POSITION DESCRIPTION



Department of Paediatrics

Melbourne Medical School

Faculty of Medicine, Dentistry and Health Sciences

Campus Mental Health Education Fellows

(Multiple positions available - hybrid)

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| Position No | 0057686 |
| Classification | Level B |
| WORKFOCUS category | Teaching  |
| Salary | $119,231 - $141,581 pro rata  |
| Superannuation | Employer contribution of 17% |
| WORKING HOURS | Part-time (0.5EFT shared) |
| Basis of Employment | Fixed term through to 30/04/2026 |
| Other Benefits | <http://about.unimelb.edu.au/careers/working/benefits> |
| How to Apply | Online applications are preferred. Go to [http://about.unimelb.edu.au/careers](http://hr.unimelb.edu.au/careers), select the relevant option (‘Current Staff’ or ‘Prospective Staff’), then find the position by title or number. |
| contactFor enquiries only | Alys-Marie ManguyAcademic Lead, Campus Mental Health StrategyEmail: manguya@unimelb.edu.auPlease do not send your application to this contact |

For information about working for the University of Melbourne, visit our websites:

about.unimelb.edu.au/careers
[joining.unimelb.edu.au](http://joining.unimelb.edu.au)

Acknowledgement of Country

The University of Melbourne would like to acknowledge and pay respect to the Traditional Owners of the lands upon which our campuses are situated, the Wurundjeri and Boon Wurrung peoples, the Yorta Yorta Nation, the Dja Dja Wurrung people. We acknowledge that the land on which we meet and learn was the place of age-old ceremonies, celebration, initiation and renewal and that the local Aboriginal peoples have had and continue to have a unique role in the life of these lands.

Position Summary

The Melbourne Children’s Campus physically brings together four organisations: [The Royal Children’s Hospital Melbourne](http://www.rch.org.au/) (RCH), the [Murdoch Children Research Institute (MRCI),](https://www.mcri.edu.au/) the [University of Melbourne, Department of Paediatrics](http://www.paediatrics.unimelb.edu.au/) (UoMDoP) and [The Royal Children’s Hospital Foundation](http://foundation.rch.org.au/) (RCHF).

The Melbourne Children’s Campus endorsed the development of an innovative, Campus-wide Mental Health Strategy 2021 – 2025 (the Strategy). The Strategy sets out the vision for an integrated, high quality and evidence-based approach to infant, child, and adolescent (0-18 years) mental health care, research and education across the Melbourne Children’s Campus.

Sitting within the UoMDoP, Campus Mental Health Education Fellows support key campus education functions including developing and refining educational programs and resources, education innovation, growing and connecting educators, optimising technology for learning and evaluating education impact.

Campus Mental Health Education Fellows are responsible for supporting and undertaking design, development and delivery of teaching and learning activities in established and new education programs within the Melbourne Children’s Campus, working under the guidance of and reporting to the Academic Lead, Campus Mental Health Strategy. Activities may include face-to-face and virtual student or staff education, technology-enhanced learning methods such as podcasting or videos, collaborating with Strategy and Campus colleagues to develop and refine educational initiatives, and education research and evaluation. The Campus Mental Health Education Fellows are based on the Melbourne Children’s Campus.

# Key Responsibilities

The Campus Mental Health Education Fellows are responsible for developing and delivering teaching and learning activities within new and existing education programs on the Melbourne Children’s Campus, working under the guidance of and reporting to the Academic Lead, Campus Mental Health Strategy. These activities may include face-to-face and virtual education, alongside technology-enhanced learning such as simulation, webinars and podcasts.

The Fellows work closely with the Campus Mental Health Strategy team, lived-experience advisors, and key contacts of education programs on the Melbourne Children’s Campus, including the Education Leads from other clinical craft groups (Medicine, Nursing and Allied Health), the Education Hub, RCH Simulation team, and staff within the UoMDoP. The scope of the role will depend upon the individual’s time fraction, educational skills and organisational needs. The purpose of the role is to support development and refinement of content, teaching and providing support for implementing lifelong learning approaches across the Campus.

