



POSITION DESCRIPTION

Department of Paediatrics
Faculty of Medicine, Dentistry and Health Sciences

Paediatric Clinical Teaching Fellow

POSITION NO	0057395 (Multiple positions available)
CLASSIFICATION	Level A.6
SALARY	\$105,518. (pro rata) plus a clinical loading of \$26,927 p.a. (pro rata) for a medical graduate in practice.
SUPERANNUATION	Employer contribution of 17%
BASIS OF EMPLOYMENT	Part-time (0.1 FTE) (fixed-term) position Fixed-term contract type: Recent Professional Practice Available from 20 January – 16 November 2025 Multiple positions available
OTHER BENEFITS	https://about.unimelb.edu.au/careers/staff-benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Dr Wonie Uahwatanasakul MD Child and Adolescent Health Program Co-ordinator Department of Paediatrics Email: wonie.uahwatanasakul@unimelb.edu.au <i>Please do not send your application to this contact.</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Acknowledgement of Country

The University of Melbourne acknowledges the Traditional Owners of the unceded land on which we work, learn and live: the Wurundjeri Woi Wurrung and Bunurong peoples (Burnley, Fishermans Bend, Parkville, Southbank and Werribee campuses), the Yorta Yorta Nation (Dookie and Shepparton campuses), and the Dja Dja Wurrung people (Creswick campus).

The University also acknowledges and is grateful to the Traditional Owners, Elders and Knowledge Holders of all Indigenous nations and clans who have been instrumental in our reconciliation journey.

We recognise the unique place held by Aboriginal and Torres Strait Islander peoples as the original owners and custodians of the lands and waterways across the Australian continent, with histories of continuous connection dating back more than 60,000 years. We also acknowledge their enduring cultural practices of caring for Country.

We pay respect to Elders past, present and future, and acknowledge the importance of Indigenous knowledge in the Academy. As a community of researchers, teachers, professional staff and students we are privileged to work and learn every day with Indigenous colleagues and partners.

Position Summary

The University of Melbourne is committed to excellence in tertiary education. As Australia's leading biomedical Faculty and with a 150-year legacy, the Melbourne Medical School places a high priority on excellence in the areas of clinical teaching and mentoring, educational innovation, and support for the teaching service to students, and we deeply value the contribution of clinicians who help our students to become some of the best practitioners in the world.

There is growing recognition of the importance of having trained medical educators who can teach, mentor and provide leadership within the field of medicine. The Paediatric Clinical Teaching Fellow program at the Royal Children's Hospital is offered as a development opportunity within the RCH Foundation-funded Framework for Educational Excellence. The positions appointed within the University's Department of Paediatrics provide an excellent training opportunity for interested paediatric trainees, allowing them to develop and further enhance their skills as medical educators within the academic structure offered by the University.

The Paediatric Clinical Teaching Fellow will be based at the Royal Children's Hospital (RCH), working under the guidance of and reporting to the University's Child and Adolescent Health Program Co-ordinators, also based at RCH. The Paediatric Clinical Teaching Fellow will be responsible for delivering high-quality clinical teaching and learning opportunities in the Child and Adolescent Health (CAH) program within the University's medical course. The Paediatric Clinical Teaching Fellow will also be offered opportunities to be involved in assessment development, to actively participate in the curriculum development and design of the CAH program, and to contribute to the overall academic objectives of the Department of Paediatrics and the Melbourne Medical School within the delivery of the medical program.

In 2025, the CAH program will run from January to November. This position is based at the Royal Children's Hospital in Parkville. The course is also taught at Sunshine, Northern, Austin, and Ballarat hospitals and the Rural Clinical School.

The Paediatric Clinical Teaching Fellow will be offered the opportunity to participate in various academic development activities and is expected to participate in professional development programs designed to promote excellence in clinical teaching.

1. Selection Criteria

1.1 ESSENTIAL

- ▶ Medical registration in Australia (or eligible for medical registration in Australia).
- ▶ Advanced trainee of postgraduate training or completion of training (FRACP or equivalent).
- ▶ Experience in a clinical paediatrics practice environment.
- ▶ Commitment to further enhancement of professional and teaching skills.
- ▶ Highly developed interpersonal skills with the capacity to interact positively and communicate effectively and in a timely manner with clinical and academic colleagues, support staff, and students.
- ▶ Ability to work as a team to achieve excellent educational outcomes for students.

