



## POSITION DESCRIPTION

Department of Nursing, School of Health Sciences  
Faculty of Medicine, Dentistry and Health Sciences

### Lecturer, Nursing

<b>POSITION NO</b>	0063836
<b>CLASSIFICATION</b>	Lecturer, Level B (Education Focussed)
<b>SALARY</b>	\$119,231 - \$141,581 p.a. (pro-rata for part time)
<b>SUPERANNUATION</b>	Employer contribution of 17%
<b>WORKING HOURS</b>	1.0 FTE (part time will be considered)
<b>BASIS OF EMPLOYMENT</b>	Continuing
<b>OTHER BENEFITS</b>	<a href="https://about.unimelb.edu.au/careers/staff-benefits">https://about.unimelb.edu.au/careers/staff-benefits</a>
<b>HOW TO APPLY</b>	Online applications are preferred. Go to <a href="http://about.unimelb.edu.au/careers">http://about.unimelb.edu.au/careers</a> , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number.
<b>CONTACT FOR ENQUIRIES ONLY</b>	Dr Charne Miller Tel +61 3 8344 4456 Email <a href="mailto:charne.miller@unimelb.edu.au">charne.miller@unimelb.edu.au</a> <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Acknowledgement of Country***

The University of Melbourne acknowledges the Traditional Owners of the unceded land on which we work, learn and live: the Wurundjeri Woi Wurrung and Bunurong peoples (Burnley, Fishermans Bend, Parkville, Southbank and Werribee campuses), the Yorta Yorta Nation (Dookie and Shepparton campuses), and the Dja Dja Wurrung people (Creswick campus).

The University also acknowledges and is grateful to the Traditional Owners, Elders and Knowledge Holders of all Indigenous nations and clans who have been instrumental in our reconciliation journey.

We recognise the unique place held by Aboriginal and Torres Strait Islander peoples as the original owners and custodians of the lands and waterways across the Australian continent, with histories of continuous connection dating back more than 60,000 years. We also acknowledge their enduring cultural practices of caring for Country.

We pay respect to Elders past, present and future, and acknowledge the importance of Indigenous knowledge in the Academy. As a community of researchers, teachers, professional staff and students we are privileged to work and learn every day with Indigenous colleagues and partners.

## ***Position Summary***

The position will demonstrate excellence in teaching and make a major contribution to the quality of student experience underpinned by research and scholarship in learning and teaching and evidence-based practice in the discipline.

Located within the Department of Nursing at The University of Melbourne on the Parkville campus, the position involves coordination of learning and teaching in chronic health conditions, including cancer, and clinical practice subjects across postgraduate nursing programs (entry to practice, specialty practice, and advanced practice).

The appointee will contribute to the development, review, and delivery of course curriculum, subject delivery, and where appropriate assist with simulation design and delivery.

The appointee will actively contribute to the scholarship of learning and teaching in the discipline and across the Melbourne School of Health Science. They will have a national profile as a leader in the area of nursing education and a commitment to furthering inter-professional learning and practice.

The appointee will demonstrate the values of the department, school and faculty: Collaboration and Teamwork, Compassion, Respect, Integrity and Accountability.

## ***1. Key Responsibilities***

### **1.1 TEACHING AND LEARNING**

- Make a significant contribution to the development of curriculum and delivery of educational programs that is well-designed and engaging using online and blended modes of delivery in nursing practice.
- Identification of appropriate approaches to teaching through analysis of learning needs of students
- Provide guidance and support to students inside and outside the classroom including advising and mentoring.

- Demonstrate a proactive and reflective approach teaching practice through seeking guidance from senior teaching staff and student feedback
- Apply contemporary pedagogical insights to teaching practice, including those specific to the discipline of nursing.
- Development of portfolio of relevant quantitative and qualitative measures of teaching quality, including participation in peer review of teaching as a reviewer and reviewee.
- Demonstration of innovative developments in learning and teaching practices in response to education impact measures.

## 1.2 RESEARCH

- Participate in the Department of Nursing strategic activities by engaging in scholarship and the translation of research evidence in the discipline.
- Contribute to the development of evidence-based practice in nursing in the nursing programs
- Other Research activities including contributing to relevant grant applications, scholarly presentations and publications.

## 1.3 LEADERSHIP AND SERVICE

- Conduct academic activities in a manner consistent with the Faculty values, Respect, Accountability, Compassion, Integrity and Collaboration and Team Work.
- Actively participate at Department, School and/or Faculty meetings and contribute to planning or committee work to build capacity in the Department/School/discipline.
- Establish and maintain liaison with clinical partners, and contribute expertise to the community.
- Participate in community and professional activities related to nursing and/or related disciplines including attendance and presentations at conferences and seminars.
- Positive engagement in learning and career development of self and mentoring of colleagues in teaching and learning activities.
- Effective demonstration and promotion of University values including diversity and inclusion and high standards of ethics and integrity.

