



## POSITION DESCRIPTION

Melbourne Law School

### Lecturer

<b>POSITION NO</b>	0056323
<b>CLASSIFICATION</b>	Lecturer (Level B) – Teaching and Research
<b>SALARY</b>	\$110,236 - \$130,900 p.a. (Level B)
<b>SUPERANNUATION</b>	Employer contribution of 17%
<b>WORKING HOURS</b>	Full-time (1.0 FTE)
<b>BASIS OF EMPLOYMENT</b>	Continuing
<b>OTHER BENEFITS</b>	<a href="http://about.unimelb.edu.au/careers/working/benefits">http://about.unimelb.edu.au/careers/working/benefits</a>
<b>HOW TO APPLY</b>	Online applications are preferred. Go to <a href="http://about.unimelb.edu.au/careers">http://about.unimelb.edu.au/careers</a> , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
<b>CONTACT FOR ENQUIRIES ONLY</b>	Professor Alison Duxbury Tel +61 3 8344 1002 Email <a href="mailto:a.duxbury@unimelb.edu.au">a.duxbury@unimelb.edu.au</a> <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Position Summary***

Melbourne Law School (MLS) is seeking two lecturers (Level B). Successful applicants will be expected to contribute to the work of MLS in teaching and learning, research and leadership and service. MLS welcomes applicants with expertise in Administrative Law, Property Law and private law subjects, including Contract Law, as well as Indigenous applicants in all fields of legal expertise.

The holders of these positions will be expected to contribute to teaching and learning, research and engagement, leadership and service in one or more of the following ways:

- Teach in one or more of the Melbourne Juris Doctor (JD) programme, the Melbourne Law Masters (MLM) programme, and law-related subjects in other faculties including Breadth (undergraduate) subjects
- Undertake and coordinate curriculum and assessment development and design in the JD, MLM or Breadth programme, including in relation to online teaching and learning
- Supervise the research projects of JD students where appropriate, and supervise the research projects of MLM and graduate research students (where the holder of the position has the requisite qualifications and experience)
- Undertake research of national and international significance, publish the outcomes of their research in leading journals and with leading publishers, and apply for grants in their area of research expertise
- Contribute to engagement linked to their teaching and/or research activities through, for example, dissemination of their research or programs and partnerships at a local, national and/or global level
- Contribute to leadership and service to the Law School or University, either by serving on a committee or by undertaking some other responsibility, as directed by the Deputy Dean

### ***1. Key Responsibilities***

Key responsibilities of this position may include the following:

- ▶ Teach and examine subjects in the JD programme, the Breadth programme taught to undergraduate students, and/or the MLM programme, as directed by the Deputy Dean;
- ▶ Consult with students;
- ▶ Design and develop curriculum, assessment and subject materials, including in graduate and online environments;
- ▶ Act as subject coordinator and, where appropriate, curriculum coordinator;
- ▶ Supervise the program of study of undergraduate, graduate or postgraduate students engaged in coursework or smaller research projects;
- ▶ Conduct research and contribute to knowledge through scholarship, publications in leading journals and with leading publishers, and presentations;
- ▶ Engagement in teaching and research beyond the university;
- ▶ Engage with partners who support teaching and learning at MLS;
- ▶ Undertake administration, for example by being a member of an MLS committee, or a student liaison, or in some other way as directed by the MLS Deputy Dean

## **2. Selection Criteria**

- ▶ Valid Working With Children Check (WWCC) is required

### **2.1 ESSENTIAL**

- ▶ A good first degree in law;
- ▶ A PhD or equivalent. Exceptionally, professional experience in a relevant area of law in addition to a Masters of Law qualification may be considered a substitute for a PhD;
- ▶ Potential to achieve the highest levels of scholarship in legal research, demonstrated at least in part by several publications of high quality;
- ▶ Capacity to teach effectively across a range of subjects, including the capacity to develop and deliver seminars and lectures and contribute to other teaching activities;
- ▶ Excellent oral and written communication skills;
- ▶ Demonstrated ability to lead and work as part of a team.

### **2.2 DESIRABLE**

- ▶ Experience working in the tertiary sector.

## **3. Equal Opportunity, Diversity and Inclusion**

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous deserve to service for excellence and reach the targets of Advancing Melbourne.

## **4. Occupational Health and Safety (OHS)**

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel

## **5. Other Information**

### **5.1 ORGANISATION UNIT**

[www.law.unimelb.edu.au](http://www.law.unimelb.edu.au)

Melbourne Law School is Australia's first all-graduate law faculty. Melbourne Law School was the first faculty in Australia to teach law, and awarded this country's first law degrees. The Law School is now fully graduate with its Juris Doctor for admission to practice recognised as a high level qualification in Australia and beyond. Coupled with the unrivalled excellence of the Melbourne Law Masters and its excellent Research Higher Degree programs, the Law School offers a unique opportunity for the integration of scholarship and teaching.

Its faculty is a vibrant community of creative scholars, committed to a highly collegial, research-intensive institutional life. The Law School has particular strengths in comparative analysis. It aims to integrate teaching with research and engagement activities and to engage with local, national and global communities.

The Law School is a single department faculty located in a custom designed building in University Square. The Law School has approximately 2,200 graduate students (including JD, Melbourne Law Masters and Research High Degrees).

The international reputation of the School is closely linked to the range and quality of its research programs. The School has several research Institutes, Centres, Networks and Groups which provide a focus for scholarly interaction. The University of Melbourne

### **5.2 THE UNIVERSITY OF MELBOURNE**

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

### **5.3 ADVANCING MELBOURNE**

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

#### 5.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>