1.2 DESIRABLE

- ▶ Experience in small group teaching
- ▶ Completion of Teaching as You Go course
- ▶ Postgraduate training in Clinical Education
- ▶ Capacity and willingness to actively contribute to the development of curriculum, design and innovation in the delivery of clinical teaching.

1.3 SPECIAL REQUIREMENTS

- ▶ The incumbent will be required to hold and maintain a current Working with Children Assessment notice valid for paid work: <https://www.justice.vic.gov.au/contact-us/working-with-children-check>
- ▶ The incumbent is expected to have, or be eligible for, an honorary or paid clinical appointment at the Royal Children's Hospital, Melbourne.
- ▶ The incumbent must be able to commit to regular weekly teaching sessions outside clinical placement times i.e. generally between 12-2pm or weekday afternoons for each academic term (in 2025, the MD terms run from January to November) - sessions to be mutually agreed. Due to teaching commitments, leave is restricted to non-term periods.
- ▶ The incumbent must be able to attend teaching team meetings with the teaching fellow group and course co-ordinators (generally on a Wednesday but may vary according to Fellows' availability).
- ▶ Work outside usual hours may be negotiated for specific activities (e.g. orientation, examination, student events, etc.).

The Paediatric Clinical Teaching Fellow will be expected to participate in professional development programs designed to promote excellence in clinical teaching where the incumbent has not previously completed equivalent formal training. The Fellow may contribute some additional time to this training and/or engage in other optional training opportunities (as outlined on page 4 of this document) to optimize the benefit to them individually.

2. Key Responsibilities

2.1 ESSENTIAL

Under the direction of the Child and Adolescent Health Co-ordinator (s), the Paediatric Clinical Teaching Fellow will work closely with the medical education team, including the Senior Lecturer in medical education and other academic teaching staff and administrator(s), to contribute to the delivery of a high-quality education program for medical students in their third year of the MD. This may be done through:

2.2 TEACHING AND LEARNING

- ▶ Deliver teaching sessions such as clinical skills teaching at the bedside.
- ▶ Mentor medical students within their general teaching activities.
- ▶ Contribute to the preparation and marking of written paper examinations.

2.3 ACT AS AN EXAMINER FOR THE OBJECTIVELY STRUCTURED CLINICAL EXAMINATIONS (OSCE) AND STANDARDIZED CASE BASE DISCUSSION HELD AT THE END OF SEMESTERS 1 AND 2 CLINICAL TEACHING

The time fraction for the Paediatric Clinical Teaching Fellow is 0.1 FTE, which equates to an average of 3.5 hours per week.

Within the academic term(s), the Fellow will normally be expected to commit to:

- ▶ An average of two hours per week delivering contact teaching
- ▶ Assessment of students with mini CEX
- ▶ Preparation and student mentoring
- ▶ Participation in team meetings
- ▶ Assistance with OSCE and written assessments

Outside of the academic term(s) the Fellow will have the flexibility to consolidate their time to work towards the key responsibilities described above and to participate in the enhanced training program.

2.4 ENHANCED TRAINING

Teaching Fellows will meet at least fortnightly to review teaching strategies, course material and student issues with course co-ordinators and other Teaching Fellows. As part of their professional practice development, Fellows will also be expected to engage in peer review sessions to assist them in critically reflecting on their teaching and inform their process of designing strategies to address any areas for improvement.

Where the incumbent has not previously completed equivalent formal training, the Paediatric Clinical Teaching Fellow will be expected to participate in professional development programs designed to promote excellence in clinical teaching:

- ▶ Teaching as You Go (UoM Paediatrics professional development course)
- ▶ Clinical Skills Coaching or other programs identified to target specific areas of development (UoM Medical Education Unit specialist skills training)

Optional enhanced training opportunities may include:

- ▶ Access to the full range of academic development activities offered by the Faculty of Medicine Dentistry & Health Sciences' Excellence in Clinical Teaching (E.X.C.I.T.E) program.

Participation in these optional programs will usually require the commitment of additional personal time.