## 1.4 RESPONSIBILITY AND COMPLIANCE

- Maintain a sound knowledge of current University Policy and Procedures, and reliably follow these or provide compliant advice to others.
- Reliably follow communications protocols and/or policies as appropriate.
- Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in Section 5.
- Behavioural Expectations - All staff are expected to maintain the following behaviours:
  - Treat everyone equitably; act fairly with staff and demonstrate respect for diversity
  - Be an effective team player who is cooperative and gains the trust and support of staff, peers and clients through collaboration.
  - Create ethics applications and report to the ethics committees

## ***2. Selection Criteria***

In order to be considered for interview by the Selection Panel, applicants must address the following Essential and Desirable Criteria and Special Requirements of the Role in their application. Please visit the University website how to address [Essential Selection Criteria](#)

### **2.1 ESSENTIAL**

- Registered Nurse with Australian Health Practitioner Regulation Agency (AHPRA);
- A Masters degree in Nursing and recent clinical experience working in nursing
- Enrolled, nearing completion, or a completed PhD in nursing or health related discipline
- Experience in:
  - delivering award programs in nursing
  - curriculum design and development, formation of assessment materials and course evaluation
  - program coordination in an area of nursing practice
- Strong interpersonal and communication skills, with an ability to build and maintain relationships with key stakeholders (internal and external) and work collaboratively
- Ethical scholar who values diversity and works effectively with individual differences
- Evidence of an established profile in the scholarship in learning and teaching including publication and presentation of scholarly works

### **2.2 DESIRABLE**

- Post-graduate qualification in university teaching (or similar)
- Experience teaching chronic health condition management and/or oncology nursing content
- Completed PhD nursing or health related discipline

### **2.3 SPECIAL REQUIREMENTS OF THE ROLE**

- The incumbent is required to hold a current Nursing Registration with Australian Health Practitioner Regulation Agency (AHPRA).
- This position requires the incumbent to hold a current and valid Working with Children Check.

## ***3. Equal Opportunity, Diversity and Inclusion***

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion, and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the Advancing Melbourne strategy that addresses diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Advancing Melbourne.

## **4. Occupational Health and Safety (OHS)**

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

## **5. Other Information**

### **5.1 THE SCHOOL OF HEALTH SCIENCES**

Established in 2009, the Melbourne School of Health Sciences is an inter-professional learning community at the forefront of leadership in health sciences education, clinical research, scholarship, professional practice, workforce training and knowledge exchange that contributes to local, national and global efforts to improve health and wellbeing. The Health Sciences School educates graduate entry and post-graduate students in the disciplines of Nursing, Social Work, Physiotherapy and other non-medical health sciences through accredited programs tailored to workforce needs nationally and internationally. The School provides national and international health sciences students with professional training to enable them to be competent and effective health professionals who are work ready, eligible for registration. It also delivers professional education courses and training for the health sciences professions and builds strong relationships and active programs of interaction with the alumni in each discipline. A key aim is to continue to build effective collaborations with clinicians, patients, the healthcare sector, the research community, governments, industry partners and communities in Australia and internationally.

The School currently comprises approximately 60 full continuing academic staff and 30 continuing professional staff as well as more than 200 sessional and contract staff. In addition, there are more than 200 honorary appointments within Health Sciences.

The School has a student teaching load in excess of 1,000 equivalent full-time students including more than 100 research higher degree students.

Further information about School of Health Sciences is available at:

<http://www.healthsciences.unimelb.edu.au>

### **5.2 NURSING**

Nursing is a Department of the School of Health Sciences, in the Faculty of Medicine, Dentistry and Health Sciences. Nursing was established within the Faculty of Medicine, Dentistry and Health Sciences in 1996. The philosophy of nursing at The University of Melbourne is that

clinical practice and practice-based research are integral to the educational preparation of all nurses at all levels of professional practice.

From 2008 the qualifying degree in Nursing at The University of Melbourne has been a Master of Nursing Science and is open to graduates from a range of undergraduate degree programs. The Department offers a range of specialist postgraduate programs at Graduate Certificate, Postgraduate Diploma and Masters levels. The research degree program features both Masters and PhD courses which are well recognised for the quality of the research training offered and the strong clinical focus of the nursing research programs. The research foci include cancer care; mental health; infant, child and adolescent health; skin integrity and wound care; and emergency and critical care. The School is also home to the Centre for Psychiatric Nursing.

For further information about Nursing at the University of Melbourne visit <http://www.nursing.unimelb.edu.au/>

### 5.3 THE FACULTY OF MEDICINE DENTISTRY AND HEALTH SCIENCES

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's annual revenue is \$628m with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

Further information about the Faculty is available at <http://www.mdhs.unimelb.edu.au/>

### 5.4 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

### 5.5 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

- We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.
- We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.
- We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.
- We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

## 5.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>