



## POSITION DESCRIPTION

Victorian College of the Arts  
Faculty of Fine Arts and Music

### Tutor / Lecturer in Indigenous Arts and Culture

*Only Indigenous Australians are eligible to apply as this position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic).*

<b>POSITION NO</b>	0046621
<b>CLASSIFICATION</b>	Tutor, Level A / Lecturer, Level B
<b>SALARY</b>	Level A \$73,669 - \$99,964 p.a. Level B \$105,232 - \$124,958 p.a. Level of appointment is subject to the appointees qualifications and experience
<b>SUPERANNUATION</b>	Employer contribution of 17%
<b>WORKING HOURS</b>	Full-time (1 FTE)
<b>BASIS OF EMPLOYMENT</b>	Continuing
<b>OTHER BENEFITS</b>	<a href="http://about.unimelb.edu.au/careers/working/benefits">http://about.unimelb.edu.au/careers/working/benefits</a>
<b>HOW TO APPLY</b>	Online applications are preferred. Go to <a href="http://about.unimelb.edu.au/careers">http://about.unimelb.edu.au/careers</a> , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
<b>CONTACT FOR ENQUIRIES ONLY</b>	Tiriki Onus <a href="mailto:tiriki.onus@unimelb.edu.au">tiriki.onus@unimelb.edu.au</a> <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Position Summary***

This early career teaching and research position contributes to the area of Indigenous arts and culture within the Faculty of Fine Arts and Music, with a particular focus on delivering and building curriculum and teaching support for courses offered through the Wilin Centre for Indigenous Arts and Culture.

The incumbent will contribute to the creation, development and delivery of curriculum at the undergraduate and graduate levels. The position will contribute to the scholarly environment of the Faculty of Fine Arts and Music and Wilin Centre for Indigenous Arts and Cultural Development.

The successful applicant will have experience in delivering a range of cross-cultural subject areas and will have strong links to local and national Indigenous communities.

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### ***1. Key Responsibilities***

#### **1.1 TEACHING AND LEARNING**

- ▶ Development and coordination of the Indigenous curriculum at undergraduate and graduate levels, including Breadth subjects
- ▶ Undertake course design including the relevant course approvals in accordance with the Wilin Academic Pathways plan
- ▶ Contribute to the development of the Wilin bridging, undergraduate and graduate course work programs
- ▶ Assist the Head of Centre and Associate Head (Research) in designing and delivering coursework, graduate research and outreach programs
- ▶ Teach in a number of areas with a range of students as required
- ▶ Effective management and coordination of casual staff members
- ▶ Develop and supervise Breadth subjects, where appropriate

#### **1.2 RESEARCH**

- ▶ Contribute to the artistic research programs of the VCA and be actively involved in professional activity
- ▶ Maintain research active status according to the Faculty research guidelines and university expectations.
- ▶ Seek and maximise opportunities for multidisciplinary collaboration within the University and between Fine Arts and Music disciplines and programs and cooperation across and within disciplines.

#### **1.3 ENGAGEMENT**

- ▶ Engagement and cultivation of close links with key stakeholders.
- ▶ Involvement in professional activity, including participation in meetings of relevant professional organisations.
- ▶ Assist the Wilin Executive in the development of strong links with government, non-government and industry organisations, as appropriate, locally and abroad.

- ▶ Work with the Wilin Executive to explore and develop sources of income

#### 1.4 LEADERSHIP AND SERVICE TO THE FACULTY

- ▶ Attendance at conferences related to teaching and learning and incorporate those learnings into practice
- ▶ Contribution to the intellectual debate within the Faculty and also within the profession and discipline.
- ▶ Active contribution to Wilin and/or Faculty meetings and undertake coordination of subjects and programs as required and commensurate with the academic level of Lecturer
- ▶ Participation in program planning and delivery within budget and in alignment with the VCA and Faculty of Fine Arts and Music's Vision, Purpose and Strategic Business Plans
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 4.

## 2. Selection Criteria

### 2.1 ESSENTIAL

- ▶ Be of Aboriginal heritage with knowledge of South East Australia regions
- ▶ Teaching experience in the area of Indigenous arts and culture and experience delivering a range of cross-cultural subject areas
- ▶ Demonstrated excellence in building and enhancing coursework and teaching within and across a number of areas of expertise in the arts
- ▶ Outstanding interpersonal skills, with excellence in building and maintaining relationships with key stakeholders (internal and external) at all levels
- ▶ A strong commitment to the importance of teaching at all levels and to innovation in curriculum design and teaching methods
- ▶ Ability to undertake work across disciplines and in collaboration with staff of the VCA and the University of Melbourne's broader community
- ▶ A track record of art practice and/or research in one or more of the disciplines of the VCA or Conservatorium, including participation in competitively-funded research projects or teams

#### **Additional criteria for appointment to Level B**

- ▶ A PhD in a relevant area or professional practice of significant national / international standing as recognised by the Selection Committee.
- ▶ Significant experience in curriculum design and development

## 3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees,

volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

#### **4. Occupational Health and Safety (OHS)**

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

#### **5. Other Information**

##### **5.1 VICTORIAN COLLEGE OF THE ARTS**

Further information about the Victorian College of the Arts can be found at

<http://vca.unimelb.edu.au>

##### **5.2 FACULTY OF FINE ARTS AND MUSIC**

Further information on the Faculty of Fine Arts and Music can be found at <http://finearts-music.unimelb.edu.au/>

##### **5.3 THE UNIVERSITY OF MELBOURNE**

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at

<http://about.unimelb.edu.au/careers>.

## 5.4 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

## 5.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>