2.5 ENGAGEMENT

To contribute to the knowledge engagement activities of the Department as directed. This includes attendance and participation in support of at least one of the Teddy Bear Hospital events scheduled in 2025 (Good Friday Appeal (18 April) or Chadstone (date TBC)).

2.6 SERVICE AND LEADERSHIP

- ▶ Provide student support and mentoring
- ▶ Attendance at Department meetings and/or membership of committees.
- ▶ Administrative functions related to academic duties.
- ▶ Participating in regular staff development activities.
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 4.

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the Advancing Melbourne strategy that addresses diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Advancing Melbourne.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 DEPARTMENT OF PAEDIATRICS

<http://www.paediatrics.unimelb.edu.au/>

The Department of Paediatrics is the flagship representative of the University partnership with the Royal Children's Hospital, and is co-located on the Melbourne Children's campus in Flemington Road, Parkville.

The Department of Paediatrics is a large department within the Melbourne Medical School. The Department has responsibility for the Child & Adolescent Health component of the Doctor of Medicine course of the School. There are approximately 80 academic and professional staff, including 25 Professorial positions, 400 honorary academic staff, and more than 150 students who are enrolled to pursue research degrees from Honours, Masters and PhD. A further 60 students undertake research in the Scholarly Selective component of the MD course. In 2017, the total research income for the Department was nearly \$8.5M and members of the Department published more than 1000 peer reviewed publications.

The Department delivers a range of teaching across the clinical, biological and health sciences, and within the MD program and is responsible for the teaching of child and adolescent health, paediatric surgery, and other specialties in relationship to children, adolescents and their families, including mental health. Other programs include post-graduate courses in Adolescent Health & Welfare and Genetic Counselling as well as Research Higher Degrees

The Department of Paediatrics plays a pivotal role in the life of the Royal Children's Hospital with its members being actively involved in policy development and senior management. Members of the Department make major contributions to the development of child and youth health policy and also to broader aspects of health policy at a national and state level.

Working with its partners, the Department of Paediatrics' vision for the Melbourne Children's campus is to be a world-leading, integrated research, teaching and clinical site with the overall aim of benefiting child and adolescent health.

5.2 MELBOURNE CHILDREN'S CAMPUS

<https://www.melbournechildrens.com/about/>

Melbourne Children's is a fully integrated academic paediatric teaching hospital and research institute which is unique in Australia and acclaimed internationally. Bringing together four outstanding organisations, The Royal Children's Hospital, the Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation, the Melbourne Children's is a single, purpose-built and multi-award winning campus in the city of Melbourne.

The purpose of the Melbourne Children's is to collaborate, as world leaders, in advancing child and adolescent health through prevention, early intervention and health promotion, together with the highest quality clinical care, outstanding research and comprehensive education and training. Together the partnership forms an interwoven, symbiotic relationship delivering high quality clinical services underpinned by research and education. Collectively the independent entities

contribute to a paediatric health sciences precinct which is greater than the sum of the parts. The presence of each benefits the other, ensuring the primary focus of each entity is achieved.

The Royal Children's Hospital Foundation provides invaluable philanthropic support to Melbourne Children's, enabling the campus to pursue innovative, world-leading clinical, research and teaching opportunities to deliver high quality paediatric care and successful prevention strategies.

5.3 THE ROYAL CHILDREN'S HOSPITAL

<http://www.rch.org.au/home/>

The Royal Children's Hospital (RCH) is a state-wide teaching, training and research paediatric hospital. The hospital provides tertiary, secondary and primary child and adolescent health services, including mental health services.

The Royal Children's Hospital has a major leadership role in child and adolescent health in Victoria with state-wide specialist roles. A tertiary and quaternary paediatric referral centre the Royal Children's Hospital provides specialist services and multidisciplinary clinics for sick infants, children and adolescents from Victoria, Tasmania, South Australia and southern New South Wales. The Royal Children's Hospital also provides specialised paediatric care for patients from overseas, particularly from south-east Asia, Nauru and Fiji.

The Royal Children's Hospital plays a major role in child public health, health promotion and advocacy for children and young people's health. It provides the full spectrum of medical and surgical paediatric services, as well as a number of specialist tertiary paediatric services and health promotion and prevention programs for infants, children and adolescents. These services are provided on both an inpatient and ambulatory basis.