## teaching and learning

* Support the development, implementation and sustainability of Strategy education initiatives or projects
* Deliver teaching and education across the Melbourne Children’s Campus where applicable
* Codesign and collaborate on educational offerings with lived-experience advisors, clinicians and health educators

## Research and knowledge transfer

* Support and undertake evaluation of education programs through the development and implementation of evaluation tools
* Support education delivery through web-based applications, podcasting or other multimedia applications
* Contribute to the knowledge engagement activities of the Department as directed, including promoting education initiatives and building a community of educational practice on the Melbourne Children’s Campus

## SErvice and Leadership

* Attend educational team meetings and other working groups relevant to the Fellow’s scope of work
* Administrative functions related to duties
* Participate in regular staff development activities
* Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5

# Selection Criteria

## Essential

* Experience in developing, delivering and evaluating multidisciplinary educational programs within mental health and/or large complex clinical settings (hospital preferred)
* Experience in teaching a diverse range of learners in both small and large groups
* Capacity to actively contribute to the development of curriculum, design and innovation in the delivery of educational programs including technology-enhanced learning
* Enthusiasm, experience and commitment to providing quality clinical teaching and education
* Highly developed interpersonal skills with the capacity to interact positively and communicate effectively and promptly with clinical and academic colleagues, support staff, and students
* Ability to work as a part of a team to achieve excellent educational outcomes
* An accredited qualification in one of the health professions (across Allied Health, Nursing or Medicine) or a Health Sciences degree with additional postgraduate training in education

## Desirable

* Enrolment in or completion of postgraduate training in Clinical Education or a related field
* Experience in infant, child or adolescent mental health
* Ongoing employment on the Melbourne Children’s Campus

## Special Requirements

* The incumbent will be required to hold and maintain a current Working with Children Assessment notice valid for paid work <http://justice.vic.gov.au/workingwithchildren>
* The incumbent is expected to have, or be eligible for, an honorary or paid clinical appointment at the Royal Children’s Hospital, Melbourne
* The final scope of the role will be determined by the individual’s time fraction. The activities for which the incumbent will be responsible will be determined in conjunction with the Department of Paediatrics and Campus Mental Health Strategy teams according to work priorities
* Work outside usual hours may be negotiated for specific activities (e.g. orientation, education events etc)

# Equal Opportunity, Diversity and Inclusion

The University is an equal-opportunity employer committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward based on merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University’s People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people’s age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability, and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

# Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

[**http://safety.unimelb.edu.au/topics/responsibilities/**](http://safety.unimelb.edu.au/topics/responsibilities/)

These include general staff responsibilities and those additional responsibilities that apply to Managers, Supervisors, and other Personnel.

# Other Information

## Campus Mental Health Strategy

The Campus is implementing a Mental Health Strategy which aims to develop an integrated system of mental health care, research and education that will deliver best-practice child and family-centred care to optimise the mental health of infants, children and adolescents and their families. Our vision is that all infants, children and adolescents and their families can access high-quality, equitable and consistent mental health care where and when they need it to achieve sustained, optimised developmental, health and wellbeing outcomes. The Mental Health Strategy is founded on four key areas: Family-Centred Care, Consistent and Quality Care, Research and Education. Education aims to embed strategy outcomes into Campus workforce education and training.

The Mental Health Strategy aligns with the recommendations and statements contained within the Final Report from The Royal Commission into Victoria’s Mental Health System. There are several areas that align with the strategy that leverage the combined unique strengths of individual partners, including:

* Re-orientate infant, child and adolescent mental health care and well-being with a clear focus on prevention and early intervention as well as assessment and management of existing mental health problems
* Disseminate and implement expertise in infant, child and adolescent mental health care, research, and education to support Royal Commission recommendations and system reform
* Develop and implement the evidence-based clinical practice in infant, child and adolescent mental health care
* Build mental health literacy - educate and equip parents and staff to identify and act on mental health, emotional and behavioural problems in infants and young children
* Facilitate translational research, implementation and dissemination within the mental health research strategy
* Lead and provide workforce mental health education to Campus and RCH staff, peer workers, schools and community providers
* Contribute to the Department of Health’s proposed outcomes framework that has a key focus on measuring the impact of interventions

## Department of Paediatrics

<https://medicine.unimelb.edu.au/school-structure/paediatrics>

The Department of Paediatrics is a prominent entity within the University's alliance with the Royal Children’s Hospital, sharing a location with the hospital on Flemington Road, Parkville. It's a fundamental division in the School of Medicine and oversees the Doctor of Medicine program's Child & Adolescent Health segment. The department comprises 90 academic and professional staff, 488 honorary academic staff and hosts over 150 students in various research degrees, including Honours, Masters, and PhD programs. Every year, around 220 students participate in the CAH clinical studies, and 60 more engage in research for the MD Research Project. In 2021, the department's research funding exceeded $5.86 million, supplemented by an additional $46 million through its research partner, the Murdoch Children’s Research Institute (MCRI). In 2022, department members contributed to 1126 peer-reviewed publications.

