applicants must demonstrate they are able to undertake the inherent responsibilities of the position as contained in the position description and are able to meet the following Key Selection Criteria:

1. A doctoral qualification.

2. Graduate Certificate in Education (Tertiary Teaching) or equivalent or willingness and commitment to complete this qualification upon commencement of employment.

3. Demonstrated commitment to and enthusiasm for teaching and learning, and a good teaching record.

4. Proven research track record in an area that's aligned to the School's research strengths.

5. Demonstrated capacity to supervise honours and research postgraduate students.

6. Capacity to work independently, as well as part of a team.

7. Organisational and administrative abilities necessary for the construction, coordination and administration of courses.

8. Substantial University administrative experience.

9. Excellent interpersonal, oral and written communications skills and an ability to relate well to students and other University staff.

10. Demonstrated commitment and ability to develop and implement a student-centred approach with a focus on student success, including the ability to monitor student success initiatives.

11. Knowledge and understanding of the needs, including learning needs, of a diverse range of students, including those with disabilities.

12. Demonstrated alignment with the University's commitment to child safety.

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Minimum Standards for Academic Levels (MSALs)
Teaching and research academic staff

Level C

A Level C academic will make a significant contribution to the discipline at the national level. In research and/or scholarship and/or teaching he or she will make original contributions, which expand knowledge or practice in his or her discipline.

A Level C academic will normally make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours and postgraduate level. He or she will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline and/or community and may be required to perform the full academic responsibilities of and related administration for the co-ordination of a large award program or a number of smaller award programs of the institution.

The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels.

Federation University Australia
Union Collective Agreement
2015–2018
Academic and General Staff Employees