Teaching, training and research are fundamental elements of the Royal Children's Hospital. The Royal Children's Hospital is part of a child health precinct, and in partnership with the Murdoch Children's Research Institute, the University of Melbourne, La Trobe University, Deakin University, Monash University and RMIT University, ensures clinical services are integrally linked with teaching, training and research.

These relationships are crucial in providing opportunities for significant participation in the public health agenda for children and young people, for 'translational research' to drive laboratory and clinical findings into health promotion and prevention programs and for driving new paradigms and models of care.

5.4 THE MURDOCH CHILDREN'S RESEARCH INSTITUTE

<http://www.mcric.edu.au/>

The Murdoch Children's Research Institute (MCRI), based at the Melbourne Children's campus, is Australia's largest child health research organization. It includes Victorian Clinical Genetics Services (VCGS), a wholly-owned subsidiary of the Institute. MCRI's Vision and Mission is to be a major global contributor to the creation of knowledge and to obtain knowledge to improve the health of children.

The Institute's Research Themes include Cell Biology, Clinical Sciences, Genetics, Infection & Immunity and Population Health. Each Theme has a collection of research groups with common research endeavours. Other components of the Institute are VCGS, which provides diagnostic and clinical genetics services, Core Groups, which include Data Science, the Melbourne Children's Trial Centre and Research Support & Operations.

Working side-by-side with the health professionals and academics at The Royal Children's Hospital Melbourne and the University of Melbourne's Department of Paediatrics gives

researchers a unique 'bench to bedside' opportunity, enabling them to translate research discoveries into practical treatments more quickly for children.

5.5 MELBOURNE MEDICAL SCHOOL

www.medicine.unimelb.edu.au

Established in 1862, Melbourne Medical School (MMS) in the Faculty of Medicine, Dentistry and Health Sciences at the University of Melbourne is the oldest medical school in Australia. It is internationally renowned for global leadership in teaching and training, health research, policy and practice. The School is ranked ninth in the world (Times Higher Education World University Rankings 2019 for clinical, pre-clinical and health), has strong academic partnerships and groundbreaking collaborative research programs with leading hospitals in both the public and private sectors, as well as with leading medical research institutes and centres, nationally and internationally.

MMS is committed to working with the communities we serve to improve health and advance health care. We will do this through our teaching, learning, research, clinical care and advocacy.

With nine clinical departments (Clinical Pathology, General Practice, Medical Education, Medicine and Radiology, Obstetrics and Gynaecology, Paediatrics, Psychiatry, Rural Health and Surgery) the MMS has over 900 academic and professional staff members who are located at the University of Melbourne's Parkville campus or are embedded within health services throughout metropolitan Melbourne and rural Victoria. In addition, MMS staff are privileged to work alongside over 2400 honorary appointees from the health sector who tirelessly contribute their time, knowledge and clinical expertise to the education of our students.

MMS delivers a suite of health-related graduate programs including the Doctor of Medicine (MD) which is the School's flagship program. It was the first Masters level entry-to-practice medicine qualification developed in Australia and set a new benchmark in medical education.

MMS is committed to improving the wellbeing of the community through the discovery and application of new knowledge. With an annual research income of \$88.5 million the research effort of the school is highly collaborative and spans basic to translational research. MMS has nearly 550 higher degree by research candidates.

School staff members also actively lead and participate in public debate and advocacy around key health issues and policy based on the MMS values of commitment, integrity, compassion, respect and service.

Under the leadership of Professor John Prins, MMS is undertaking exciting new developments including a major review of the MD curriculum, an emphasis on the clinician-scientist career trajectory (in partnership with affiliated Hospitals, Medical Research Institutes and Foundations), and a reinvigorated focus on clinically relevant research. These initiatives are being enhanced by a number of recruitment opportunities (through retirements, resignations and recent funding acquisitions) for a range of leadership positions across the School. These positions present a wonderful opportunity for appointees to help drive the strategy, growth and continued excellence of Australia's leading medical school.

5.6 FACULTY OF MEDICINE, DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The

Faculty's annual revenue is \$628m with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

5.7 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

5.8 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the

communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.9 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>