



POSITION DESCRIPTION

Organisation Unit
Budget Division

Research Assistants (Casual)

POSITION NO	0051256
CLASSIFICATION	Research Assistants Grade 2
SALARY	\$45.13 per hour
SUPERANNUATION	Employer contribution of 9.5%
WORKING HOURS	<p>One position in Melbourne Law School (MLS) is for approximately four hours per week (~200 hours total) for calendar year 2021</p> <p>Up to two positions in the School of Social and Political Sciences (SSPS) for approximately five hours per week (~275 hours total for each position) for calendar year 2021</p>
BASIS OF EMPLOYMENT	Casual for calendar year 2021
OTHER BENEFITS	https://about.unimelb.edu.au/careers/staff-benefits
HOW TO APPLY	Online applications should be submitted at this link by 25 November 2020: https://forms.gle/B6AdaPRs1p7zJjhH6 .
CONTACT FOR ENQUIRIES ONLY	<p>Professor Tania Voon (MLS position) Email: tania.voon@unimelb.edu.au</p> <p>Professor Andrew Walter (SSPS positions) Email: Andrew.walter@unimelb.edu.au</p> <p><i>Please do not send your application to these contacts.</i></p>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

Professors Tania Voon (Melbourne Law School) and Andrew Walter (School of Social and Political Sciences) are seeking highly qualified Research Assistants to work, on a casual basis, on an interdisciplinary Discovery Project funded by the Australian Research Council: 'Balancing National Security and Economic Interests in Foreign Investment'. With the rise of emerging economies such as China and the advent of the digital age, many countries are increasingly tightening restrictions on inward foreign direct investment (FDI) based on national security concerns. These concerns arise particularly when state-owned enterprises (SOEs) and those connected with authoritarian regimes attempt to invest in sensitive sectors, including those designated as encompassing 'critical infrastructure'. Chinese technology companies such as Huawei have been especially targeted by these and related restrictions in numerous countries, contributing to growing geopolitical tensions regarding international trade and foreign investment. The project begins from the proposition that we currently lack an integrated understanding of the nature, causes and implications of these ongoing policy shifts. The team aims to provide interdisciplinary research and policy analysis to illuminate how governments balance the demands of national security and the benefits of economic integration. The project will use mixed methods, including qualitative analysis of four major country cases (Brazil, China, the United Kingdom and the United States) and quantitative analysis through creation of a global database on FDI policy.

1. Key Responsibilities

- ▶ Undertake high quality research relevant to the project, including the collection of data on FDI and investment policy in the case study countries and others.
- ▶ Prioritise workloads to ensure that deadlines are met.
- ▶ Prepare drafts of papers and reports arising from the results of the research for publication, for academic or broader audiences.
- ▶ Carry out such other tasks as may be required to ensure the successful and timely completion of the project.

2. Selection Criteria

2.1 ESSENTIAL

- ▶ Completion of a tertiary degree of a high standard in a discipline relevant to the project (eg law, political science, or economics).
- ▶ Excellent research and writing skills (in English) including demonstrated ability to prepare high quality written research reports and give a high standard of attention to detail.
- ▶ Demonstrated capacity to analyse, understand and describe qualitative and quantitative information relevant to foreign investment flows, stocks and policy.
- ▶ Proficiency in the use of a range of computer applications including Microsoft Word, Microsoft Excel, email, internet, and electronic research tools.
- ▶ Ability to work independently and productively with broad guidance.
- ▶ Demonstrated organisational skills.
- ▶ Ability to work well with other staff and to contribute as an effective team member.

2.2 DESIRABLE

- ▶ Experience as a researcher.
- ▶ Experience or completed studies in international relations, international law, international economic law, international economics or foreign direct investment.
- ▶ Foreign language skills: especially Mandarin or Portuguese.
- ▶ High levels of familiarity with foreign investment, trade and international financial data.
- ▶ High levels of familiarity with policy and policymaking in areas relevant to international investment, technology, cybersecurity and national security.

3. *Special Requirements*

- ▶ The successful candidate must be in possession of a valid visa or entitlement to work in Australia.

4. *Equal Opportunity, Diversity and Inclusion*

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

5. *Occupational Health and Safety (OHS)*

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

6. Other Information

6.1 ORGANISATION UNITS

www.law.unimelb.edu.au

Melbourne Law School is Australia's first all-graduate law faculty. Melbourne Law School was the first faculty in Australia to teach law, and it awarded this country's first law degrees. The Law School is now fully graduate with its Juris Doctor for admission to practice recognised as a high level qualification in Australia and beyond. Coupled with the unrivalled excellence of the Melbourne Law Masters and its excellent Research Higher Degree programs, the Law School offers a unique opportunity for the integration of scholarship and teaching.

Its faculty is a vibrant community of creative scholars, committed to a highly collegial, research-intensive institutional life. The Law School has particular strengths in comparative analysis. It aims to integrate teaching with research and engagement activities and to engage with local, national and global communities.

The Law School is a single department faculty located in a custom designed building in University Square. The Law School has approximately 2,200 graduate students (including JD, Melbourne Law Masters and Research Higher Degrees).

<https://arts.unimelb.edu.au/school-of-social-and-political-sciences>

The School of Social and Political Sciences is located in the Faculty of Arts. It is home to a dedicated team of academic and professional staff in the disciplines of Anthropology and Development Studies, Criminology, Political Science, and Sociology. Teaching programs include majors in the Bachelor of Arts, coursework masters programs in international relations, public policy, and development studies, and higher research degrees. In political science and international relations, there is a large group of scholars active in research and teaching.

The work in the School is underpinned by values of intellectual freedom, integrity, social justice, diversity, and environmental sustainability. In addition to the research conducted in the different disciplines and with our numerous partners, the School hosts two research units: the Indigenous Settler Relations Collaboration and the Policy Lab. School carries out creative, fundamental and applied research projects in the social and political sciences. These projects are diverse and multi-disciplinary. Most of them are funded by the Australian Research Council (ARC) and by the local and federal government. Our researchers collaborate with numerous scholars from around the globe.

6.2 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

6.3 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

6.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>