The department is instrumental in delivering diverse clinical, biological, and health science education within the MD program, focusing on child and adolescent health, paediatric surgery, and various related specialties, including mental health. It also offers post-graduate courses in Adolescent Health and Welfare, Genetic Counselling, Genomics and Health, and Research Higher Degrees.

At the Royal Children’s Hospital, the department is vital, contributing to policy development and senior management. Its members significantly influence child and youth health policy and broader health policy at both national and state levels.

In collaboration with the Royal Children’s Hospital and the Murdoch Children’s Research Institute, the Department of Paediatrics at the University aims to transform the Royal Children’s Hospital campus into a combined hub of research, teaching, and clinical practice, focusing on enhancing child and adolescent health.

## THE ROYAL CHILDREN’S HOSPITAL

The Royal Children’s Hospital (RCH) delivers secondary and tertiary medical care to children in the northern and western suburbs. It also provides specialised paediatric healthcare to those in Victoria, Tasmania, southern New South Wales, and parts of South Australia. It is the state-wide service provider for paediatric trauma, rehabilitation, and forensic medicine. As a major centre for complex cardiac surgery and organ transplantation, RCH offers care to the most critically ill children from across Australia.

With an employee base of 5,000 staff members and an annual budget of $620 million, the hospital operates from its award-winning premises at 50 Flemington Rd, Parkville. RCH is dedicated to ensuring the safety and well-being of children and young people. Further details on our Child Safety Commitment can be found at https://www.rch.org.au/strategy-and-improvement/Commitment\_to\_Child\_Safety/).

Regarding technological advancement, RCH was the first hospital in Australia to adopt the 'Epic' electronic medical record system in April 2016. This state-of-the-art system facilitates family and young patient engagement by allowing them to manage appointments, quickly access test results, renew prescriptions, and view outpatient notes online. This electronic medical record is a significant step in the digital evolution of healthcare, enabling real-time data collection and analysis to enhance patient care and improve health outcomes for young patients. More information about RCH is available on their website at www.rch.org.au.

The Department of Orthopaedics focuses on treating children with muscle, bone, and joint issues through non-operative and surgical means. Our multidisciplinary team includes medical, nursing, administrative, and allied health professionals and is led by a group of expert orthopaedic surgeon consultants. We provide tertiary referral care to children from Victoria and other parts of Australia, catering to patients from just a few days old up to eighteen years.

Our department is recognized as a training hub for orthopaedic surgery registrars in the Australian Orthopaedic Association's training program and has a history of hosting international orthopaedic fellows. This has led to numerous global partnerships. Our active research pursuits include areas such as Cerebral Palsy, Gait Analysis, Spine, Hip, and Limb Reconstruction, reflecting our commitment to innovation and evidence-based, high-quality care for our young patients.

## Melbourne Medical School

<http://www.medicine.unimelb.edu.au/>

The Melbourne Medical School (MMS) was established in 1862 and has a substantial international reputation for its leadership in teaching and training, health research, policy and practice. The MMS is committed to working with the communities we serve to improve health and advance health care. We will do this through our teaching, learning, research, clinical care and advocacy.

The MMS is composed of eight clinical departments (General Practice, Medical Education, Medicine and Radiology, Obstetrics and Gynaecology, Paediatrics, Psychiatry, Rural Health and Surgery), which are embedded within clinical health services throughout metropolitan Melbourne and rural Victoria.

The MMS delivers a suite of health-related graduate programs, including the Doctor of Medicine (MD), the first professional entry Masters’s level medical program in Australia. The Melbourne MD delivers a fresh approach to medical training and creates a new benchmark in 21st-century medical education.

The MMS is committed to improving the well-being of the community through the discovery and application of new knowledge. The research effort of the school is highly collaborative and spans basic to translational research and involves over 800 graduate researchers and 1000 academic staff.

The MMS also actively participates in the public debate and advocacy around key health issues and policy based on our values of commitment, integrity, compassion, respect and service.

## The University of Melbourne

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia’s premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

## ADVANCING MELBOURNE

The University’s strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University’s commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne’s academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes: place, community, education, discovery and global.

## Governance

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>